



MARRIAGE LICENSE WORKSHEET

FULL NAME LEGALLY USED: _____
FIRST MIDDLE CURRENT SURNAME

SURNAME AFTER MARRIAGE: _____

BIRTH NAME, IF DIFFERENT: _____

SOCIAL SECURITY NO.: _____

RESIDENCE ADDRESS:

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

COUNTY OF RESIDENCE: _____

CITY TOWN VILLAGE: _____

(CHECK ONE OF THE ABOVE)

PHONE#: _____

AGE: _____ DATE OF BIRTH: _____
MONTH DAY YEAR

EMPLOYMENT:

USUAL OCCUPATION: _____

TYPE OF BUSINESS: _____

PLACE OF BIRTH: _____
(CITY, STATE / COUNTRY IF NOT IN USA)

FATHER'S INFORMATION:

FATHER'S NAME: _____
FIRST MIDDLE SURNAME

FATHER'S COUNTRY OF BIRTH: _____

MOTHER'S INFORMATION:

MOTHER'S MAIDEN NAME: _____
FIRST MIDDLE BIRTH SURNAME

MOTHER'S COUNTRY OF BIRTH: _____

Previous Marriages: _____

THE NUMBER OF THIS MARRIAGE : _____

NUMBER OF PREVIOUS MARRIAGES, WHICH ENDED BY

DIVORCE: _____ CIVIL ANNULMENT: _____ DEATH: _____

HOW DID LAST MARRIAGE END? DIVORCE ANNULMENT DEATH
(CHECK WHICH ONE APPLIES)

DATE LAST MARRIAGE ENDED? _____
MONTH DAY YEAR

ARE ANY FORMER SPOUSE(S) ALIVE? YES NO (CHECK ONE)

IF PREVIOUSLY DIVORCED OR ANNULLED, PROVIDE THE FOLLOWING INFORMATION:

DATE OF DECREE PLACE ISSUED AGAINST WHOM?

(MONTH, DAY, YEAR) (CITY, STATE/COUNTRY, IF NOT USA) (Self or Spouse)

1ST _____

2ND _____

3RD _____

4TH _____

MAILING ADDRESS USED AFTER MARRIAGE:

STREET OR P.O. BOX#: _____ CITY: _____ STATE: _____ ZIP: _____

Attention Marriage License Applicants

ACCEPTABLE FORMS OF IDENTIFICATION

You must provide 2 forms of identification.

The following forms of identification are acceptable as ONE form of ID:

- Photo Drivers License
- Photo Non-Drivers License
- Passport with valid Visa
- Naturalization Papers
- Armed Forces/Military ID
- Employers Photo ID

The SECOND form of ID must be one of the following:

- Birth Certificate
- Baptismal Record
- School Admission Record

***NO CREDIT CARDS OR SOCIAL SECURITY CARDS
WILL BE ACCEPTED**

COPIES of MOST RECENT divorce papers or death certificates are mandatory if previously married. However you should be aware of the dates of any previous divorces or deaths prior to the last one if applicable.

Failure to provide the 2 forms of ID's from the above along with copies of most recent divorce papers and or death certificates will result in denial of issuance.

MARRIAGE LICENSES BY APPOINTMENT ONLY NO WALK IN'S ACCEPTED

Marriage licenses can only be obtained by adhering to the following procedures:

**All documentation must be submitted to the Town Clerk via email to:
deputyclerk@townofthompson.com or via fax at (845) 794-8600.**

The information will be reviewed and the Town Clerk will contact you via email or phone once application is complete all supporting documents are recieved. An appointment can be arranged at that time.

Upon your arrival at the Town Hall, each party will be required to produce the original form of identification previously submitted via email.

NYS Fee of \$40.00 via cash or money order will be collected.

Upon approval, both parties will sign the Marriage License and leave with the license.

Marriage License applicants must arrange for an officiant to perform their ceremony along with two witnesses.

Once the ceremony is performed, and the officiant and both witnesses have signed the marriage license, the completed license must be returned to the Town Clerk.

Upon receipt of the completed marriage license, the Town Clerk will issue and mail the proof of marriage (Marriage Registration) to the newly married couple and subsequently forward to the State of New York.

MARRIAGE LICENSE DOCUMENTATION REQUIREMENTS

WORKSHEETS MUST BE COMPLETED BY BOTH PARTIES, ONE (TWO-PAGE) WORKSHEET FOR EACH PARTY

THE LICENSE HAS A 24 HOUR WAITING PERIOD AND EXPIRES 60 DAYS AFTER PURCHASE.

TWO FORMS OF IDENTIFICATION (ONE FROM EACH CATEGORY)

CATEGORY ONE

DRIVER'S LICENSE
NON-DRIVER'S LICENSE
PASSPORT
NATURALIZATION PAPERS

CATEGORY TWO

BIRTH CERTIFICATE
BAPTISMAL RECORD

PREVIOUS MARRIAGES IF APPLICABLE

DIVORCE PAPERS (JUDGMENT OF DIVORCE OR DIVORCE DECREE)
ANNULMENT PAPERS
DEATH CERTIFICATE

ALL DOCUMENTS MUST BE IN THE ENGLISH LANGUAGE

LIST OF CERTIFIED TRANSLATORS AVAILABLE UPON REQUEST

\$40.00 FEE BY CASH OR MONEY ORDER