Minutes of a **Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York and also held remotely via Zoom on **May 03, 2022.**

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding

Councilwoman Melinda S. Meddaugh

Councilman Scott S. Mace Councilman John A. Pavese Councilman Ryan T. Schock

Also Present: Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town Patrice Chester, Deputy Administrator Melissa DeMarmels, Town Comptroller

Glenn Somers, Parks & Recreation Superintendent Michael G. Messenger, Water & Sewer Superintendent James L. Carnell, Jr., Director of Building, Planning & Zoning

Present via Zoom: Paula E. Kay, Consulting Attorney

Karen Schaefer, Supervisor's Confidential Secretary

REGULAR MEETING – CALL TO ORDER

Supervisor Rieber opened the meeting at 7:00 PM with the Pledge to the Flag. This meeting was held in person and remotely via Videoconferencing streamed live on the Zoom app, which is accessible to the public. The meeting is also being recorded for full transcription purposes should it be required.

MONTHLY REPORT FOR APRIL 2022 RECEIVED AND FILED

Dog Control Officer's Report

APPROVAL OF MINUTES:

On a motion made by <u>Councilwoman Meddaugh</u> and seconded by <u>Councilman Schock</u> the minutes of the <u>April 19th, 2022</u> Regular Town Board Meeting were approved as presented.

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

PUBLIC COMMENT:

There was no public comment given.

CORRESPONDENCE:

Supervisor Rieber reported on correspondence that was sent or received as follows:

See additional correspondence reported on at the end of the meeting.

Town Board Meeting May 03, 2022 Page 1 of 16

AGENDA ITEMS:

1) NYS EFC WIIA GRANT FOR KIAMESHA WWTP UPGRADE PROJECT NO. C3-5378-06-00 – APPROVE AND AUTHORIZE EXECUTION OF ACKNOWLEDGEMENT AND ACCEPTANCE OF WIIA GRANT AWARD FOR \$6,383,930.00

Supervisor Rieber reported on a letter received from Maureen A. Coleman, President & CEO, NYS EFC regarding award of NYS Water Infrastructure Improvement (WIIA) Grant. The grant funding is available under the Clean Water State Revolving Fund (CWSRF). The awarded grant is for the Kiamesha WWTP Upgrade Project in the amount not to exceed \$6,383,930.00, Project No.: C3-5378-06-00.

The Following Resolution Was Duly Adopted: Res. No. 197 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approve the NYS Water Infrastructure Improvement (WIIA) Grant available through the NYS EFC Clean Water State Revolving Fund (CWSRF) for the Kiamesha WWTP Upgrade Project in the amount not to exceed \$6,383,930.00, Project No.: C3-5378-06-00 and Further Be It Resolved, that the Town Supervisor hereby be authorized to execute the acknowledgement and acceptance of said (WIIA) Grant Award.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

2) APPROVE NET INCREASE TO TOWN INSURANCE WITH NYMIR TO COVER LAW ENFORCEMENT LIABILITY FOR JUSTICE COURT OFFICERS AND REDUCTION IN PREMIUM FOR REMOVAL OF VEHICLES

Comptroller DeMarmels reported on changes made to the Town's Insurance with NYMIR as follows: Removal of (2) Highway Vehicles and adding Law Enforcement Liability Coverage for Justice Court Officers. The net premium increase is \$454.10 with a total revised premium of \$176,649.63. Action to authorize the changes and approve the net increase was taken as follows:

The Following Resolution Was Duly Adopted: Res. No. 198 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approves the changes to the Town's NYMIR Insurance Policy to remove two Highway Department Vehicles and to add Law Enforcement Liability Coverage as requested for a total net premium increase of \$454.10 and total revised premium of \$176,649.63.

Moved by: Councilman Schock Seconded by: Councilman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Navs 0

3) APPROVE FINAL ORDER – PROPOSED EXTENSION NO. 1 OF THE CONSOLIDATED KIAMESHA SEWER DISTRICT (FOR COUNTRYSIDE ACRES BUNGALOW COLONY)

The Following Resolution Was Duly Adopted: Res. No. 199 of the Year 2022.

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In the Matter of Extension No. 1 of the

CONSOLIDATED KIAMESHA SEWER DISTRICT in the Town of Thompson, County of Sullivan, State of New York.

FINAL ORDER EXPANDING CONSOLIDATED KIAMESHA SEWER DISTRICT

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A resolution having been duly adopted by the Town Board of the Town of Thompson directing Town Engineers, MHE Engineering, D.P.C., to supervise the preparation of a map, plan and report relating to the extension of the Consolidated Kiamesha Sewer District in the Town of Thompson, and said map, plan and report were duly filed in the office of the Town Clerk, and an order having been duly adopted by the said Town Board on January 18, 2022, reciting a description of the boundaries of the said proposed district, the improvements proposed, the maximum amount proposed to be expended for said improvements, the proposed method of financing to be employed, the fact that a map, plan and report were on file in the Town Clerk's Office for public inspection, and specifying the 15th day of February, 2022, at 7:00 o'clock, P.M., Prevailing Time, at the Town Hall, 4052 Route 42, Monticello, New York, in said Town, as the time when and the place where said Town Board would meet for the purpose of holding a public hearing to hear all persons interested in the proposal to expand the said sewer district and after due publication and posting of said order according to law, said hearing was duly held by said Board at such time and place, and the Town Board having considered said proposal and heard all persons interested in the same, and did, on February 15, 2022, resolve and determine that the notice of hearing for February 15, 2022, was published and posted as required by law, and otherwise sufficient, that all the property and property owners within the created district would be benefitted thereby, that all property and property owners benefitted were included within the limits of the created district, and that it was in the public interest to grant and hold the relief sought, and it having been then and

there further duly resolved that the creation of such district as proposed be approved subject to permissive referendum in the manner provided in Article 7 of the Town Law, and a certificate of the Town Clerk having been duly filed pursuant to subdivision 4 of Section 209-e of the Town Law certifying that no petition was filed requesting such a referendum, and it appearing to the satisfaction to the said Town Board that no application pursuant to Town Law Section 209-f is required to be made to the State Department of Audit and Control,

NOW, THEREFORE, IT IS HEREBY

ORDERED, that the Consolidated Kiamesha Sewer District, in the Town of Thompson, Sullivan County, New York, be, and the same hereby is, extended, to be bounded and described as more particularly set forth in Schedule "A" annexed hereto and made a part hereof; and it is further

ORDERED, that the Town Board, acting for and on behalf of the said Consolidated Kiamesha Sewer District, as extended be, and it hereby is, authorized to make such improvements in said district as may be required for the proposed operation thereof, provided that the required funds for the same are made available or provided for; and it is further

ORDERED, that the entire amount to be expended for such improvements, including, but not limited to, costs of construction, engineering, administrative, legal and other fees and expenses, shall be borne solely and entirely by the landowners, namely Countryside Bungalow Colony and Freeds Bungalow Colony, and it is further

ORDERED, that the Town Clerk of the Town of Thompson be, and he hereby is, authorized and directed to cause a certified copy of this order to be duly recorded in the office of the Clerk of Sullivan County, in which the Town of Thompson is located, within ten (10) days after adoption of this order; and it is further

ORDERED, that the Town Clerk be, and he hereby is, authorized and directed to file a certified copy of this order in the office of the Department of Audit and Control, Albany, New York, within ten (10) days after the adoption hereof, if so required.

Dated: Monticello, New York

May 3, 2022

Motion by: Councilman Mace

Seconded by: Councilwoman Meddaugh

Vote: Ayes 5

Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

4) APPROVE FINAL ORDER - PROPOSED CREATION OF THE ROUTE 42N LIGHTING DISTRICT

The Following Resolution Was Duly Adopted: Res. No. 200 of the Year 2022.

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In the Matter of the Creation of the

ROUTE 42N LIGHTING DISTRICT in the Town of Thompson, County of

Sullivan, State of New York.

FINAL ORDER CREATING **ROUTE 42N LIGHTING DISTRICT**

A resolution having been duly adopted by the Town Board of the Town of Thompson directing Engineers, Guth DeConzo Consulting Engineers, P.C., to supervise the preparation of a map, plan and report relating to the creation of the Route 42N Lighting District in the Town of Thompson, and said map, plan and report were duly filed in the office of the Town Clerk, and an order having been duly adopted by the said Town Board on February 1, 2022, reciting a description of the boundaries of the said proposed district, the improvements proposed, the maximum amount proposed to be expended for said improvements, the proposed method of financing to be employed, the fact that a map, plan and report were on file in the Town Clerk's Office for public inspection, and specifying the 15th day of March, 2022, at 7:00 o'clock, P.M., Prevailing Time, at the Town Hall, 4052 Route 42, Monticello, New York, in said Town, as the time when and the place where said Town Board would meet for the purpose of holding a public hearing to hear all

persons interested in the proposal to create the said lighting district and after due publication and posting of said order according to law, said hearing was duly held by said Board at such time and place, and the Town Board having considered said proposal and heard all persons interested in the same, and did, on March 15, 2022, resolve and determine that the notice of hearing for March 15, 2022, was published and posted as required by law, and otherwise sufficient, that all the property and property owners within the created district would be benefitted thereby, that all property and property owners benefitted were included within the limits of the created district, and that it was in the public interest to grant and hold the relief sought, and it having been then and there further duly resolved that the creation of such district as proposed be approved subject to permissive referendum in the manner provided in Article 7 of the Town Law, and a certificate of the Town Clerk having been duly filed pursuant to subdivision 4 of Section 209-e of the Town Law certifying that no petition was filed requesting such a referendum, and it appearing to the satisfaction to the said Town Board that no application pursuant to Town Law Section 209-f is required to be made to the State Department of Audit and Control,

NOW, THEREFORE, IT IS HEREBY

ORDERED, that the Route 42N Lighting District, in the Town of Thompson, Sullivan County, New York, be, and the same hereby is, created, to be bounded and described as more particularly set forth in Schedule "A" annexed hereto and made a part hereof; and it is further

ORDERED, that the Town Board, acting for and on behalf of the said Route 42N Lighting District, as created, be, and it hereby is, authorized to make such improvements in said district as may be required for the proposed operation thereof, provided that the required funds for the same are made available or provided for; and it is further

ORDERED, that the entire amount to be expended for such improvements, including, but

not limited to, costs of construction, engineering, administrative, legal and other fees and expenses, shall be borne solely and entirely by the said district property owners; and it is further

ORDERED, that the Town Clerk of the Town of Thompson be, and he hereby is, authorized and directed to cause a certified copy of this order to be duly recorded in the office of the Clerk of Sullivan County, in which the Town of Thompson is located, within ten (10) days after adoption of this order; and it is further

ORDERED, that the Town Clerk be, and he hereby is, authorized and directed to file a certified copy of this order in the office of the Department of Audit and Control, Albany, New York, within ten (10) days after the adoption hereof, if so required.

Dated: Monticello, New York

May 3, 2022

Motion by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

5) CATSKILL HOSPITALITY

A) ACCEPT SEWER EASEMENT DEDICATION

Attorney Paula E. Kay explained the presented 40-Foot-Wide Sewer Easement Agreement. A listing of the projected completion dates on the project was provided. The project deadline for financing is due by closing May 17th, 2022. The Sewer Easement Agreement is upon the recommendation of the Planning Board. Attorney Kay also explained the reason for items B and C as well, which Director Carnell commented. Discussion was held and action was taken as follows:

The Following Resolution Was Duly Adopted: Res. No. 201 of the Year 2022.

Resolved, that the Town of Thompson Town Board hereby approves the proposed 40-Foot-Wide Sewage Easement Agreement between Catskill Hospitality Holdings LLC and the Town of Thompson for sewer infrastructure and connection and hereby authorizes the Town Supervisor to execute said Easement and title documents as presented, conditioned upon the final approval of the Town Attorney.

Motion by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

B) ACCEPT REPLACEMENT OF SITE PERFORMANCE BOND AND AUTHORIZE RELEASE OF CURRENT SURETY

The Following Resolution Was Duly Adopted: Res. No. 202 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby accepts the cash bond from Catskill Hospitality Holdings LLC in the amount to be determined by the Town Engineer and Building Department related to uncompleted site improvements.

Motion by: Councilman Mace

Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 203 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby authorizes the release and return of the Site Performance Bond of Catskill Hospitality Holdings LLC upon receipt of the cash bond as indicated in Resolution No. 202 of the Year 2022.

Motion by: Councilwoman Meddaugh

Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

C) AMEND AGREEMENT FOR ENGINEERING SERVICES WITH MHE ENGINEERING D.P.C. FOR SITE INSPECTION FEES IN THE AMOUNT OF \$8,500.00

The Following Resolution Was Duly Adopted: Res. No. 204 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approves an amendment to the Agreement for Engineering Services between the Town and MHE Engineering DPC for Professional Engineering Services related to the Catskill Hospitality – Hampton Inn Site work Construction Review to increase the site inspection fees in the amount of \$8,500.00 for overruns due to length of project time. Further Be It Resolved, that all parties have agreed on said increased cost/amendment.

Motion by: Councilwoman Meddaugh

Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

6) REVIEW & APPROVE PROPOSAL OF PUBLIC SECTOR HR CONSULTANTS LLC FOR PROFESSIONAL HUMAN RESOURCE CONSULTING SERVICES The Following Resolution Was Duly Adopted: Res. No. 205 of the Year 2022.

Resolved, that the Proposal of Public Sector HR Consultants LLC for Professional Human Resource Consulting Services for the Town of Thompson at a fee of \$600.00 per month for items 1-8 and additional fees beyond specified scope is hereby approved as presented.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh, and Mace

Nays 0

Town Board Meeting May 03, 2022 Page 8 of 16

7) SULLIVAN COUNTY FEDERATION FOR THE HOMELESS DRAINAGE IMPROVEMENT PROJECT

A) <u>APPROVE CHANGE ORDER NO. 1 IN THE AMOUNT OF \$13,807.50</u> The Following Resolution Was Duly Adopted: Res. No. 206 of the Year 2022.

Resolved, that Change Order No. 01 for Sullivan County Federation for the Homeless Drainage Improvement Project with <u>Superior Surfacing Systems, LTD</u> to include Additional Pavement Installation at an additional cost of \$13,807.50 hereby be approved and that the Town Supervisor be authorized to execute said change order as presented. Moved by: Councilman Mace

Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Schock, Meddaugh, Pavese and Mace

Nays 0

B) <u>APPROVE APPLICATION/CERTIFICATION FOR PAYMENT IN THE AMOUNT</u> OF \$138,506.44

The Following Resolution Was Duly Adopted: Res. No. 207 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approve the Application No. 1 and Certification for Payment in the amount of \$138,506.44 for the Sullivan County Federation for the Homeless Drainage Improvement Project with Superior Surfacing Systems, LTD upon the recommendation of Zane W. Grunewald, Engineer of Delaware Engineering, DPC and; Further Be It Resolved, that the Town accept the Certificate of Substantial Completion on said project and the Town Supervisor hereby be authorized to execute the Certificate as presented.

Moved by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Schock, Meddaugh, Pavese and Mace Navs 0

8) PARKS & RECREATION DEPARTMENT - REQUEST TO HIRE (1) PART-TIME POSITION & (1) SEASONAL POSITION

The Following Resolution Was Duly Adopted: Res. No. 208 of the Year 2022.

Resolved, that Superintendent Glenn R. Somers of the Department of Parks & Recreation hereby be authorized to re-hire <u>Carson Somers</u> as a Part-Time laborer at a rate of \$18.06 per hour and also hire <u>Quinton Cruz</u> to a seasonal position for the 2022 spring/summer season at a rate of \$16.25 per hour with a start date of May 10th, 2022 weather permitting.

Motion by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

9) BILLS OVER \$2,500.00 - TOWN HALL

The Following Resolution Was Duly Adopted: Res. No. 209 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Town Hall be approved for payment as follows:

PSH Corp d/b/a John Herbert Company

\$2,500.72 Total Cost

Invoice # 0020867-IN – For purchase of carpet tiles (materials only) for Town Hall Renovations made to Assessor's Office, purchased now to get the same stock.

(Procurement: NYS Bid List Contract # PC67778. Proposal approved by Town Board on 02/01/2022, Resolution #86.)

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Schock, Meddaugh, Pavese, and Mace

Nays 0

9) BILLS OVER \$2,500.00 - TOWN HALL

The Following Resolution Was Duly Adopted: Res. No. 210 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Town Hall be approved for payment as follows:

PSH Corp d/b/a John Herbert Company

\$6,664.25 Total Cost

Invoice # 0020882-IN – For purchase and installation of carpet tiles for Town Hall Renovations made to Supervisor's Suite.

(Procurement: NYS Bid List Contract # PC67778. Proposal approved by Town Board on 02/01/2022, Resolution #86.)

Moved by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Schock, Meddaugh, Pavese, and Mace

Nays 0

9) BILLS OVER \$2,500.00 - HIGHWAY DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 211 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Water & Sewer Department be approved for payment as follows:

Eastern Metals \$4,893.00 Total Cost

Invoice # 63684 – Purchase of signs.

Northern Supply \$3,635.20 Total Cost

Invoice # 103060 – Purchase of Spreader Chains.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

9) BILLS OVER \$2,500.00 - WATER & SEWER DEPARTMENT

Town Board Meeting May 03, 2022 Page 10 of 16

The Following Resolution Was Duly Adopted: Res. No. 212 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Water & Sewer Department be approved for payment as follows:

Slack Chemical Company

\$2,892.00 Total Cost

Invoice # 436399 – Purchase of 440 Gallons of SternPac for the Emerald Green Sewer Wastewater Treatment Facility.

(Procurement: Sole source procurement.)

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

10) BUDGET TRANSFERS & AMENDMENTS

There were no budget transfers or amendments.

11) ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 213 of the Year 2022.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached. ¹

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

12) UPDATE: CORONAVIRUS (COVID-19) PANDEMIC

Supervisor Rieber reported that everything is good in the Town Hall regarding the Coronavirus (COVID-19) Pandemic. He is not sure of the current status with Highway Department, Water & Sewer Department and/or the Parks & Recreation Department.

ADDITIONAL CORRESPONDENCE AND AGENDA ITEMS:

- SACKETT LAKE SEWER DISTRICT COLLECTION SYSTEM IMPROVEMENT PROJECT NO. C3-5378-08-00 – Letter dated 04/29/22 from William A. Brizzell, Jr., P.E., Director Division of Engineering, NYS EFC to Supervisor Rieber Re: Notice of non-selection for grant application.
- 2. <u>EMERALD GREEN PUMP STATION NO. 1,2&3 IMPROVEMENTS PROJECT NO. C3-5378-05-00</u> Letter dated 04/29/22 from William A. Brizzell, Jr., P.E., Director Division of Engineering, NYS EFC to Supervisor Rieber Re: Notice of non-selection for grant application.

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¹ ATTACHMENT: ORDER BILLS PAID

3. <u>EMERALD GREEN WWTP UPGRADE AND EXPANSION PROJECT NO. C3-5378-07-00</u> – Letter dated 04/29/22 from William A. Brizzell, Jr., P.E., Director Division of Engineering, NYS EFC to Supervisor Rieber Re: Notice of non-selection for grant application. Authorize proceeding with (CWSRF) financing in the absence of a grant and execution of necessary documentation upon recommendation of Helen Budrock, Delaware Engineering.

The Following Resolution Was Duly Adopted: Res. No. 214 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby authorize proceeding with the NYS Environmental Facilities Corp Clean Water State Revolving Fund (CWSRF) financing for the Emerald Green WWTP Upgrade and Expansion Project in the absence of the NYS Water Infrastructure Improvement (WIIA) Grant and Further Be It Resolved, that the Town Supervisor hereby be authorized to execute the necessary documentation to proceed with (CWSRF) financing. Moved by: Councilman Mace Seconded by: Councilman Pavese Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

- SULLIVAN RENAISSANCE MUNICIPAL PARTNERSHIP GRANT Note receipt of \$20,000.00 check #001132 dated 04/29/22 in fulfillment of the grant.
- 5. **DASNY \$250,000.00 SAM GRANT # 21562** Resolve to accept the grant and authorize all necessary signatures to proceed.

The Following Resolution Was Duly Adopted: Res. No. 215 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby accepts the \$250,000.00 State Aid to Municipalities (SAM) Grant # 21562 through the Dormitory Authority of the State of New York (DASNY) and that the required Town representatives hereby be authorized to execute all necessary documents in connection with said Grant in order to proceed.

Moved by: Councilman Pavese Seconded by: Councilwoman Meddaugh Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

6. <u>Edward McAndrew, Commissioner, SC DPW</u> – Notice of Restricted Highway dated 04/29/22 Designating County Road No. 161 as a Restricted Highway for a period of approximately 30-days. Partial Depth Repairs Only – from the intersection of CR 173 North to the intersection of State Route 42 for (Entire Road), 4.48 miles, effective May 2nd, 2022. There will be 35 MPH in work zone.

OLD BUSINESS

SCHEDULE DATES FOR TOWN BOARD WORK-SESSIONS TO DISCUSS PERSONNEL POLICIES AND DRAFT EMPLOYEE HANDBOOK

The Following Resolution Was Duly Adopted: Res. No. 216 of the Year 2022.

Resolved, that (3) Town Board Work-Sessions are hereby scheduled for Tuesday, May 17th, 2022, Tuesday, June 7th, 2022 and Tuesday, June 21st, 2022 at 6:00 PM to be held at the Town Hall, 4052 State Route 42, Monticello, New York for the purpose of entering into Executive Session to review and discuss the Draft Town Employee Handbook and Personnel Policies. Further Be It Resolved that the Town Clerk is hereby directed to publish notice of said work-sessions in the official newspaper of the Town.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

NEW BUSINESS

APPROVE AMENDED BUSINESS ASSOCIATE AGREEMENT BETWEEN THE TOWN OF THOMPSON AND MARSHALL & STERLING EMPLOYEE BENEFITS, INC. DUE TO BUSINESS NAME CHANGE

Town Clerk Calhoun and Town Attorney Mednick explained the updated version of the presented Business Associate Agreement between the Town of Thompson and Marshall & Sterling Employee Benefits, Inc. due to a business name change. The agreement is regarding Protective Health Information (PHI) Under Federal HIPAA Regulations as they currently handle the Town's Voluntary Dental & Vision Insurance Benefits. This written agreement is required in order to stay in compliance with federal mandates and privacy protections.

The Following Resolution Was Duly Adopted: Res. No. 217 of the Year 2022.

Resolved, that the Town of Thompson Town Board hereby approves the updated version of the Business Associate Agreement between the Town of Thompson and Marshall & Sterling Employee Benefits, Inc. for broker, agent and consulting services and hereby authorizes the Town Supervisor to execute said Agreement as presented, conditioned upon the final approval of the Town Attorney.

Motion by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

WATER & SEWER DEPARTMENT: LIGHT POLE SETTLEMENT – ADELAAR LIGHTING DISTRICT

A) REVIEW & ACCEPT SETTLEMENT OFFER: CLAIM FOR LIGHT POLE DAMAGE FOR SUM OF \$15,709.24 & AUTHORIZE SUPT. MESSENGER TO EXECUTE NECESSARY DOCUMENTS. DAMAGE OCCURRED ON 09/03/21.

The Following Resolution Was Duly Adopted: Res. No. 218 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby accepts the settlement offer of Total Recovery Resources and Coordination (TRRAC) in the amount of \$15,709.24 for reimbursement of property damage to a Light Pole Fixture in the Adelaar

Lighting District occurring on or about <u>September 3rd, 2021</u> at or near <u>Resorts World Drive, Monticello</u> involving <u>S. Pertsovsky and Progressive Casualty Insurance Company</u>. Further Be It Resolved, that Superintendent Messenger hereby be authorized to execute the Property Damage Release to accept said offer.

Motion by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

SUPERVISOR'S REPORT:

Supervisor William J. Rieber, Jr.

- Reported on a meeting regarding proposed lighting maintenance agreement between the Town and Adelaar.
- Reported on a meeting that he attended yesterday in Middletown with the new Secretary of State where he gave a presentation on the State Budget.
 Discussion was held regarding topics that were mentioned at the meeting.

COUNCILMEN & DEPARTMENT HEAD REPORTS:

Parks & Recreation Superintendent Glenn Somers

- Indoor Student Basketball league for Town of Thompson 2022 Every Saturday May 21st June 25th from 10am to 1pm.
- Spring Litter Pluck Event at Dillon Park and Dillon Road Collected (38) Bags over ½ ton of garbage/debris and covered approximately .8 of a mile.
- YMCA Summer Town Youth Day Camp The first signup was held on Sunday May 1st and there were approximately 100 children registered. The second signup will be held this Thursday May 5th.
- Town Welcome Sign stolen along Wurtsboro Mtn Road, Rock Hill. Finehand Signs of Glen Spey, NY has offered to replace/install the sign free of charge.
- Neversink River Access Project Necessary fill and grading is being donated by Mr. Bernas.

Deputy Administrator Patrice Chester

• The Town Park and Town Hall outdoor signs will all include a clear coating free of charge by Finehand Signs of Glen Spey, NY.

Comptroller Melissa DeMarmels

• The Town's AFR has been completed and filed.

Councilwoman Melinda S. Meddaugh

- Rock Hill Business & Community Association will have a second Roadside Litter Pluck Day Event to be held on Saturday, May 7th, 2022, 9am-12pm.
- Spring Shred Day Event is scheduled to be held on Saturday, May 14th, 2022, 9am-12pm at Town Hall Parking Lot.
- Spring Cleanup Event is scheduled to be held on Friday, May 6th, 2022 to Saturday, May 14th, 2022, permits are available in the Town Clerk's Office.

PUBLIC COMMENT:

There was no public comment given.

ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- 05/17/22 at 7PM: Regular Town Board Meeting.
- 05/17/22 at 7PM: Joint Public Hearing with Village of Monticello Comolo LLC Annexation Petition Request, Property Located Along Rock Ridge Avenue, Monticello, SBL#'s 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11 to be held at Town Hall.
- 05/17/22 at 7PM: Joint Public Hearing with Village of Monticello Mountaintop Villas LLC Annexation Petition Request, Property Located Along NYS Route 42 South, Monticello, SBL# 18.-1-57 to be held at Town Hall.

EXECUTIVE SESSION

On a motion made by Councilman Schock and seconded by Councilwoman Meddaugh the Town Board entered into Executive Session at 7:57 PM with Town Attorney Michael B. Mednick and Director James Carnell, Jr. to discuss Personnel Matters.

The Zoom Livestream Videoconferencing connection was disconnected.

Executive Session was held.

On a motion made by Councilman Pavese and seconded by Councilwoman Meddaugh the Town Board returned from Executive Session at 8:15 PM. Action was taken as follows:

APPOINTMENT OF LAURA EPPERS AS FULL-TIME CLERK TO PLANNING BOARD, ZONING BOARD OF APPEALS & BUILDING DEPARTMENT AT ANNUAL SALARY OF \$49,960.43

The Following Resolution Was Duly Adopted: Res. No. 219 of the Year 2022.

Resolved, that <u>Laura Eppers</u> be hereby appointed as a <u>Full-Time Clerk to the Planning Board, Zoning Board of Appeals and Building Department</u> at an annual salary of \$49,960.43 effective <u>06/01/2022</u> according to the Sullivan County Civil Service Regulations and Be It Resolved, that Laura Eppers hereby be hired on a Part-Time basis commencing immediately at an hourly rate calculated based on her annual salary of \$27.45 per hour and;

Be It Resolved, that the annual stipend for Recording Secretary to the Planning Board and Zoning Board of Appeals paid to Laura Eppers in the amount of \$7,017.86 hereby ends effective 04/30/2022 and:

Further Be It Resolved, that the annual stipend for Clerk to the Planning Board and Zoning Board of Appeals paid to Heather Zangla in the amount of \$6,023.66 hereby ends effective 05/31/2022.

Motion by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh, and Mace

Nays 0

<u>APPOINT DARREN MILLER AS ALTERNATE MEMBER TO THE ZONING BOARD OF APPEALS</u>

The Following Resolution Was Duly Adopted: Res. No. 220 of the Year 2022.

Resolved, that <u>Darren Miller</u> be appointed to serve as Alternate Member to the Zoning Board of Appeals with a term to expire <u>December 31, 2022</u>. Appointees shall attend necessary training as required.

Moved by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

ADJOURNMENT

On a motion made by Councilman Schock and seconded by Councilman Pavese the meeting was adjourned at 8:19 PM. All board members voted in favor of adjourning the meeting.

The Zoom Livestream Videoconferencing connection and Facebook Live were disconnected.

Respectfully Submitted By:

Marilee J. Calhoun, Town Clerk

Marilee J. Calhoun



Town of Thompson Warrant Report

Town of Thompson Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and

claims payable have been duly audited and are presented for payment to the Town

Board of the Town of Thompson at the regular meeting there of, held on the $\frac{ZPQ}{Q}$ day

of May 2022 in the amounts respectively specified. Authorization is hereby

given and direction is made to pay each of the claimants in the amount as specified

upon each claim stated.

Melissa DeMarrhels, Comptroller

William A. Rieber Jr., Supervisor



Town of Thompson Warrant Report

Unposted Batch Totals

Unposted Batch Grand Totals	I ROST & AGENCY FUND	
\$0.00	\$0.00	Invoice Batch
1	\$0.00	Manual Checks
\$12,697.05	\$12,697.05	Purchase Cards
\$12,697.05	\$12,697.05	Total

Posted Batch Totals

Fund	Fund Description	Invoice Batch	Batch	Manual Che	hecks	Purchase Cards	Cards	Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid		Unnaid
A000	GENERAL FUND TOWN WIDE	\$469,975.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$469 975 24	en on
B000	GENERAL TOWN OUTSIDE	\$69,432.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,070,27	# 60.00 00.00
DA00	HWY#3 / 4 - TOWN WIDE	\$171,927.49	\$0.00	\$400,000,00	\$0.00	\$0.00	\$0.00	\$571 027 AD	5 6
DB00	HWY#1 - TOWN OUTSIDE	\$99 184 91	5000	\$0.00	\$0.00 0.00	3 6	90.00	\$00.101.48	\$0.00
DD00	ADELAAR RESORT DRAINAGE DISTRICT	\$0.00 104.01	÷ 0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99,184.91	\$0.00
HOOD	CVBILVI BBO IEULIA CVBILVI BBO IEULIA	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
7000	CAPITAL PROJECTS	\$8,422.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,422.00	\$0.00
RUC	ADELAAR ROAD IMPROVMENT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SRHO	ROCK HILL AMBULANCE DIST	\$7,213.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,213.91	\$0.00
SSAR	Adelaar Sewer District	\$8,650.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,650.23	\$0.00
SSHC	Harris Consolidated Sewer District	\$3,786.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,786.20	\$0.00
SSKC	Kiamesha Consolidated Sewer District	\$51,627.85	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$301,627.85	\$0.00
SSMO	MELODY LAKE SEWER DISTR.	\$4,703.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,703.06	\$0.00
SSRC	Rock Hill Emerald Green Consolidated Sewer Dist	\$25,476.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,476.58	\$0.00
SSSU	SACRE I LAKE SEWER DISTR	\$7,662.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,662.45	\$0.00
SWAO	ADELAAR RESORT WATER DISTRICT	\$792.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$792.74	\$0.00
SWC0	COLD SPRING WATER	\$541.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$541.33	\$0.00
SWD0	DILLON WATER DISTRICT	\$1,565.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.565.29	\$0.00
SWKO	KIAMESHA RT42 WATER	\$47.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47 70	\$0.00
SWLO	LUCKY LAKE WATER DISTR	\$401.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$401 23	\$0.00
SWMO	MELODY LAKE WATER	\$528,90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$528.90	\$0.00
T000	TRUST & AGENCY FUND	\$4,718.96	\$0.00	\$0.00	\$0.00	\$291.93	\$0.00	\$5,010.89	\$0.00
Posted Batch Grand Totals	Grand Totals	\$936,658.14	\$0.00	\$650,000.00	\$0.00	\$5,291.93	\$0.00	\$1.591.950.07	\$0.00
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Report Grand Totals

A000	Fund
GENERAL FUND TOWN WIDE	Fund Description
Paid \$469,975.24	Invoice Batch
Unpaid \$0.00	Batch
Paid \$0.00	Manual Checks
Unpaid \$0.00	Checks
Paid \$0.00	Purchas
Unpaid \$0.00	urchase Cards
Paid \$469,975.24	Tota
Unpaid \$ 0.00	<u> </u>



Town of Thompson Warrant Report

	Grand Totals	TRUST & AGENCY FUND	SWM0 MELODY LAKE WATER	SWL0 LUCKY LAKE WATER DISTR	SWK0 KIAMESHA RT42 WATER	J		SWA0 ADELAAR RESORT WATER DISTRICT														
		ND	Ä	DISTR	TER	RICT	Ä	VATER DISTRICT	ER DISTR	St. Collabolication Sewal Dist	Rock Hill Emerald Green Consolidated Sewer Diet	ER DISTR.	id Sewer District ER DISTR.	ewer District ad Sewer District ER DISTR.	ewer District 3d Sewer District ER DISTR.	ewer District 3d Sewer District ER DISTR.	NCE DIST t ewer District 3d Sewer District ER DISTR.	ROVMENT DISTRICT NCE DIST t ewer District ad Sewer District ER DISTR.	ROVMENT DISTRICT NCE DIST t ewer District ad Sewer District ER DISTR.	PRAINAGE DISTRICT PROVMENT DISTRICT NCE DIST t ewer District ad Sewer District ER DISTR.	PRAINAGE DISTRICT PROVMENT DISTRICT NCE DIST t ewer District ad Sewer District ER DISTR.	SIDE SPAINAGE DISTRICT ROVMENT DISTRICT NCE DIST t ewer District ewer District ER DISTR.
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\$0.00 \$650,0				,								_										4
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\$5,291.93	\$291.93	a.																				\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
\$12,697.05	\$12,697.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
9	\$5,010.89	\$528.90	\$401.23	\$47.70	\$1,565.29	\$541.33	\$792.74	\$7,662.45	\$25,476.58	\$4,703.00	\$4 703 ns	\$301,627.85 \$4 703 06	\$3,786.20 \$301,627.85 \$4,703.06	\$3,786.20 \$3,786.20 \$301,627.85	\$8,650.23 \$3,786.20 \$301,627.85 \$4.703.06	\$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85 \$4 703.06	\$0.00 \$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85	\$8,422.00 \$0.00 \$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85	\$5,000.00 \$8,422.00 \$0.00 \$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85	\$99,184.91 \$5,000.00 \$8,422.00 \$0.00 \$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85	\$99,184.91 \$5,000.00 \$8,422.00 \$0.00 \$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85	\$571,927.49 \$99,184.91 \$5,000.00 \$8,422.00 \$0.00 \$7,213.91 \$8,650.23 \$3,786.20 \$301,627.85
\$12.697.05	\$12,697.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00