**Minutes** of a **Organizational/Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York and also held remotely via Zoom on **January 04, 2022.** 

**ROLL CALL:** 

**Present:** Supervisor William J. Rieber, Jr., Presiding

Councilman Ryan T. Schock Councilman John A. Pavese Councilman Scott S. Mace

Also Present: Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town Patrice Chester, Deputy Administrator Melissa DeMarmels, Town Comptroller

Michael G. Messenger, Water & Sewer Superintendent Glenn Somers, Parks & Recreation Superintendent

James L. Carnell, Jr., Director of Building, Planning & Zoning

Richard L. Benjamin, Jr., Highway Superintendent

Richard McClernon, Chairman, Zoning Board of Appeals

Present via Zoom: Councilwoman Melinda S. Meddaugh

Kelly M. Murran, Deputy Town Clerk

Karen Schaefer, Supervisor's Confidential Secretary

#### ANNUAL FISCAL YEAR 2022 ORGANIZATIONAL MEETING - CALL TO ORDER

Supervisor Rieber called the Organizational Meeting to order at 7:00 PM with the Pledge to the Flag. Marilee J. Calhoun, Town Clerk stated that this meeting was advertised in the Sullivan County Democrat on December 24<sup>th</sup> & 28<sup>th</sup>, 2021 and she had an original affidavit of publication. Notice of said meeting was also posted on the Town Hall Bulletin Board and Official Town Website. This meeting was held in person and remotely via Videoconferencing streamed live on the Zoom app, which is accessible to the public. The meeting is also being recorded for full transcription purposes should it be required.

Supervisor Rieber and the Town Board welcomed the Participation in Government students to the meeting.

#### <u>TOWN OF THOMPSON</u> 2022 Organizational Agenda

The Following Resolution Was Duly Adopted: Res. No. 01 of the Year 2022.

Resolved that Robert's Rules of Order are hereby adopted as the parliamentary rules for Town of Thompson Town Board Meetings for the Year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

#### The Following Resolution Was Duly Adopted: Res. No. 02 of the Year 2022.

Resolved, that the Regular Meetings of the <u>Town Board</u> be conducted at the Town Hall, 4052 Route 42, Monticello, New York 12701. Further, such meetings shall be held on the first and third Tuesday of each and every month during 2022 and shall commence at 7:00 P.M. prevailing time, unless otherwise changed as provided by law. Meetings may be conducted in person and electronically through Zoom or other approved electronic means or a combination thereof.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 03 of the Year 2022.

Resolved, that the Sullivan County Democrat be and is hereby designated as the Official Newspaper for the Town of Thompson. The TH-Record & River Reporter are hereby designated as alternate newspapers of the Town of Thompson for the year 2022.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 04 of the Year 2022.

Resolved, that <u>Marilee Calhoun</u>, Town Clerk of the Town of Thompson be appointed Registrar of Vital Statistics for the Year 2022 at an annual salary of <u>\$15,867.84</u>.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Marilee Calhoun, Town Clerk/Registrar hereby appoints <u>Kelly Murran</u> and <u>Thomas Kelly</u> as Deputy Town Clerks for the Year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 05 of the Year 2022.

Resolved, that the Town Board hereby sets the salaries for the Deputy Town Clerks Kelly Murran at a salary of \$53,469.36 and Thomas Kelly at a salary of \$49,960.43 for the year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Marilee Calhoun, Town Clerk/Registrar hereby appoints <u>Kelly Murran</u> as Deputy Registrar of Vital Statistics for the Year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 06 of the Year 2022.

Resolved, that the Town Board hereby designates that the Deputy Registrar of Vital Statistics shall serve without additional compensation for the year 2022.

Moved by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Marilee Calhoun, Town Clerk/Registrar hereby appoints Lorraine Parry and Thomas J. Kelly, Sub Registrars of Vital Statistics subject to NYS DOH approval. Lorraine Parry shall be compensated at the rate of \$50.00 per incident. Thomas J. Kelly shall serve without additional compensation for the year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 07 of the Year 2022.

Resolved, that <u>Logan E. Morey</u>, <u>Eric Horton</u>, <u>Brian Benzenberg</u> and <u>James L. Carnell</u>, <u>Jr.</u> are hereby appointed as Sanitary Aide Inspectors and Zoning Officers for the Town of Thompson for the year 2022 and shall serve without additional compensation.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 08 of the Year 2022.

Resolved, that <u>Jeffrey Weinstein</u>, <u>M.D.</u> be and is hereby appointed as Health Officer for the Town of Thompson for the term of one year commencing January 01, 2022 at an annual salary of **§4,497.00**.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 09 of the Year 2022.

Resolved, that <u>Nancy Marinchak</u> be, and is hereby appointed Dog Control Officer for the Town of Thompson for the Year 2022 at an annual salary of **§42,989.63**.

Moved by: Councilman Schock Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Richard Benjamin Highway Superintendent for the Town of Thompson hereby appoints <u>David Wells</u> as Deputy Superintendent of Highways for the year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 10 of the Year 2022.

Resolved, that Mary Jean Carroll be, and is hereby appointed as Town of Thompson Justice Court Clerk for the year 2022 at an annual salary of \$53,469.36.

Moved by: Councilman Schock Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 11 of the Year 2022.

Resolved, that <u>Tammy Price</u> be, and is hereby appointed as Town of Thompson Deputy Court Clerk I for the year 2022 at an annual salary of <u>\$49,960.43</u>.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 12 of the Year 2022.

Resolved, that <u>Lisette DeJesus</u> be, and is hereby appointed as Town of Thompson Deputy Court Clerk II for the year 2022 at an annual salary of \$49,960.43.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Supervisor William J. Rieber, Jr. hereby appoints <u>Councilwoman Melinda S. Meddaugh</u> Deputy Supervisor of the Town of Thompson for the year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 13 of the Year 2022.

Resolved, that the Town Board hereby sets the salary for the Deputy Supervisor at \$2,000.00 for the year 2022 as per the adopted budget.

Moved by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Navs 0

Supervisor William J. Rieber, Jr. appoints Judith Wolkoff as Town of Thompson Historian for the year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 14 of the Year 2022.

Resolved, that the Town Board hereby sets the salary for the Town Historian at <u>\$4,678.57</u> for the year 2022 as per the adopted budget.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 15 of the Year 2022.

Resolved, that Melissa DeMarmels be and is hereby appointed to serve as Town Comptroller and is hereby designated the duties of Accounting Officer and Budget Officer for the Town pursuant to Town Laws #20, #124 and #103 at an annual fixed salary of \$96,523.88 for the year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 16 of the Year 2022.

Resolved, that <u>Michael B. Mednick</u> be, and is hereby appointed to serve as Town of Thompson Town Attorney for the year 2022 at an annual salary of \$98,758.74.

Moved by: Councilwoman Meddaugh

Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 17 of the Year 2022.

Resolved, that the Town Board hereby fixes salaries and hourly compensation where indicated for the following positions for 2022.

<u>POSITION</u>	<u>SALARY</u>
Assistant Building Inspector (Jim)	\$96,523.88
Code Enforcement Officer 1 (Logan)	\$72,788.34
Code Enforcement Officer 2 (Eric)	\$60,137.49
Code Enforcement Officer 2 (Brian)	\$60,137.49
Assessor	\$96,523.88
Assessor Clerk	\$53,469.36
Part Time Data Collector	\$23.39 per hour
Comptroller Clerk	Open/TBD
Full Time Clerk/ Building Department	\$58,849.71
Water/Sewer Superintendent	\$118,099.93
Part Time clerk for Justice Court	Open/TBD
Part Time court officers for Justice Court	\$21.11 per hour

#### HIGHWAY DEPARTMENT PERSONNEL WITH NO CONTRACT IN PLACE

Part Time Drivers - Snow Removal (7) \$16.25 per hour Part Time Laborers - Road Repairs (7-Summer Only) \$16.25 per hour

#### SEWER & WATER DEPARTMENTS WITH NO CONTRACTS IN PLACE

Part Time Laborer – 1<sup>st</sup> (Carlo) **\$20.94 per hour**Part Time Laborer – New **\$16.25 per hour** 

#### TOWN PARK WITH NO CONTRACTS IN PLACE - Rate per Hour/Annual

Part Time Laborer \$18.06 per hour Seasonal Laborer \$16.25 per hour

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 18 of the Year 2022.

Resolved, that all employee's salaries in the Highway Department, Water & Sewer Department and the Department of Parks and Recreation are approved pursuant to the respective current Collective Bargaining Agreements. Employees of these departments not covered by collective bargaining agreements are as noted in Resolution No. 17 of the Year 2022.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 19 of the Year 2022.

Resolved, that the salaries of the elected officials of the Town of Thompson for the year 2022, as set forth in the 2022 Adopted Budget filed with the County of Sullivan are hereby approved in the following amounts:

<u>NAME</u>	<u>TITLE</u>	ANNUAL SALARY
Richard S. Baum	Town Justice	\$44,738.82
Sharon L. Jankiewicz	Town Justice	\$44,738.82
William J. Rieber, Jr.	Supervisor	\$111,485.08
Melinda S. Meddaugh	Councilwoman	\$19,510.00
Scott S. Mace	Councilman	\$19,510.00
Ryan T. Schock	Councilman	\$19,510.00
John A. Pavese	Councilman	\$19,510.00
Heather Berg	Receiver of Taxes	\$37,363.05
Richard L. Benjamin, Jr.	Superintendent of Highway	s \$111,485.08
Marilee J. Calhoun	Town Clerk	\$72,733.58
Moved by: Councilman Mace	Seconded by	: Councilman Schock

Moved by: Councilman Mace Seconded by: Councilman School Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schook and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 20 of the Year 2022.

Resolved, that the following Banks or Depositories are hereby designated as those in which certain Town Officers shall deposit the monies coming into their hands by virtue of their offices:

Key Bank of Southeastern New York – Liberty Offices

Chase – Monticello Office

M&T Bank – Monticello Office

Wayne Bank – Monticello Offices

Catskill Hudson Bank – Monticello Offices

TD Bank – Monticello Office

Jeff Bank – Monticello Offices

Sterling Bank – South Fallsburg Offices

NY Class, LLC

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 21 of the Year 2022.

The Town Supervisor, Town Clerk, Receiver of Taxes and Assessments shall deposit all monies coming into their hands by virtue of their offices into banks as designated by the Town Board for the year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 22 of the Year 2022.

Pursuant to General Municipal Law Section #10, the Town Board authorizes the Chief Fiscal Officer to deposit or invest idle monies not required for immediate expenditures in an interest-bearing account and in accordance with the Town's adopted investment policy. Said monies should not exceed the maximum amount of \$20,000.000.00 (twenty million) in any one bank.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 23 of the Year 2022.

Resolved, that the Town Board does hereby approve as to form, manner, execution and sufficiency of sureties the bonds of the following Town Officials as designated in the Town's insurance policy.

NAME AND OFFICE	<u>AMOUNT</u>	<b>EXPIRATION</b>
All Town of Thompson Employees	\$100,000.00	05/01/2024
William J. Rieber, Jr. Supervisor	\$100,000.00	05/01/2024
Melissa DeMarmels Comptroller	\$100,000.00	05/01/2024
Marilee J. Calhoun Town Clerk	\$100,000.00	05/01/2024
Kelly M. Murran Deputy Town Clerk	\$100,000.00	05/01/2024
Thomas J. Kelly Deputy Town Clerk	\$100,000.00	05/01/2024
Sharon L. Jankiewicz Town Justice	\$100,000.00	05/01/2024

Richard S. Baum \$100,000.00 05/01/2024

Town Justice

Richard L. Benjamin, Jr. \$100,000.00 05/01/2024

Superintendent of Highways

David Wells \$100,000.00 05/01/2024

Deputy Superintendent of Highways

Heather Berg \$1,000,000.00 (Jan. thru March) 05/01/2024

Receiver of Taxes \$100,000.00 (April thru Dec.)

Glenn Somers \$100,000.00 05/01/2024

Town Park Superintendent

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 24 of the Year 2022.

Resolved, that the accounting firm of <u>Waschitz Pavloff CPA, LLP</u> hereby be designated as the Auditors for the Town of Thompson at the annual fee not to exceed **\$36,500.00** for the year 2022.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 25 of the Year 2022.

Resolved, that the Town of Thompson enter into an agreement with the Senior Citizens Club Monticello, Inc., funding thereof by the Town of Thompson in the amount of **\$5,000.00** for the year 2022 and the Supervisor be and is hereby authorized to execute the same for and on behalf of the Town.

Moved by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 26 of the Year 2022.

Resolved, that Town Officers and employees who are required to use their personal automobiles for Town business be, and shall be, reimbursed for the use of their said vehicles used on official Town business, upon presentation of the proper documentation mileage voucher for said use, shall be reimbursed at the rate of \$.585 cents per mile.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 27 of the Year 2022.

Resolved, that all Town of Thompson employees shall be reimbursed for meals and incidentals on a per diem basis, of which the per diem reimbursement rates for meals and incidentals in 2022 shall be in accordance with U.S. General Services Administration's Fiscal Year 2022 Per Diem Rates (Standard Rate) for the area the employee is attending: <a href="https://www.gsa.gov/travel/plan-book/per-diem-rates.">https://www.gsa.gov/travel/plan-book/per-diem-rates.</a>

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 28 of the Year 2022.

Resolved, that the 2022 Road Maintenance Program as proposed by Highway Superintendent Richard L. Benjamin, Jr. be, and is hereby approved for the expenditure of funds as adopted in the 2022 approved budget under Repairs, Maintenance and Improvements. The total amount <u>appropriated</u> in the 2022 Budget is \$3,313,389.00.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 29 of the Year 2022.

Resolved, that the following categories of charges may be paid upon authorization of the Comptroller and Town Supervisor prior to being audited and/or obtaining Board approval:

- (a) Electric Utility Invoices
- (b) Telephone Invoices
- (c) Federal and State Agencies for permits, fees, etc.
- (d) Sullivan County Clerk's Office: Filing fees
- (e) Insurance Premiums
- (f) Postage, freight and express charges
- (g) Bond or note Payments (Debt & Interest)
- (h) Spectrum
- (i) Payroll liabilities
- (i) Garbage Refuse & Recycling Removal
- (k) Any payables to government agencies

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 30 of the Year 2022.

Resolved, that the Town Board hereby authorizes interfund loans from "A" fund to "T" fund to prefund payroll withdrawals in amounts to be determined by the Comptroller and Town Supervisor. Any prefund amount remaining in T fund will be paid back to A fund by year end.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 31 of the Year 2022.

Resolved, that the Town Board hereby designates the Supervisor to pre-approve the attendance at conferences and training seminars by ALL Town Employees which must be submitted to the Supervisor on the standard conference/training request forms.

Moved by: Councilman Mace Seconded by: Councilman Schock Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace Nays 0

Supervisor William J. Rieber, Jr. appoints <u>Karen Schaefer</u> as his Confidential Secretary for the Year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 32 of the Year 2022.

Resolved, that <u>Karen Schaefer</u>, the Supervisor's Confidential Secretary for the year 2022 shall receive an annual salary of <u>\$65,165.78</u>.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Supervisor William J. Rieber, Jr. recommends that <u>Patrice Chester</u> be appointed as Deputy Administrator to the Town of Thompson for the Year 2022.

#### The Following Resolution Was Duly Adopted: Res. No. 33 of the Year 2022.

Resolved, that <u>Patrice Chester</u> is hereby appointed Deputy Administrator to the Town of Thompson for the Year 2022. Ms. Chester shall receive an annual salary of <u>\$96,523.88</u>.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 34 of the Year 2022.

Resolved, that <u>Glenn Somers</u> is hereby appointed Superintendent of the Department of Parks & Recreation for the Year 2022 at an annual salary of **\$105,727.44**.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 35 of the Year 2022.

Resolved, that the Superintendent of Water and Sewer, Highway Superintendent, Supervisor and Superintendent of Parks & Recreation are authorized as needed to purchase equipment, tools and implements in accordance with the Town of Thompson Procurement Guidelines.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

#### The Following Resolution Was Duly Adopted: Res. No. 36 of the Year 2022.

Be it Resolved, that the following rates be established for the annual billing of water rents for the 2022 fiscal year within each district as follows: Interest and penalties will be at the rate of 5% over thirty-days, and ½ of 1% for each month thereafter

District Name	O&M Rate per point	Capital Rate per point
Lucky Lake Water	\$55.90	\$ .00
Dillon Water	\$53.69	.00
Cold Spring Water	\$32.90	.00
Route 42/Kiamesha Water	\$0.148 per thousand cub	oic ft00
Cold Spring Water District	•	
Extension Parcels	\$32.90	<b>\$3.10</b>
Melody Lake Water	<b>\$69.41</b>	\$20.33
Moved by: Councilman Mace	Seconded by: Co	ouncilman Pavese
17-4 A 5 D:-1 M	[ . 1 . 1	1 1 1

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 37 of the Year 2022.

Resolved, that the Town of Thompson hereby charge the following fees for the Year 2022:

Returned Check Fees \$25.00
Photo Copies (General) \$.50
Photo Copies (FOIL) \$.25
Assessor's Mailing Labels for General Public \$.04 each
Labels provided to taxing entities of the Town \$.0250

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 38 of the Year 2022.

Resolved that <u>Bryan Kaplan</u> be hereby appointed Part-Time Prosecutor for the Town of Thompson for the year 2022 to handle Town of Thompson Traffic Court at an Annual Salary of <u>\$22,920.31</u>.

Moved by: Councilwoman Meddaugh Seconded by: Supervisor Rieber

Discussion: Councilman Mace recently found out about the appointment and wanted an opportunity for the

Town Board to interview other interested attorneys for the position before appointing.

Vote: Ayes 4 Rieber, Meddaugh, Pavese and Schock

Nays 1 Mace

#### The Following Resolution Was Duly Adopted: Res. No. 39 of the Year 2022.

Resolved that <u>David Rasnick</u> and <u>Javier Corona</u> hereby be appointed as the Court Officers in the Town of Thompson Justice Court as required by the Town Justices at an hourly rate of <u>\$21.11 per hour</u>. Said appointment shall be at the pleasure of the Town Board.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 40 of the Year 2022.

Resolved that the Supervisor be hereby authorized to execute the following contracts on behalf of the Town of Thompson.

- a) Between the Village of Monticello and the Consolidated Harris Sewer District
- b) Between the Town of Thompson & Humane Society of Middletown for Dog Shelter Services
- c) Between the Town of Thompson & Town of Bethel for Dog Shelter Services
- d) Between the Adelaar Resort Sewer District and the Consolidated Kiamesha Sewer District
- e) Between the Town of Thompson on behalf of the Rock Hill Ambulance District and the Rock Hill Volunteer Ambulance Corps

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 41 of the Year 2022.

Resolved, that the Engineering Firm of MHE Engineering, D.P.C. be appointed for Engineering Services for the Town of Thompson for the 2022 fiscal year on an as needed basis as per the provided fee schedule at the pleasure of the Town Board. Also, <u>Delaware Engineering</u>, <u>D.P.C.</u> be appointed for Engineering Services as Planner and for other Engineering Services as directed by the Town Board.

Moved by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 42 of the Year 2022.

Resolved, that the Highway Superintendent hereby be authorized to purchase equipment from the Highway Equipment Account (5130.2 DA Fund) as the Superintendent deems necessary as long as Procurement and Bidding Procedures are followed.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 43 of the Year 2022.

Resolved, that the Town Board hereby designates the Supervisor as the Delegate and Councilpersons Ryan T. Schock, Melinda S. Meddaugh and Scott S. Mace as the Alternate Delegates for the Town at the New York State Association of Towns Conference to be held February 20<sup>th</sup> to 23<sup>rd</sup>, 2022 in New York City.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Supervisor Rieber hereby nominates <u>Edward S. Walsh</u> as the Town Representative for the Sullivan County Fire Advisory Board for the year 2022 to serve without compensation.

#### The Following Resolution Was Duly Adopted: Res. No. 44 of the Year 2022.

Resolved, that the salaries for the Board of Assessment Review be, and are established at <u>\$600</u> for the Chair and \$500 each for the two members for the year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 45 of the Year 2022.

Resolved, that Planning Board and Zoning Board of Appeals members and Alternates receive a stipend of \$75.00 per meeting. Chairman shall receive a stipend of \$100.00 per meeting. The member must attend meetings to receive payment. Payment will be issued on a monthly basis unless otherwise directed by the member.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 46 of the Year 2022.

Resolved, that <u>Heather J. Zangla</u> be hereby appointed as <u>Recording Secretary</u> to the Planning and Zoning Board of Appeals at an annual salary of <u>\$7,017.86</u> for the 2022 year.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 47 of the Year 2022.

Resolved, that <u>Heather J. Zangla</u> be hereby appointed as <u>Clerk</u> to the Planning and Zoning Board of Appeals at an annual salary of <u>\$6,023.66</u> for the 2022 year.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 48 of the Year 2022.

Resolved, that the Regular Meetings of the <u>Planning Board</u> be conducted at the Town Hall, 4052 State Route 42, Monticello, New York 12701. Further, such meetings shall be held on the second and fourth Wednesday of each and every month during 2022 and shall commence at 7:00 PM prevailing time for the meetings,

unless otherwise changed as provided by law. Meetings may be conducted in person and electronically through Zoom or other approved electronic means or a combination thereof.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 49 of the Year 2022.

Resolved, that <u>Matthew Sush</u> is hereby appointed as the Planning Board Chairperson for the Town of Thompson Planning Board for the year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 50 of the Year 2022.

Resolved that Michael J. Hoyt is hereby appointed to the Planning Board for a term to expire December 31, 2026. Appointee shall attend necessary training as required.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 51 of the Year 2022.

Resolved, that <u>Shannon Cilento</u> be appointed to serve as Alternate Member to the Planning Board with a term to expire December 31, 2022. Appointees shall attend necessary training as required.

Moved by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 52 of the Year 2022.

Resolved, that <u>Kristin Boyd</u> be appointed to serve as Alternate Member to the Planning Board with a term to expire December 31, 2022. Appointees shall attend necessary training as required.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 53 of the Year 2022.

Resolved, that the Regular Meetings of the Zoning Board of Appeals be conducted at the Town Hall, 4052 State Route 42, Monticello, New York 12701. Further, such meetings shall be held on the second Tuesday of each and every month during 2022 and shall commence at 6:30 PM prevailing time for the Work-Session and 7:00 PM prevailing time for the meetings, unless otherwise changed as provided by law. Meetings may be conducted in person and electronically through Zoom or other approved electronic means or a combination thereof.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 54 of the Year 2022.

Resolved, that <u>Richard McClernon</u> is hereby appointed as the Zoning Board of Appeals Chairperson for the Town of Thompson Zoning Board of Appeals for the year 2022.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 55 of the Year 2022.

Resolved, that <u>John Kelly</u> be appointed to the Zoning Board of Appeals with the term to expire December 31, 2026. Appointee shall attend all necessary training to be able to serve.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 56 of the Year 2021.

Resolved, that <u>Phyllis Perry</u> be appointed to the Zoning Board of Appeals with the term to expire December 31, 2022 to fill the unexpired term of Richard Benson. Appointee shall attend all necessary training to be able to serve.

Moved by: Councilman Schock Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Navs 0

#### The Following Resolution Was Duly Adopted: Res. No. 57 of the Year 2022.

Resolved, that <u>Cindy Ruff</u> and <u>(vacancy)</u> be hereby appointed to the Zoning Board of Appeals as Alternate Member with a term to expire December 31, 2022. Appointee shall attend necessary training as required.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 58 of the Year 2022.

Resolved, that <u>Brad Bastone</u> shall receive a stipend of <u>\$12,408.61</u> for his services to the Town as a licensed master electrician as per 2022 budget.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 59 of the Year 2022.

Resolved, that <u>Paula E. Kay, Esq.</u> hereby be appointed as Consulting Attorney for the Town with primary responsibility of Planning Board and Zoning Board of Appeals matters and such other duties that may be required, compensation shall be as per a separate agreement as attached to these minutes and that the Town Supervisor hereby be authorized to execute said agreement.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 60 of the Year 2022.

Resolved, that <u>David Weiner</u>, <u>Robert Friedland</u>, <u>Servico and Olympic Process Serving</u>, <u>LLC</u> are all hereby appointed Process Servers for the Year 2022 as per the provided fee schedule.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 61 of the Year 2022.

Resolved, that the following shall be the process for auditing and paying invoices other than pre-pays.

- Invoices are to be checked and authorized by department heads
- Invoices are to be checked and entered by the bookkeeping staff who will then prepare vouchers for each vendor and prepare a warrant.
- Warrants shall be presented to the Town Board for approval for payment at a Board meeting
- The Comptroller shall review the approved warrant. The Comptroller is authorized to remove or reduce any item from the warrant that is deemed appropriate, reducing the amount of the warrant. Minor clerical changes are authorized as long as the amount on the warrant is not exceeded. The Comptroller is not authorized to exceed any amount for any invoice on the warrant that the Town Board approved for any reason. The Comptroller shall sign each voucher approving same. Actual or electronic signature is permitted.
- When the Comptroller has completed her review checks will be authorized, within the bookkeeping system, for printing.
- The Town Supervisor or other authorized signatory shall check the invoices, initial the vouchers and sign the checks and release same to vendors.
- The Town Board member responsible for auditing payments shall review all payments, which have been made and initial the attached vouchers within a reasonable time, but no later than the next Town Board meeting. If there are any issues found the board member shall immediately inform the Comptroller, bookkeeper and/or Town Supervisor.

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Supervisor Rieber hereby establishes a Supplemental Audit Committee comprised of Councilpersons – Scott S. Mace, John A. Pavese and Ryan T. Schock. They shall review and audit all bills to be paid. One Councilperson shall be responsible for auditing on a monthly basis; responsibility shall rotate equally between the three.

#### **REGULAR MEETING – CALL TO ORDER**

Supervisor Rieber opened the meeting at 7:45 PM with the Pledge to the Flag. This meeting was held in person and remotely via Videoconferencing streamed live on the Zoom app, which is accessible to the public. The meeting is also being recorded for full transcription purposes should it be required.

#### MONTHLY REPORT FOR DECEMBER 2021 RECEIVED AND FILED

Dog Control Officer's Report

#### **APPROVAL OF MINUTES:**

On a motion made by <u>Councilman Schock</u> and seconded by <u>Councilman Pavese</u> the minutes of the <u>December 21<sup>st</sup>, 2021 Reconvened</u> Town Board Meeting were approved as presented.

Vote: Ayes 4 Rieber, Pavese, Schock and Meddaugh

Nays 0

Abstain 1 Mace (He was not present for the meeting.)

On a motion made by <u>Councilman Schock</u> and seconded by <u>Councilwoman Meddaugh</u> the minutes of the <u>December 21<sup>st</sup>, 2021 Regular</u> Town Board Meeting were approved as presented.

Vote: Ayes 4 Rieber, Pavese, Schock and Meddaugh

Nays 0

Abstain 1 Mace (He was not present for the meeting.)

On a motion made by <u>Councilman Pavese</u> and seconded by <u>Councilman Schock</u> the minutes of the December 7<sup>th</sup>, 2021 Regular Town Board Meeting were amended to reflect a correction on page 16 under Parks & Recreation Report to reflect Town Board authorization to purchase Town Hall renovation ceiling/lighting supplies due to supply, demand and delivery issues.

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### PUBLIC COMMENT:

There were Monticello High School Students present via Zoom for Participation and Government class, they are listed as follows: 1) Ivan Staten, 2) Luke Norton and 3) Gabriel DeRosa.

#### **CORRESPONDENCE:**

Supervisor Rieber reported on correspondence that was sent or received as follows:

- NYS Dept. of Taxation & Finance: Check #08510370 dated 12/21/21, payable to Town of Thompson in amount of \$186,669.08 for NYS DOT CHIPS 2021 Program Funding.
- Supervisor Rieber: Letter dated 12/28/21 to DHS-FEMA-GPD, Attn: Chris Logan, Assistant Administrator for Grant Programs Re: FEMA-AFG Grant #EMW-2021-FG-07857

   Grant Request of \$84,025.00 for a SCBA Air Compressor.
- Supervisor Rieber: Letter dated 12/28/21 to DHS-FEMA-GPD, Attn: Chris Logan, Assistant Administrator for Grant Programs Re: FEMA-AFG Grant #EMW-2021-FG-03510 Grant Request of \$900,375.00 for purchase of a "Quint" Ladder Truck.

- Paula E. Kay, Town Deputy Attorney & Town Prosecutor: Letter dated 12/27/21 to Supervisor Rieber Re: Resignation of positions as Deputy Town Attorney and Town Prosecutor Effective 12/31/2021.
- **Julio Garaicoechea, Project Manager, SC IDA:** 2022 Distribution of PILOT Payments Check #2014, \$11,397.20 (Nonni's Acquisition Company, Inc.).
- Maureen A. Coleman, Pres. & CEO, NYS EFC: Letter dated 12/14/21 to Supervisor Rieber Re: \$50,000.00 Funding Award Through the Engineering Planning Grant (EPG) for the Emerald Green Pump Station 6 Study Project.

#### **AGENDA ITEMS:**

1) PETITION FOR ANNEXATION SUBMITTED BY JAY L. ZEIGER, ESQ. ON BEHALF OF YANKEL TEITELBAUM, MANAGING MEMBER OF COMOLO LLC – ROCK RIDGE AVENUE, MONTICELLO, SBL #'S 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11, CONSISTING OF 3.44+/- ACRES OF VACANT LAND – SCHEDULE DATE FOR JOINT PUBLIC HEARING WITH VILLAGE OF MONTICELLO

The Following Resolution Was Duly Adopted: Res. No. 62 of the Year 2022.

Resolved, that the Town of Thompson authorizes holding a Joint Public Hearing with the Village of Monticello on Wednesday, February 09, 2022 at 6:00 P.M. to be held at the Village of Monticello Village Hall, 2 Pleasant Street, Monticello NY for the purpose of considering the annexation petition of Comolo LLC for property located along Rock Ridge Avenue, Monticello presently located in the Town of Thompson, SBL #'s 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11. Notice of the said hearing will be published in the official newspapers for the Town, which requires Village publication as well.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Navs 0

### 2) <u>APPROVE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS FOR 2022</u> The Following Resolution Was Duly Adopted: Res. No. 63 of the Year 2022.

At a Regular Meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 Route 42, Monticello, New York on January 04, 2022

#### RESOLUTION TO APPROVE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, it is required by law that the Town Board approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance; and

**WHEREAS**, the Town Board of the Town of Thompson hereby requires the Supervisor, Town, Clerk, Receiver of Taxes, Town Justices, Town Comptroller and Highway Superintendent to execute said Official Undertaking as required by said law.

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Thompson approve the document entitled "Town of Thompson Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the insurance, and

**BE IT FURTHER RESOLVED,** that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

Moved by: Councilman Scott S. Mace Seconded by: Councilman John A. Pavese

Adopted the 4<sup>th</sup>, day of January, 2022.

The members of the Town Board voted as follows:

Yes [X ] No [ ]
Yes [X ] No [ ]

# 3) APPROVE AGREEMENT WITH CHA CONSULTING, INC. (CLOUGH HARBOUR & ASSOCIATES LLP) FOR TRAFFIC ENGINEERING & TRANSPORTATION PLANNING CONSULTING SERVICES

The Following Resolution Was Duly Adopted: Res. No. 64 of the Year 2022.

Resolved, that the agreement of <u>CHA Consulting</u>, <u>Inc. (Clough Harbour & Associates, LLP)</u> for traffic engineering and transportation planning consulting services hereby be approved and the Town Supervisor hereby be authorized to execute said agreement as presented.

Motion by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### 4) <u>APPROVE CONTRACT WITH HUMANE SOCIETY OF MIDDLETOWN, INC. FOR DOG</u> SHELTER SERVICES (2022)

The Following Resolution Was Duly Adopted: Res. No. 65 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approve and authorize the Town Supervisor's execution of the agreement between the Town of Thompson and the Humane Society of Middletown, Inc. for the period beginning January 1<sup>st</sup>, 2022 through December 31<sup>st</sup>, 2022 for the purpose of dog kenneling/shelter services. Further Be It Resolved, that a fully executed copy of said agreement shall be kept on file in the Town Clerk's Office.

Motion by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Schock, Pavese, Meddaugh and Mace

Nays 0

### 5) <u>APPROVE CONTRACT WITH TOWN OF BETHEL FOR DOG SHELTER SERVICES (2022)</u> The Following Resolution Was Duly Adopted: Res. No. 66 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby approve and authorize the Town Supervisor's execution of the agreement between the Town of Thompson and the Town of Bethel for the period beginning January 1<sup>st</sup>, 2022 through December 31<sup>st</sup>, 2022 for the purpose of dog kenneling/shelter services. Further Be It Resolved, that a copy of said agreement shall be kept on file in the Town Clerk's Office.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Schock and Mace

Nays 0

### 6) <u>APPROVE AGREEMENT WITH DANZIGER & MARKHOFF, LLP FOR GASB #75</u> <u>ACTUARIAL SERVICES FOR POST-EMPLOYMENT BENEFIT PROGRAM – INTERIM-YEAR VALUATION FOR \$1,328.00 FYE 12/31/2021</u>

The Following Resolution Was Duly Adopted: Res. No. 67 of the Year 2022.

Resolved, that the letter of agreement from <u>Danziger & Markhoff, LLP</u> hereby be approved for 2022 GASB #75 Actuarial Services (FYE 12/31/2021 Interim-Year Valuation (55% Discount) at a fee not to exceed \$1,328.00. Further Be It Resolved, that the Town Supervisor hereby be authorized to execute said agreement as presented.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh, and Mace

Nays 0

### 7) APPROVE AGREEMENT WITH WASCHITZ PAVLOFF CPA, LLP FOR PROFESSIONAL AUDITING SERVICES (2022)

The Following Resolution Was Duly Adopted: Res. No. 68 of the Year 2022.

Resolved, that the letter of agreement from the accounting firm of <u>Waschitz Pavloff CPA, LLP</u> (Auditors for the Town) hereby be approved for 2022 Accounting/Auditing Services (FYE 12/31/2021) at a fee not to exceed \$36,500.00. Further Be It Resolved, that the Town Supervisor hereby be authorized to execute said agreement as presented.

Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh, and Mace

Nays 0

# 8) RESOLUTION TO ALLOW TOWN ASSESSOR TO GRANT EXEMPTION TO PERSONS OVER AGE 65 PURSUANT TO RPTL §467, WITHOUT REQUIRING A RENEWAL APPLICATION

The Following Resolution Was Duly Adopted: Res. No. 69 of the Year 2022.

At a regular meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 Route 42, Monticello, New York on January 04, 2022

### RESOLUTION TO ALLOW THE TOWN ASSESSOR THE AUTHORITY TO GRANT EXEMPTIONS ON THE 2022 TOWN ASSESSMENT ROLL

WHEREAS, on December 26, 2021, Governor Kathy Hochul issued Executive Order No. 11, declaring a State disaster emergency for the entire State of New York due to the COVID-19 Pandemic; and

WHEREAS, this State disaster emergency has resulted in significant difficulties for many senior citizens to file their real property tax exemption applications in person and may lack the ability to file such applications online; and

WHEREAS, in recognition of the above problems caused by the pandemic, Governor Hochul issued Executive Order No. 11.1 on December 26, 2021, thereby extending Executive Order No. 11. This extension of the Governor's Executive Order modifies subdivisions 7, 7-a and 8 of Section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of Section 467 of the Real Property Tax Law, the effect of which permits the governing body of an assessing unit to adopt a Resolution directing the Assessor to grant exemptions of the 2022 Assessment Roll to all property owners who received such exemptions on the 2021 Assessment Roll (i.e. senior citizens and individuals with disabilities with limited income), thereby dispensing with the need for such persons to file renewal applications to request such exemptions, and further dispensing with the requirement that Assessors mail renewal applications to such persons; and

WHEREAS, Executive Order No. 11.1 further allows the governing body of said assessing unit, in any such Resolution, at its option, to include procedures by which its Town Assessor may require a renewal application to be filed if he has reason to believe that an owner who qualified for the exemption on the 2021 Assessment Roll may have since changed his or her primary residence, added another owner to the Deed, transferred the property to a new owner or died; and

WHEREAS, pursuant to said Executive Order, the Town Board of the Town of Thompson wishes to adopt such Resolution directing the Town Assessor of the Town of Thompson to grant exemptions on the 2022 Assessment Roll to all eligible senior citizens and individuals with disabilities with limited income, and granting the Town Assessor of the Town of Thompson the authority to require renewal applications for due cause, as discussed above, utilizing procedures outlined below.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Thompson that pursuant to the authority granted by Executive Order No. 11.1, issued by the Governor of the State of New York, that the Town Board of the Town of Thompson hereby directs the Town Assessor of the Town of Thompson to:

1. Grant exemptions on the 2022 Assessment Roll to all individuals who received the senior exemption on the 2021 Assessment Roll and all individuals who received the exemption on the 2021 Assessment Roll because they were recognized as a person with disabilities and limited income, thereby

dispensing with the need for any such individuals to file renewal applications for such exemptions, except that:

2. The Town Assessor may, in his sole discretion, require a renewal application to be timely filed with his office if he has reason to believe that any such individual, who qualified for the aforementioned exemption on the 2021 Assessment Roll, may have since changed their primary residence, added another owner to the Deed for the relevant property, transferred such property to a new owner or died. If the Town Assessor requires such renewal application to be filed, he shall notify the owner of the subject property of such requirement by regular mail, with such notice containing instructions on how to file the renewal application. Said renewal application may be returned by mail or by making an appointment to drop same off at the Town Assessor's Office at 4052 State Route 42, Monticello, New York 12701.

Moved by: Councilman John A. Pavese

Seconded by: Councilman Ryan T. Schock

The Members voted on the foregoing Resolution as follows:

Supervisor WILLIAM J. RIEBER, JR.	Yes [X]	No [ ]
Councilman SCOTT S. MACE	Yes [X]	No [ ]
Councilman JOHN A. PAVESE	Yes [X]	No [ ]
Councilwoman MELINDA S. MEDDAUGH	Yes [X]	No [ ]
Councilman RYAN T. SCHOCK	Yes [X]	No [ ]

#### 9) <u>HIGHWAY DEPARTMENT – PLANNED ROAD IMPROVEMENT PROGRAM FOR 2022</u>

Highway Superintendent Richard L. Benjamin, Jr. submitted a list of the planned road improvements for the year 2022 construction season. The number of roads improved can change due to weather, damages, scheduling, CHIPS Funding and the cost of materials. For informational purposes a copy of the list can be found appended to these minutes. <sup>1</sup>

# 10) KIAMESHA LAKE ESTATES: REQUEST NAMING OF (3) PRIVATE ROADWAYS – NATURE WAY, SHADY LANE AND KLE CIRCLE (THOMPSON PARCELS 9.D-1-1.1 – 1.3 AND 9.D-1-3 – 26) (FALLSBURG PARCELS 60.-1-80, 60.-1-81.1 – 81.11)

The Town Clerk received an email from Mr. Gleiberman of Kiamesha Lake Estates, Inc. along with an attached letter from Ms. Jennifer D. Stone, GIS Coordinator, Sullivan County Real Property Tax Services notifying the Town that (3) private roadways located with the private community known as Kiamesha Lake Estates have been approved for use within the 911 Addressing System (GIS Program) for Sullivan County. Highway Supt. Richard L. Benjamin, Jr. received the requested information and did not express objection to request.

The Town Board approved the naming of the (3) private roads within the private community known as Kiamesha Lake Estates, Inc. located in the Town of Thompson and Town of Fallsburg. The requested names for the (3) roads are as follows: Nature Way, Shady Lane and KLE Circle.

\_

<sup>&</sup>lt;sup>1</sup> ATTACHMENT: 2021 PLANNED HIGHWAY/ROAD IMPROVEMENT LIST

The roads have all been identified on a copy of the map that was provided, which will be included as part of the file in the Town Clerk's Office.

#### The Following Resolution Was Duly Adopted: Res. No. 70 of the Year 2022.

Resolved, that upon the request of Mr. Michoel Gleiberman on behalf of Kiamesha Lake Estates, Inc. and approval of the Sullivan County Office of Real Property Tax Services the (3) private roads to be located within the private community known as Kiamesha Lake Estates, Inc. as indicated on the provided map hereby be named as follows: Nature Way, Shady Lane and KLE Circle. Further Be It Resolved, that the Town Clerk is hereby directed to notify the Sullivan County E911 Control Center of said change and request that all property owners/residents be notified accordingly.

Motion by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh, and Mace

Nays 0

#### 11)BILLS OVER \$2,500.00 - TOWN HALL

The Following Resolution Was Duly Adopted: Res. No. 71 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Town Hall be approved for payment as follows:

#### Schmidt's Wholesale

\$3,306.24 Total Cost

Invoice # 176354 – (56) lights for the Town Hall (Supervisor's Suite & Assessor's Offices) as part of the Town Hall Renovations to be done in 2022.

(Procurement: 2 Price Quotes obtained as follows: 1) Schmidt's Wholesale for \$59.04 each light and 2) Amazon.com for \$64.00 each light.)

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Aves 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### 11)BILLS OVER \$2,500.00 - WATER & SEWER DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 72 of the Year 2022.

Resolved, that the following bills over \$2,500.00 for the Water & Sewer Department be approved for payment as follows:

#### Hydra-Numatic Sales Co.

\$4,164.49 Total Cost

Invoice #56334-REV – Rapid Jack check valve with spare gasket for Adelaar Sewer District. (Note: Sole Source Procurement. Hydra-Numatic Sales Co. is the area representative.)

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Schock and Mace

Nays 0

#### 12) BUDGET TRANSFERS & AMENDMENTS

There were no budget transfers or amendments.

#### 13)ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 73 of the Year 2022.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached. <sup>2</sup>

Moved by: Councilman Schock Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Schock and Mace

Nays 0

#### 14) UPDATE: CORONAVIRUS (COVID-19) PANDEMIC

Supervisor Rieber provided an update regarding the current positive COVID-19 rates, which are still rising. He encourages everyone to get vaccinated including booster, wear a mask and social distance.

#### **OLD BUSINESS:**

There was no old business reported on.

#### **NEW BUSINESS:**

WATER & SEWER DEPARTMENT: RESOLUTION TO PROMOTE RICHARD HEINS & JOHAH LAGRUTTA AS SEWER PLANT 2A OPERATORS WITH GRADE C WATER LICENSE OR HIGHER W/2-YEAR MINIMUM EXPERIENCE WITH TOWN PASSING THE 3A CERTIFICATION CATEGORY – EFFECTIVE TODAY 01/04/2022

The Following Resolution Was Duly Adopted: Res. No. 74 of the Year 2022.

At a regular meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 Route 42, Monticello, New York on January 04, 2022

RESOLUTION TO APPOINT RICHARD HEINS AND JONAH LaGRUTTA AS SEWER PLANT OPERATORS 2A WITH GRADE C WATER LICENSE OR HIGHER WITH MINIMUM OF 2 YEARS EXPERIENCE WITH THE TOWN OF THOMPSON AND HAVE PASSED 3A CERTIFICATION

WHEREAS, the Town Board of the Town of Thompson and the Town of Thompson Sewer & Water Department & Parks and Recreation Department Employees ("THOMSAWDE") have agreed upon a new Collective Bargaining Agreement; and

WHEREAS, said Agreement includes a new pay scale for Sewer Plant Operator 2A who have passed 3A Certification and also meet other requirements; and

\_

<sup>&</sup>lt;sup>2</sup> ATTACHMENT: ORDER BILLS PAID

WHEREAS, currently two (2) Sewer Department employees, Richard Heins and Jonah LaGrutta, meet the new criteria and the Town Board would like to elevate them to recognize the passing of the 3A Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Thompson as follows:

1. That the Town Board of the Town of Thompson hereby acknowledges that Sewer Department Employees, Richard Heins and Jonah LaGrutta, have successfully passed their 3A Certification and the Town Board hereby appoints both Richard Heins and Jonah LaGrutta as Sewer Plant Operator 2A with Grade C Water License or higher with minimum of 2 years experience with the Town of Thompson and have passed 3A Certification, and said Employees shall be entitled to compensation pursuant to the Collective Bargaining Agreement, commencing from this date forthwith.

Moved by: Councilman Ryan T. Schock

Seconded by: Councilman John A. Pavese

The Members voted on the foregoing Resolution as follows:

Supervisor WILLIAM J. RIEBER, JR.	Yes [X] No []
Councilman SCOTT S. MACE	Yes [X] No []
Councilman JOHN A. PAVESE	Yes [X] No []
Councilwoman MELINDA S. MEDDAUGH	Yes [X] No []
Councilman RYAN T. SCHOCK	Yes [X] No []

## LAKEVIEW ESTATES PROJECT: REQUEST SITE WORK PERFORMANCE BOND REDUCTION 3 FROM \$717,141.39 TO 52,166.63

The Following Resolution Was Duly Adopted: Res. No. 75 of the Year 2022.

Resolved, that the Town Board of the Town of Thompson hereby authorizes Reduction 3 of the Site Work Performance Bond for Lakeview Estates Project from the amount of \$717,141.39 down to \$56,166.63 based on the site work completed to date and upon the recommendation of MHE Engineering.

Moved by: Councilman Mace Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### **SUPERVISOR'S REPORT:**

#### Supervisor William J. Rieber, Jr.

• NYSEFC Clean Water State Revolving Fund (CWSRF) - \$1M Grant Received for the Kiamesha Sewer and \$416,800.00 Grant Received for Emerald Green Sewer for UV Disinfection Improvements. Discussion ensued regarding current Town grants.

#### **COUNCILMEN & DEPARTMENT HEAD REPORTS:**

#### Parks & Recreation Superintendent Glenn Somers

• Thursday Night Lights Winter Ski Program to begin next Thursday, January 13th, 2022.

#### Water & Sewer Superintendent Michael G. Messenger

- Recently had a small water leak in Melody Lake Water District, which has been repaired.
- LED Street lighting repairs/improvements are rescheduled to re-commence by the end of January. An update was provided and discussion was held.

#### Director James L. Carnell, Jr.

• In response to a Census Questionnaire a report was generated by the Town of Thompson Building Department listing revenues over \$36 Million for new building permits that were issued in 2021.

#### Councilwoman Melinda S. Meddaugh

• The Parks Committee Meeting scheduled for tomorrow will be held via Zoom app.

#### Councilman John A. Pavese

• Thanked all involved staff for their efforts and assistance regarding the DeHoyos Park Pavilion Repair Project. He said that it turned out nice. Discussion was held.

#### **PUBLIC COMMENT:**

There was no public comment given.

#### ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- 01/18/22 at 7PM: Regular Town Board Meeting.
- 02/01/22 at 7PM: Regular Town Board Meeting.
- 02/09/22 at 6PM: Joint Public Hearing with Village of Monticello Comolo LLC Annexation Petition Request, Property Located Along Rock Ridge Avenue, Monticello, SBL#'s 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11.

Supervisor Rieber wished everyone a Happy New Year!

#### ADJOURNMENT

On a motion made by Councilman Schock and seconded by Councilman Pavese the meeting was adjourned at 8:18 PM. All board members voted in favor of adjourning the meeting.

The Zoom Livestream Videoconferencing connection and Facebook Live were disconnected.

**Respectfully Submitted By:** 

Mariles Q. Calhoun

Marilee J. Calhoun, Town Clerk

## Town of Thompson Highway Dept

Rich Benjamin Jr. Superintendent of Highways 33 Jefferson St. Monticello, NY 12701 Phone: 794-5560

Dave Wells Deputy Superintendent Email davehiway@gmail.com Fax: 794-5722

December 27, 2021

Town Board,

Attached find the roads the Highway Department plans on improving for the 2022 construction season. The number of roads improved can change due to weather, damages, scheduling and the cost of materials.

Rich

### Road Improvement list 2022

Rock Ridge Ave

Rock Ridge Dr

Golden Ridge Rd

Crystal St

Pleasant St Ext

Stackhouse rd

Robert Rd

Lakeview

Laura Ln

James PL

Peter Way

Elizabeth

Kathleen

Concord rd

Sycamore In

Spruce In

Terrace In

Holiday mt

Westfield ct

Bridge Big Woods

# **Town of Thompson** Warrant Report

# Town of Thompson Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and

claims payable have been duly audited and are presented for payment to the Town

Board of the Town of Thompson at the regular meeting there of, held on the day

of Juliable 2022 in the amounts respectively specified. Authorization is hereby

given and direction is made to pay each of the claimants in the amount as specified

upon each claim stated.

William J. Rieber Jr., Supervisor



# Town of Thompson Warrant Report

			Unposted	Unposted Batch Totals					
Fund	Fund Description	Invoice Batch	Batch	Manual Checks	Checks	Purcha	Purchase Cards	Total	ā
Unposted Ba	Unposted Batch Grand Totals	\$0.00	0	\$0.00	90	90\$	\$0.00	\$0.00	8
·			Posted E	Posted Batch Totals					
Fund	Fund Description	Invoice Batch	Batch	Manual Checks	Checks	Purchas	Purchase Cards	Total	<del>-</del>
000		Paid	Unpaid	Paid	Unpaid	Paid	Unnaid	Pic d	e Linear
000	GENERAL FUND TOWN WIDE	\$92,609.54	\$0.00	\$250,000.00	\$0.00	\$0.00	80.00	\$342 609 54	Dipare of the
0000	GENERAL TOWN OUTSIDE	\$28,942.88	\$0.00	\$0.00	\$0.00	00 0\$	\$0.00 \$0.00	£78 040 88	90.00
DA00	HWY#3 / 4 - TOWN WIDE	\$101,863.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 00.00	\$20,342.00 \$101 862 49	\$0.00
0000	HWY#1 - IOWN OUTSIDE	\$15,163.85	\$0.00	\$0.00	\$0.00	\$0.00	00 0\$	\$15 163 85	00.00
0000	CAPITAL PROJECTS	\$36,577.50	\$0.00	\$0.00	\$0.00	80.00	00 0\$	\$36.577.50	00.04
000	ADELAAR ROAD IMPROVMENT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	00 O\$	00.0\$	00.00	90.00
SAKU	ADELAAR RESORT SEWER DISTRICT	\$5,732.72	\$0.00	\$0.00	00 05	00 03	00.00	40.00	90.00
SHWO	HARRIS WOODS SEWER	\$11.33	\$0.00	\$0.00	00 08	00.03	00.00	45,732.72	\$0.00
SSAU	ANAWANA SEWER DISTRICT	\$127.31	\$0.00	\$0.00	00 05	00.08	00.00	\$11.33	00.04
SSAR	Adelaar Sewer District	\$3,843.43	\$0.00	00.08	00.0\$	00.00	90.00	\$127.31	\$0.00
SSCO	COLD SPRING SEWER	\$1.42	\$0.00	00.0\$	00.00	\$0.00 \$0.00	\$0.00	\$3,843.43	\$0.00
SSD0	DILLON SEWER DISTRICT	\$410.68	00.03	00.00	\$0.00	\$0.00	\$0.00	\$1.42	\$0.00
SSGO	EMERALD GREEN SEWER	£2 225 70	00.00	90.00 00.00	\$0.00	\$0.00	\$0.00	\$410.68	\$0.00
SSH0	HARRIS SEWER DISTRICT	\$236.24 \$236.24	90.00	00.00	\$0.00	\$0.00	\$0.00	\$2,335.79	\$0.00
SSHC	Harris Consolidated Sewer District	\$2.50.34 \$2.200.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$226.34	\$0.00
SSK0	KIAMESHA SEWER DISTRICT	\$2,306.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306.05	\$0.00
SSKC	Kiamesha Consolidated Sewer District	42,393.99 647 630 06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,593.99	\$0.00
SSLV	LAKEVIEW SEWER DISTRICT	94440	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,638.96	\$0.00
SSMO	MELODY LAKE SEWER DISTR	414.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.15	\$0.00
SSR0	ROCK HILL SEWER DISTRICT	\$1,078.79 \$24.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,078.79	\$0.00
SSRC	Rock Hill Emerald Green Consolidated Sewer Dict	#34.64 #8.069.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34.64	\$0.00
SSSO	SACKETT LAKE SEWER DISTR	\$6,263.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,263.36	\$0.00
SWA0	ADELAAR RESORT WATER DISTRICT	45, 369,00 45, 650,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,989.66	\$0.00
SWC0	COLD SPRING WATER	\$2,U32.90 \$775.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,032.96	\$0.00
SWD0	DILL ON WATER DISTRICT	40/0°48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575.99	\$0.00
SWK0	KIAMESHA RT42 WATER	\$132.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.31	\$0.00
SWL0	LUCKY J AKE WATER DISTR	342.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.63	\$0.00
SWMO	MEI ODY - AKE WATED	\$72.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.87	\$0.00
T000	TRUST & AGENCY FIND	\$1,135.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,135.63	\$0.00
Destant Date		\$Z,611.3U	\$0.00	\$0.00	\$0.00	\$22,908.89	\$0.00	\$25,520.19	\$0.00
rosteu batch Grand Totals	srand rotals	\$335,369.56	\$0.00	\$250,000.00	\$0.00	\$22,908.89	\$0.00	\$608,278.45	\$0.00
t die tr	- C								* * * * * *

# THOMPSON THOMPSON

# Town of Thompson Warrant Report

			Report G	Report Grand Totals					
Fund	Fund Description	Invoice Batch	3atch	Manual Checks	hecks	Purchase Cards	Cards	Total	-
		Paid	Unpaid	Paid	Unpaid	Paid	Unneid	, pica	-
A000	GENERAL FUND TOWN WIDE	\$92,609.54	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	C347 G00 E4	onpaid \$0.00
9000	GENERAL TOWN OUTSIDE	\$28,942.88	\$0.00	\$0.00	\$0.00	\$0.00	00.08	408.009.04	\$0.00 \$0.00
DAGO	HWY#3/4 - TOWN WIDE	\$101,863.48	\$0.00	\$0.00	\$0.00	20 00	00.03	\$20,342,00 \$404 pep 40	\$0.00 \$0.00
0800	HWY#1 - TOWN OUTSIDE	\$15,163.85	\$0.00	\$0.00	00 05	000\$	00.00	9101,003.40	90.00
H000	CAPITAL PROJECTS	\$36,577,50	\$0.00	\$0.00	00.00	\$6.00	\$0.00	\$15,163.85	\$0.00
RD00	ADELAAR ROAD IMPROVMENT DISTRICT	00.08	\$0.00	00.05	\$0.00	\$0.00	\$0.00	\$36,577.50	\$0.00
SAR0	ADELAAR RESORT SEWER DISTRICT	\$5 732 73	90.00	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SHW0	HARRIS WOODS SEWER	444.00	90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,732.72	\$0.00
SSA0	ANAWANA SEWER DISTRICT	911.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.33	\$0.00
SSAR	Adelaar Sawar District	\$127.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127.31	\$0.00
SSCO	COLD SPRING SEMED	\$3,843.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,843.43	\$0.00
SSDO	DILLON SEWED DISTRICT	\$1.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.42	\$0.00
SSGO	EMERALD COCCEN SCHOOL	\$410.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$410.68	\$0.00
SSHO	HADDIS SEWED DISTRICT	\$2,335.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,335.79	\$0.00
SHC	Harrie Consolidate Common Principal	\$226.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$226.34	\$0.00
SSKO	KIAMESUA SEWED DISTING	\$2,306.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306.05	\$0.00
SSKC	Kiemesha Consultatia o	\$5,593.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,593.99	\$0.00
SSI V	TAKEVIEW SEWIED DISTRICT	\$17,638.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,638.96	\$0,00
SSMO	MEI ODV I AKE SEMED DISTD	\$14.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.15	\$0,00
SSR0	ROCK HILL SEWER DISTRICT	\$1,078.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,078.79	\$0.00
SSRC	Bock Hill Therald Group Consolidated Consolidated	\$34.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34.64	\$0.00
8880	SACKETT I AKE SEMED DISTO	\$8,263.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,263.36	\$0.00
SWAO	ADELAR RESORT WATER DISTRICT	\$5,989.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,989.66	\$0.00
SWC0	COLD SPRING WATER	\$2,032.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,032.96	\$0.00
SWD0	DILLON WATER DISTRICT	\$575.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575.99	\$0.00
SWKO	KIAMESUA DITO WATER	\$132.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.31	\$0.00
SWID	HICKY AKE WATER DISTR	\$42.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.63	\$0.00
SWMO	MEIODY AKE WATER	\$72.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.87	\$0.00
T000	TRIST & AGENCY CIND	\$1,135.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,135.63	\$0.00
Ground Total		\$2,611.30	\$0.00	\$0.00	\$0.00	\$22,908.89	\$0.00	\$25,520.19	\$0.00
orang rotals		\$335,369.56	\$0.00	\$250,000.00	\$0.00	\$22,908.89	\$0.00	\$608.278.45	\$0.00
								- Notes	

### CONSULTING AGREEMENT

THIS AGREEMENT, made and effective as of the 1<sup>st</sup> day of January, 2022, by and between PAULA ELAINE KAY, ESQ. (hereinafter referred to as "Consultant") and THE TOWN OF THOMPSON (hereinafter referred to as "TOWN").

WHEREAS, a vacancy has occurred, causing a need for the Town of Thompson to provide legal services for the Town Planning and Zoning Boards; and

WHEREAS, Paula Elaine Kay, Esq. is an attorney who has a background in representing municipal clients regarding Zoning and Planning issues; and

WHEREAS, the TOWN desires to utilize Ms. Kay's services for a temporary period of time until a full time attorney can be retained by the Town to provide legal counsel to the Town Planning Board and Zoning Board of Appeals.

NOW, THEREFORE, the parties hereto agree as follows:

- 1. Pursuant to this Agreement, the CONSULTANT shall provide legal services to the TOWN Planning Board and Zoning Board of Appeals, which shall include appearances at each Board's Meeting; review of files; communications with applicants and applicant's consultants, as well as communication with Town Officials as necessary. CONSULTANT shall work as many hours as may be reasonably necessary to fulfill her obligations under this Agreement.
- 2. The TOWN agrees to pay the CONSULTANT the sum of \$4,532.00 per month for all services provided in the capacity as legal consultant to the Town Planning Board and Zoning Board of Appeals. This shall continue for as long as CONSULTANT remains in said position of providing legal services to the TOWN.
- 3. The CONSULTANT agrees to provide the additional services to the TOWN regarding the training and assistance to the newly appointed TOWN prosecutor. The CONSULTANT shall appear with and provide training to the new Town Prosecutor regarding the prosecution of speeding tickets and Town building Code violations. This includes appearances at Court dates, when necessary, review with the new Town Prosecutor of all procedures for applications to amend, subpoenas, and motions, review of all outstanding justice court cases and any meeting required by Code Enforcement/Building Department. The parties agree that these services shall be only provided a period of one (1) month.
- 4. The TOWN agrees to pay the CONSULTANT the sum of \$909.54 for the month of January, 2022 to train the new appointed Town Prosecutor and this portion of this Agreement shall terminate January 31, 2022.

- 5. Relationship of Parties. It is understood by the parties that CONSULTANT is an Independent Contractor with respect to the TOWN and not an employee of the TOWN. The TOWN will not provide fringe benefits including health insurance, paid vacation or any other employee benefit.
- 6. <u>Insurance.</u> CONSULTANT acknowledges her obligation to obtain and maintain appropriate malpractice insurance coverage for the term she acts as a Consultant to the TOWN.
- 7. Confidentiality. CONSULTANT recognizes that there is certain proprietary information which is valuable, special and unique assets of the TOWN and needs to be protected from improper disclosure. In consideration for the disclosure of the information, CONSULTANT agrees that she will not at any time, or in any manner, either directly or indirectly, use any information for CONSULTANT'S own benefit, or divulge, or distribute or communicate in any manner any information to any third party without the prior written consent of the TOWN and shall protect said information and treat it as strictly confidential. A violation of this paragraph shall be a material breach of this Agreement.
- 8. <u>Confidentiality After Termination.</u> The confidentiality provisions of this Agreement shall remain in full force and effect after the termination of this Agreement.
- 9. Return of Records. Upon termination of this Agreement, CONSULTANT shall deliver all records, notes, data, memoranda, models and equipment of any nature that are in the possession of the CONSULTANT or under the CONSULTANT'S control that are the TOWN'S property or relate to TOWN business.
- 10. <u>Notices.</u> All notices required or permitted under this Agreement shall be n writing and shall be deemed delivered when delivered in person, via e-mail transmission or deposited in the United States mail, postage prepaid addressed as follows:

If to TOWN:

Town of Thompson 4052 State Route 42

Monticello, New York 12701

Tel. (845) 794-2500

E-Mail: supervisor@townofthompson.com

If to CONSULTANT

Paula Elaine Kay, Esq.

548 Broadway

Monticello, New York 12701

Tel. (845) 706-1343

E-Mail: paulaelainekaylaw@gmail.com

11. Entire Agreement: This Agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof. Any prior representations, promises, agreement or understandings of the parties are of no further force and effect, except as specifically set forth herein.

- 12. <u>Amendment.</u> Except as specifically provided for herein, this Agreement may not be modified, altered, changed, amended, rescinded, cancelled, terminated and/or waived, in whole or in part, except by a writing, signed by the parties hereto.
- 13. <u>Applicable Law:</u> This Agreement shall be governed by the laws of the State of New York, with jurisdiction limited to Sullivan County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day of January, 2022.

#### TOWN OF THOMPSON

WILLIAM J. RIEBER, JR., Supervisor

PAÚLA ELAINE KAY, Consultant