**Minutes** of a **Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York and also held remotely via Zoom on **June 21, 2022.** 

**ROLL CALL:** 

Present: Councilwoman Melinda S. Meddaugh, Presiding

Councilman Scott S. Mace Councilman John A. Pavese

**Absent:** Supervisor William J. Rieber, Jr.

Councilman Ryan T. Schock

Also Present: Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town Patrice Chester, Deputy Administrator Melissa DeMarmels, Town Comptroller

Glenn Somers, Parks & Recreation Superintendent Michael G. Messenger, Water & Sewer Superintendent James L. Carnell, Jr., Director of Building, Planning & Zoning

**Present via Zoom:** Kelly M. Murran, Deputy Town Clerk

### **REGULAR MEETING – CALL TO ORDER**

Deputy Supervisor Meddaugh opened the meeting at 7:00 PM with the Pledge to the Flag. This meeting was held in person and remotely via Videoconferencing streamed live on the Zoom app, which is accessible to the public. The meeting is also being recorded for full transcription purposes should it be required.

### **APPROVAL OF MINUTES:**

On a motion made by <u>Councilman Mace</u> and seconded by <u>Councilman Pavese</u> the minutes of the <u>June 7<sup>th</sup>, 2022</u> Regular Town Board Meeting were approved with one correction as follows: Page 11, COUNCILMEN & DEPARTMENT HEAD REPORTS: Water & Sewer Superintendent Michael G. Messenger – Delete second comment regarding the East Mongaup River Park, which is listed under Parks & Recreation Superintendent Glenn Somers report.

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

#### PUBLIC COMMENT:

There was no public comment given.

### **CORRESPONDENCE:**

Deputy Supervisor Meddaugh reported on correspondence that was sent or received as follows:

- NYS Dept. of Taxation and Finance: Check #08770037, Dated: 06/07/2022 in the amount of \$930,458.27 – NYS Gaming Commission for Resorts World Catskill Casino Distribution 4<sup>th</sup> Quarter Payment.
- Ben Schwartz, Chief of Policy & Research, Office of the NY State
   Comptroller (OSC): Email dated 06/15/22 to Supervisor Rieber Re: State Aid
   Payment Advisory from NYS (OSC) VLT State Aid Payment in the amount of
   \$634,506.00.

### **AGENDA ITEMS:**

1) RE-SCHEDULE HR WORK-SESSIONS FOR PERSONNEL/EMPLOYEE
HANDBOOK BEGINNING 07/19/2022 AND BEYOND AS NECESSARY
The Following Resolution Was Duly Adopted: Res. No. 252 of the Year 2022.

Resolved, that (2) Town Board Work-Sessions are hereby scheduled for Tuesday, July 19<sup>th</sup>, 2022 and Tuesday, August 2<sup>nd</sup>, 2022 at 6:00 PM to be held at the Town Hall, 4052 State Route 42, Monticello, New York for the purpose of entering into Executive Session to review and discuss the Draft Town Employee Handbook and Personnel Policies. Further Be It Resolved that the Town Clerk is hereby directed to publish notice of said work-sessions in the official newspaper of the Town.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

2) ANNEXATION PETITION: COMOLO LLC – ROCK RIDGE AVE, MONTICELLO, SBL #'S 13-4-2, 3.1, 3.2, 3.3, 9, 10 & 11 (RE-SCHEDULING JOINT PUBLIC HEARING WITH VILLAGE OF MONTICELLO – TUESDAY, 07/19/2022, 7PM AT TOWN HALL)

The Following Resolution Was Duly Adopted: Res. No. 253 of the Year 2022.

Resolved, that the Town of Thompson authorizes re-scheduling holding a Joint Public Hearing with the Village of Monticello on Tuesday, July 19, 2022 at 7:00 P.M. to be held at the Town of Thompson Town Hall, 4052 State Route 42, Monticello NY for the purpose of considering the annexation petition of Comolo LLC for property located along Rock Ridge Avenue, Monticello presently located in the Town of Thompson, SBL #'s 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11. Notice of the said hearing will be published in the official newspapers for the Town, which requires Village publication as well.

Moved by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

### 3) REVIEW & APPROVE SERVICES AGREEMENT BETWEEN CONCORD RESORTS MASTER ASSOCIATION, LLC AND TOWN OF THOMPSON ON BEHALF OF ADELAAR SPECIAL DISTRICTS

Attorney Mednick and Supt. Messenger explained the presented Services Agreement between Concord Resorts Master Association, LLC and Town of Thompson on behalf of the Adelaar Special Districts, primarily the Lighting District.

### The Following Resolution Was Duly Adopted: Res. No. 254 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approves the Services Agreement between the Concord Resorts Master Association, LLC and Town of Thompson on Behalf of Adelaar Special Districts for maintenance and repair services Adelaar Lighting District, Concord Resorts Master Association, LLC will provide services at their expense. Further Be It Resolved that the Town Supervisor hereby be authorized to execute the Agreement as presented, which will be filed in the Town Clerk's Office.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

# 4) TOUR DE SIMCHA: REQUEST TO SUPPORT BIKE RIDE FUNDRAISER IN PORTION OF TOWN OF THOMPSON FROM TOWN OF FORESTBURGH LINE ALONG NYS ROUTE 42 SOUTH TO SACKETT LAKE ROAD BACK TO TOWN OF FORESTBURGH LINE – TUESDAY, JULY 19<sup>TH</sup>, 2022

The Following Resolution Was Duly Adopted: Res. No. 255 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby supports the Tour De Simcha Bicycle Ride Fundraiser to be held in a portion of Town of Thompson along New York State Route 42 South and Sackett Lake Road on Tuesday, July 19<sup>th</sup>, 2022 subject to notification and issuance of all necessary approvals/permits from New York State Department of Transportation, Sullivan County Department of Public Works and the Monticello Fire Department.

Moved by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

### 5) WILLSCOT - UPDATE ON STORAGE CONTAINER AT TOWN HALL

Supt. Glenn Somers reported that he spoke with a representative from Willscot regarding the possible purchase of the storage container. The representative referred him to another representative who would handle the matter. Supt. Somers reached out to that representative and is waiting for them to get back to him regarding purchase. There was no action taken on the matter at this time.

## 6) WATER & SEWER DEPARTMENT: REVIEW & APPROVE PROPOSAL FOR GPS MOBILE TRACKING SERVICES

Supt. Michael Messenger reported on a proposal that he obtained from Verizon for GPS Mobile Tracking Services for the Water & Sewer Department Vehicles. He advised that the pricing is under the Sourcewell bid contract. He further explained the reason for the request. A discussion ensued and it was recommended that this matter be tabled until the July 19<sup>th</sup>, 2022 Town Board Meeting.

### The Following Resolution Was Duly Adopted: Res. No. 256 of the Year 2022.

Resolved, that agenda item number 6 regarding the GPS Mobile Tracking Services for the Water & Sewer Department hereby be tabled for further discussion until the July 19<sup>th</sup>, 2022 Town Board Meeting.

Moved by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

## 7) GOLDEN RIDGE APARTMENTS: REQUEST TO REFUND SEWER CHARGES BILLED INCORRECTLY FOR 2020 & 2021, TOTAL REFUNDED AMOUNT OF \$161.40

The Following Resolution Was Duly Adopted: Res. No. 257 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson authorize a refund of Sewer Charges billed incorrectly in 2020 & 2021, Account # 669 for a total refund amount of \$161.40 hereby be issued to Golden Ridge Housing Development Fund.

Moved by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

### 8) BILLS OVER \$2,500.00 - WATER & SEWER DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 258 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Water & Sewer Department be approved for payment as follows:

### Slack Chemical Company

\$3,150.00 Total Cost

Invoice # 438055 – Purchase of 440 Gallons of SternPac for the Emerald Green Sewer Wastewater Treatment Facility.

(Procurement: Sole source procurement.)

Moved by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

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### 9) BUDGET TRANSFERS & AMENDMENTS

To: Town of Thompson - Supervisor and Council

From: Melissa DeMarmels - Comptroller

Re: Budget Transfers & Amendments - FYE 12/31/22

Board

Date: Meeting 6/21/2022

Memo: The following Budget Transfers & Amendments are proposed for the following purposes:

- 1) Amend the A Fund budget for actual amount of Sullivan Renaissance Grant received
- 2) Amend B Fund budget for contract with Planning and Zoning Board Attorney
- 3) Transfer funds from debt allocation to O&M in the Rock Hill lighting district
- 4) Amend Rock Hill/Emerald Green Sewer district budget for additional revenue (scrap sales) and expenses (bond principal)

The Following Resolution Was Duly Adopted: Res. No. 259 of the Year 2022.

Resolved, that the following budgetary transfers hereby be approved as presented.

### **Town Of Thompson**

**Budget Transfers/Amendments** 

FYE 12/31/22 Town Board Meeting Date: 6/21/2022 01/01/2022

| Account       |                                   |   | Revenue         | Revenue         | Appropriation   | Appropriation   |
|---------------|-----------------------------------|---|-----------------|-----------------|-----------------|-----------------|
| <u>Number</u> | Account Description               | - | <u>Increase</u> | <u>Decrease</u> | <u>Increase</u> | <u>Decrease</u> |
|               |                                   |   |                 |                 |                 |                 |
|               |                                   |   |                 |                 |                 |                 |
| A000.2770.300 | Gerry Foundation Grant            |   | 15,000.00       |                 |                 |                 |
|               | Beautification - Gerry Foundation |   |                 |                 |                 |                 |
| A000.8510.401 | Grant                             |   |                 |                 | 15,000.00       |                 |

| B000.8010.400 | Zoning Board Contractual      |          | 12,500.00 |        |
|---------------|-------------------------------|----------|-----------|--------|
| B000.8020.400 | Planning Board Contractual    |          | 25,000.00 |        |
|               | Attorney                      |          |           |        |
|               |                               |          |           |        |
| SL01.5182.400 | Street Lighting - Contractual |          | 750.00    |        |
| SL01.9790.600 | State Loan - Principal        |          |           | 750.00 |
| SSRC.9710.600 | Bonds - Principal             |          | 9,260.00  |        |
| 33NC.9710.000 | bolius - Fillicipai           |          | 9,200.00  |        |
| SSRC.2650.000 | Sale of Scrap                 | 9,260.00 |           |        |
|               |                               |          |           |        |

Totals 24,260.00 -62,510.00 750.00

> Net Effect To Budget 37,500.00

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

### 10) ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 260 of the Year 2022.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached. 1

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 3 Pavese, Meddaugh and Mace

Navs 0

Absent 2 Rieber and Schock

### **OLD BUSINESS:**

There was no old business reported on.

<sup>1</sup> ATTACHMENT: ORDER BILLS PAID

### **NEW BUSINESS:**

HIGHWAY DEPT.: REQUEST TO DECLARE SURPLUS EQUIPMENT – 2019
HITACHI ZW180 WHEEL LOADER, SERIAL # RYUPD860HH8405309
The Following Resolution Was Duly Adopted: Res. No. 261 of the Year 2022.

Resolved, that the following vehicles, equipment &/or items from the <u>Highway Department</u> hereby be declared surplus and that the <u>Highway Superintendent</u> be authorized to either sell at auction, bid or scrap said vehicles/equipment/items, whichever is best financially. The vehicles/equipment/items are listed as follows:

1) 2019 Hitachi ZW180 Wheel Loader, Serial # RYUPD860HH8405309

Moved by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Meddaugh, Pavese and Mace

Nays 0

Absent 2 Rieber and Schock

<u>CHARM ESTATES: APPROVE RETURN OF \$175,000.00 IN CASH BONDS</u>
The Following Resolution Was Duly Adopted: Res. No. 262 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby authorizes the refund of the (4) Outstanding Cash Bonds as broken down in the request in the amount of \$175,000.00 to Charm Estates as they are no longer required.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 3 Pavese, Meddaugh and Mace

Nays 0

Absent 2 Rieber and Schock

## DISCUSS & APPROVE: RISK MITIGATION SERVICES PROPOSAL WITH ALLIANCE RISK GROUP INC. FOR PRE-EMPLOYMENT BACKGROUND INVESTIGATIONS

The Following Resolution Was Duly Adopted: Res. No. 263 of the Year 2022.

Resolved, that the Proposal of Alliance Risk Group Inc. for background investigations/checks for volunteer and program leaders with the Town Parks & Recreation Program as per the New York Volunteer Package rate sheet attached<sup>2</sup>, which is hereby approved as presented and the Town Supervisor is hereby authorized to execute acceptance of said proposal.

Motion by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh, and Mace

Nays 0

Absent 2 Rieber and Schock

### PARKS & RECREATION DEPARTMENT: REVIEW & APPROVE PROPOSAL FOR FLAG FOOTBALL PROGRAM – SATURDAYS 11AM-3PM, 07/09/2022-08/20/2022

<sup>2</sup> ATTACHMENT: ALLIANCE RISK GROUP INC. NEW YORK VOLUNTEER PACKAGE RATE SHEET.

### The Following Resolution Was Duly Adopted: Res. No. 264 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approves the proposal of Stefan McGinnis for the formation/operation of a Youth Flag Football Program in the Town of Thompson upon request of the Parks and Recreation Advisory Committee at a maximum cost not to exceed \$2,500.00.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 3 Pavese, Meddaugh and Mace

Navs 0

Absent 2 Rieber and Schock

## APPROVE ADOPTION OF ROCK HILL FLOWER GARDEN LOCATED ALONG THE INTERSECTION OF ROCK HILL DRIVE AND GLEN WILD ROAD

The Following Resolution Was Duly Adopted: Res. No. 265 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approves the adoption of the current Rock Hill Flower Garden located along the intersection of Rock Hill Drive and Glen Wild Road in Rock Hill, New York shall be as per the Town Gateway Gardens.

Motion by: Councilman Pavese Seconded by: Councilman Mace

Vote: Ayes 3 Pavese, Meddaugh, and Mace

Nays 0

Absent 2 Rieber and Schock

### SUPERVISOR'S REPORT:

### Supervisor William J. Rieber, Jr.

• There was no report provided.

### **COUNCILMEN & DEPARTMENT HEAD REPORTS:**

### Parks & Recreation Superintendent Glenn Somers

- Town/YMCA Summer Youth Day Camp Camp Registration is full and is scheduled to start on Monday, June 27<sup>th</sup>, 2022.
- The new Bathrooms at the East Mongaup River Park are scheduled to be set tomorrow.
- The new Lake Ida Park and new Neversink Access Park should be opening by the end of August.

### **Deputy Administrator Patrice Chester**

 Provided an updated regarding the Town Park and Town Hall signs, which are being worked on.

### Water & Sewer Superintendent Michael G. Messenger

Provided an update regarding the Mr. Manhole projects.

### Director James L. Carnell, Jr.

• The Building Department has been very busy with the summer season starting.

### **Comptroller Melissa DeMarmels**

• According to the Town Auditor's the Town Annual Financials for FYE 12/31/2021 should be available shortly.

### Councilman John A. Pavese

 Monticello Elks Lodge Annual Seasonal Drive-Thru Chicken BBQ – July 6<sup>th</sup>, 2022 from 4PM-7PM.

### Councilwoman Melinda S. Meddaugh

 Rock Hill Summer Concert Series will be held every Wednesday, July – August at 6:30 PM to 8:30 PM, held at the Rock Hill Farmers Market Park.

### **PUBLIC COMMENT:**

There was no public comment given.

### ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- 07/05/22 at 7PM: Regular Town Board Meeting.
- 07/19/22 at 6PM: Town Board Work-Session has been cancelled.
- 07/19/22 at 7PM: Joint Public Hearing with Village of Monticello Comolo LLC Annexation Petition Request, Property Located Along Rock Ridge Avenue, Monticello, SBL#'s 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11 to be held at Town Hall.
- 07/19/22 at 7PM: Regular Town Board Meeting.

### **ADJOURNMENT**

On a motion made by Councilman Pavese and seconded by Councilman Mace the meeting was adjourned at 7:44 PM. All board members voted in favor of adjourning the meeting.

The Zoom Livestream Videoconferencing connection and Facebook Live were disconnected.

| Respectfully Submitted By:     |  |
|--------------------------------|--|
|                                |  |
|                                |  |
| Marilee J. Calhoun, Town Clerk |  |