JOIN ZOOM MEETING:

https://us02web.zoom.us/j/88105865027

+1-646-558-8656

Meeting ID: 881 0586 5027

TOWN OF THOMPSON -Regular Meeting Agenda-

THIS MEETING WILL BE HELD IN-PERSON LOCATED AT TOWN HALL, 4052 STATE ROUTE 42, MONTICELLO, NY 12701. THE MEETING WILL ALSO BE STREAMED LIVE ON ZOOM: TO JOIN PLEASE SEE TOWN WEBSITE AT: WWW.TOWNOFTHOMPSON.COM

TUESDAY, DECEMBER 21, 2021

7:00 PM MEETING

(REMINDER: RECESSED TOWN BOARD MEETING AT 6:30 PM)

CALL TO ORDER
ROLL CALL
PLEDGE TO THE FLAG

APPROVAL OF PREVIOUS MINUTES:

December 07, 2021 Reconvened Town Board Meeting

December 07, 2021 Regular Town Board Meeting

PUBLIC COMMENT

CORRESPONDENCE:

- Michael B. Mednick, Town Attorney: Letter dated 12/08/21 to Walter Garigliano, Esq. Re: Request for Extension of the Consolidated Kiamesha Sewer District Congregation Iched Anash, SBL #'s 5-1-21.1, 6-1-14.1 and 8-1-30.1.
- Martin S. Miller, Town Justice: Letter dated 12/16/21 to Town Clerk Calhoun Re: Retirement/Resignation/End of Term 12/31/2021.
- Maureen A. Coleman, President/CEO, NYS EFC: Letter dated 12/14/21 to Supervisor Rieber Re: \$50,000.00 Funding Award
 Through the Engineering Planning Grant (EPG) for the Emerald Green Pump Station 6 Study Project.
- Sullivan County Historical Society (SCHS): Observer December, 2021 Re: Judy Wolkoff, Town Historian was Elected Treasurer of the (SCHS) Board of Directors.

AGENDA ITEMS:

- 1) CONTINUED DISCUSSION: PETITION FOR ANNEXATION SUBMITTED BY JAY L. ZEIGER, ESQ. ON BEHALF OF YANKEL TEITELBAUM, MANAGING MEMBER OF COMOLO LLC ROCK RIDGE AVENUE, MONTICELLO, SBL #'S 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11, CONSISTING OF 3.44+/- ACRES OF VACANT LAND
- 2) WINDSOR HILLS ESTATES F/K/A PITTALUGA ROAD DEVELOPMENT APPROVE & AUTHORIZE EXECTION OF SECOND AMENDEMENT TO DEVELOPER'S AGREEMENT WITH OLD LIBERTY DEVELOPERS, INC.
- 3) CENTERMOST MARKETING PROPOSAL FOR 2022 MARKETING, PUBLIC RELATIONS AND SOCIAL MEDIA SERVICES
- 4) HONEST CREATIVE LLC PROPOSAL FOR 2022 WEB MAINTENANCE SERVICES
- 5) TROY & BANKS CONSULTANTS LLC FINAL REPORT FRANCHISE FEE AUDIT
- 6) RATIFY & AUTHORIZE SUPERVISOR TO EXECUTE THE (2) COLLECTIVE BARGAINING AGREEMENTS (1) FOR HIGHWAY DEPARTMENT AND (2) FOR WATER & SEWER DEPARTMENT AND PARKS & RECREATION DEPARTMENT
- 7) AUTHORIZE HIRING A PART-TIME CLERK/STUDENT FOR THE TAX COLLECTOR'S OFFICE ANTHONY LARUSSO
- 8) HIGHWAY DEPARTMENT: REQUEST TO DECLARE SURPLUS EQUIPMENT TRUCK NO. 39, 1996 FREIGHTLINER PLOW TRUCK

- 9) BILLS OVER \$2,500.00
- 10) BUDGET TRANSFERS & AMENDMENTS
- 11) ORDER BILLS PAID
- 12) UPDATE: CORONAVIRUS (COVID-19) PANDEMIC

OLD BUSINESS NEW BUSINESS

REPORTS: SUPERVISOR, COUNCILMEN, & DEPARTMENT HEADS

PUBLIC COMMENT

ADJOURN

C

MICHAEL B. MEDNICK

Town Attorney/Town of Thompson 544 Broadway, Suite 4 P.O. Box 612 MONTICELLO, NEW YORK 12701

(845) 794-5200 • Fax (845) 794-7784 EMAIL: michael@michaelmednick.com

December 8, 2021

VIA E-MAIL TRANSMISSION ONLY GARIGLIANO LAW OFFICES, PLLC 449 Broadway, P.O. Drawer 1069 Monticello, New York 12701

Attn: Walter Garigliano, Esq.

RE: Request for Extension of the Consolidated Kiamesha Sewer District - -

Congregation Iched Anash

Town of Thompson Tax Map Nos: 5-1-21.1, 6-1-14.1 and 8-1-30.1

Dear Mr. Garigliano:

The Town of Thompson has received your request regarding the above-captioned matter.

In order to proceed with ordering the Town Engineer to prepare a map, plan and report, it will be necessary for you to place \$11,000.00 in escrow to pay for district expenses that will be incurred during the process.

The estimated cost for preparation of map, plan and report is \$5,000.00; legal fees for preparation of the extension documents for the board will be \$5,000.00, and incidental costs for the numerous publication of hearing notices, filing fees with the county, and service fees with the New York State Comptroller's Office are incorporated into the \$1,000.00.

Once the total amount has been placed in escrow, the Town will, by resolution, order the preparation of a map, plan and report to begin the extension process. As you are aware, all costs and expenses associated with any extension are those of the applicant, and such will be part of any resolution or order, whether or not the extension is granted by the Board. If additional costs are required, the Town will notify you of same so that additional monies can be deposited into escrow.

Please be aware that the engineering fees are not refundable once the map, plan and report are ordered via resolution. Portions of the unearned legal fees may be refundable should the district extension not proceed as a result of any unforeseen problems, as may be presented upon review of the engineer's map, plan and report.

- Page 2 -Walter Garigliano, Esq. December 8, 2021

Also, for your general information, please that after preliminary Town Board discussion of the proposal, it is contemplated that the Town Board will require, with any proposed extension of the Consolidated Kiamesha Sewer District, that the Developers would have to purchase capacity, at a rate of approximately \$20/gallon needed which is in addition to any improvement costs as specified in the Map, Plan & Report. Such cost shall be expected to be between \$1.6 million to up to \$2 million. The Board wanted the foregoing made clear to the Applicant in advance of proceeding with Map, Plan & Report.

Should you have any further questions, please feel free to contact me.

Very truly yours,

MICHAEL B. MEDNICK

MBM/pj

cc:

Hon. William J. Rieber, Jr., Supervisor Michael Messenger, Water/Sewer Superintendent Marilee Calhoun, Town Clerk

Marilee Calhoun (Town of Thompson)

From:

Mednick Law Office <pam@michaelmednick.com>

Sent:

Wednesday, December 8, 2021 2:42 PM

To:

Walter@gariglianolaw.com

Cc:

'Michael Mednick'; WILLIAM RIEBER; mmessenger@townofthompson.com; 'marilee

(clerk-town of thompson)'

Subject:

Cong. Iched Anash-Request for Extension of Consolidated Kiamesha Sewer District

Attachments: WalterGarigliano-ConglchedAnash-Dec-8-2021.pdf

Please see attached letter dated December 8, 2021.

Pamela J. Jones
Law Office of Michael B. Mednick
544 Broadway, Suite 4
Monticello, New York 12701
(845) 794-5200
(845) 794-7784
pam@michaelmednick.com

Town of Thompson Justice Court

4052 State Route 42 Monticello, NY 12701-3279 UEG 172021

Martin S. Miller, Justice Sharon Jankiewicz, Justice

845-794-2500 ext. 1

December 16, 2021

Merilee Calhoun Town Clerk 4052 New York 42 Monticello, NY 12701

RE: Retirement/Resignation/End of term

Dear Merilee:

This note is a formality and is required by the Office of Court Administration.

I previously retired from this position 4 years ago and resumed service when the term now expiring was commenced. So, from the prospective of the NYS Local and State Retirement System I am (I think) retired.

Rather than leave any doubt, since my current term expires at midnight on December 31, 2021, as of noon, on December 31, 2021 I resign my position as Town Justice and fully and officially retire from employment by the Town of Thompson.

I confirm under the terms of employment with the Town of Thompson Lauren and I will continue to receive family health benefits for life. We will be reimbursed for Social Security Medicare; the United Health Care is the supplemental insurance, so no other Medicare supplemental plan needs to be selected; and prescription drug coverage though "Silverscript," which I am informed is the retirees' version of the existing coverage.

It has been a privilege and pleasure to serve our community and look forward to the prospects of uninterrupted sleep and all hours Court.

Best wishes for a Merry Christmas and Happy New Year.

Town of Thompson

Martin S. Miller

Justice

cc: Hon. William J. Rieber

Office of Court Administration



Environmental Facilities Corporation

KATHY HOCHUL Governor

MAUREEN A. COLEMAN President and CEO

December 14, 2021

The Honorable William Rieber, Jr. Supervisor, Town of Thompson 4502 State Route 42 Monticello, NY 12701

Dear Supervisor Rieber, Jr.:

Thank you for your application for the Engineering Planning Grant (EPG) Program through the Regional Economic Development Councils Round 11 Initiative. On behalf of Governor Kathy Hochul, I'm pleased to inform you that Consolidated Funding Application (CFA) No. 111467, the Town of Thompson Emerald Green Pump Station 6 Study Project, has been selected to receive up to \$50,000 in funding through the EPG Program. The actual amount of funding you will receive will be reflected in your Grant Agreement. Please note, this award pertains only to EPG funding. If you applied for funding from other programs or other State agencies through the CFA, you will receive information from those programs/agencies separately.

Please confirm that you are interested in using this funding for your project by sending your confirmation (or declination) and the name and contact information of the authorized project representative to EFC at epg@efc.ny.gov by **Friday**, **January 7**, **2022**. If we do not hear from you within this timeframe, we may withdraw the funding.

If you choose to accept this grant, your project coordinator will reach out to assist you with completing the required submittals necessary to execute a grant agreement with EFC. Unless otherwise notified by EFC, you must submit all required supporting documentation to EFC by June 30, 2022 and execute a grant agreement with EFC no later than October 31, 2022 to avoid possible forfeiture of the grant.

To help you get started with the grant agreement process, enclosed is the Checklist of Supporting Documents Needed for Grant Agreement. We will be posting an initial kickoff webinar on **Tuesday**, **January 4**, **2022 at 2pm**, which will remain available for viewing on our website at http://efc.ny.gov/EPG. If you should have any questions, please contact EFC at epg@efc.ny.gov or call (518) 402-7396.

Congratulations on your award and we look forward to working with you on your project.

Sincerely,

Maureen A. Coleman President and CEO

Enclosure



Sullivan County Historical Society Chartered by The University of The State of New York

Vol. 221 Issue II

December

2021

BOSEGGGGGGGGGGGGGGGGGGGGGGGGG

2021 Paid membership list is on page 2
A renewal form is found on page 7

GEORGIAN G

2021 SCHS Annual Dinner

he Sullivan County Historical Society annual meeting and awards dinner was held on October 24, 2021 at the Rockland House in Roscoe. In this year of the Covid-19 pandemic, approximately 70 SCHS members and guests attended, enjoying the comradery, the dinner and the program presented by SCHS Director Aldo Troiani in the presentation of this year's SCHS History Maker Award recipient, Micky Barnett. Long-time entertainer and music producer on both a local and national level, Barnett filled the evening after the ceremonies with music.

During the annual meeting, the membership elected directors and officers to sit on the SCHS Board of Directors. They are;

Bill Cogswell was elected as Director to continue his tenure on the Board, in which he has served since 2010. Bill has served as the Board's vice-president and currently is Town Historian for the Town of Liberty, a position he has held since 2008

Donna Harness has been elected to serve as a new Director. Donna hails from Fallsburg and has begun volunteering at the museum for the past two years in which she is learning, with the assistance of SCHS archivist Arthur Hessinger, the role of museum archivist,

Ruth Huggler has been elected to serve as a new Director. Readers of the Sullivan County Democrat have long enjoyed and anxiously anticipate her weekly Down the Decades column for many years since 2006.

Suzanne Cecil has been elected to serve as President. This will be Suzanne's third stint as President of the Society, serving in 1999-2000 and 2016-2019. She currently serves as Vice-President on the Board.

Aldo Troiani has been elected to serve as Vice-President. Aldo, a local entertainer with the folk-rock band Little Sparrow, came on the Board in 2020 and provides valuable technical assistance for the Museum's daily operations. He likewise serves on the Board for the Frederick Cook Society.

Judy Wolkoff has been elected to serve as Treasurer. Judy hails from Rock Hill and has been treasurer for the Society since coming on the Board in 2017. Judy also currently serves as Town Historian for the Town of Thompson.

NFred Fries has been elected to serve a secretary. Ffed hails from Livingston Manor, joining the Board in 2008. He has served as secretary to the Board since 2018.

The Board will miss the two members who are not returning. Judie Magie has served as secretary to the Board for countless years and has compiled research on the Sullivan County hotels. Sharon Thorpe has been responsible for many years with archiving and displaying the Society's vintage clothing collection. We wish them well but hopefully they will stay in touch.

SCHS Receives Donation Honoring Bill Burns

Story and Photo by Ruth Huggler

HURLEYVILLE – The Sullivan County Historical Society's board of directors was grateful to receive a donation recently from the Sullivan County Veterans Coalition (SCVC), given in honor of the late Bill Burns. Accepting the check for \$2,600 from Earl Kortright of SCVC were Vice President Suzanne Cecil, and Patricia Burns, who commented that her children would be speechless about the sum donated in their father's honor.

Cont. on page 7



Marilee Calhoun (Town of Thompson)

From: William J. Rieber, Jr. <supervisor@townofthompson.com>

Sent: Monday, December 13, 2021 3:01 PM

To: John Pavese; melindak22@gmail.com; schocker71@gmail.com; Scott Mace

Marilee Calhoun; Michael Mednick; 'Jay Zeiger'; Yoely (Joel Kohn)

Subject: FW: Comolo - Petition for Annexation

6 Wha

Attachments: SURVEY - KEYSTONE - 2021-06-22 - MARKUP 2021-11-24.pdf; William J_ Rieber Jr_.vcf

Good afternoon all:

Please see the thread below. This is the annexation on Rock Ridge Road where we asked for a plot map showing where the 4 single family homes would be built. Please note that they propose to consolidate lot number 1 with parcel 107.-2-4 which has a house already. I will put this on the agenda for Tuesday the 21st for a decision.

William J. Rieber Jr.

Town of Thompson

Supervisor

Office (845) 794-2500 Ext. 306

Cell (914) 799-0387

supervisor@townofthompson....

4052 Route 42

Monticello, N.Y. 12701

William J. Rieber, Jr.

Supervisor

Town of Thompson

845-794-2500 Ext. 306

845-794-8600 - Fax

Email: supervisor@townofthompson.com

Town of Thompson is an equal opportunity provider and employer.



From: Joel Kohn <joel@jkexpediting.com>
Sent: Wednesday, December 8, 2021 6:10 PM
To: Jay Zeiger <jayzeiger.kkzf@gmail.com>

Cc: Jr. William J. Rieber <supervisor@townofthompson.com>; marilee (clerk-town of thompson)

<marilee@townofthompson.com>; Mednick Law Office <michael@michaelmednick.com>

Subject: Re: Comolo - Petition for Annexation

See attached map.

Sincerely,

Joel Kohn

JK Expediting Services 63 Liberty St. P.O. Box 369 Monticello NY 12701 845-796-9110 Joel@jkexpediting.com

On Wed, Dec 8, 2021 at 2:31 PM Jay Zeiger < jayzeiger.kkzf@gmail.com wrote:

This annexation petition was also discussed with the Town Board a few months ago. As I recall the only open question was where would the houses be located on the new lots.

Attached is a map which shows what the new lots would look like and where the houses would be placed on each lot.

Please add this to the agenda for a future town board meeting.

Thank you.

Jay Zeiger, Esq. Kalter, Kaplan, Zeiger & Forman 6166 State Route 42, PO Box 30 Woodbourne, New York 12788 845-434-4777 845-436-8156 (fax)

From: Joel Kohn

Sent: Wednesday, December 8, 2021 1:44 PM

To: Jay Zeiger

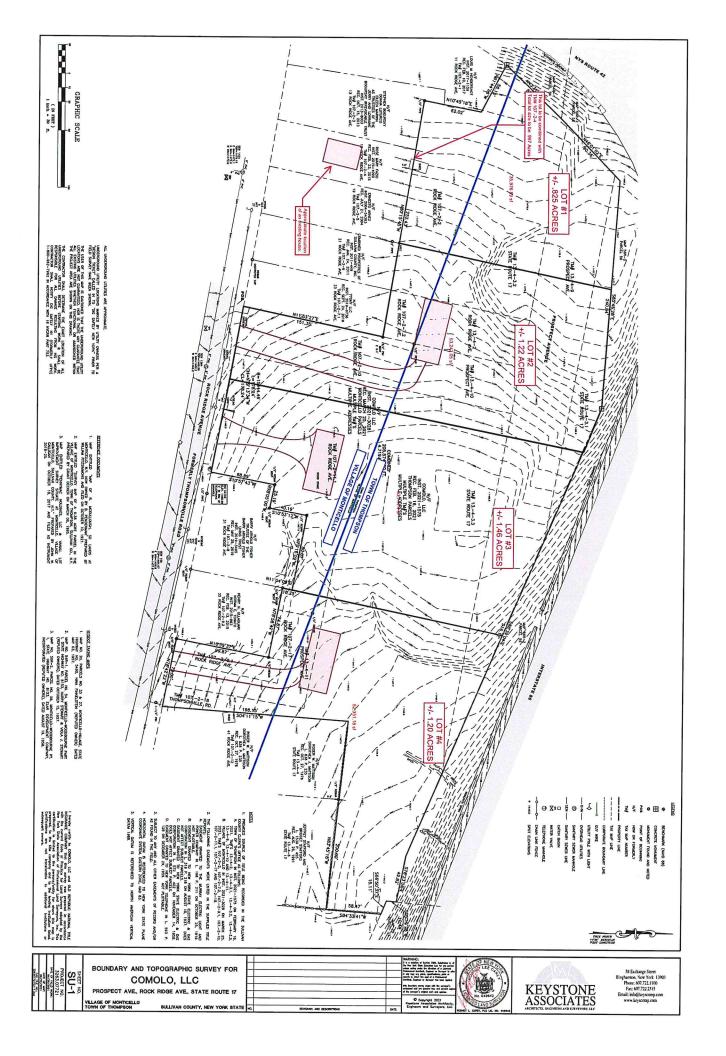
Subject: Re: Fw: Jeremias Petition for Annexation

See attached.

Thanks

Joel Kohn

JK Expediting Services 63 Liberty St. P.O. Box 369 Monticello NY 12701 845-796-9110 Joel@jkexpediting.com



Town of Thompson

Local Law No. 11 of the year 2021

A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c

Be it enacted by the Town Board of the

Town of Thompson

- 3. Legislative Intent. It is the intent of this Local Law to allow the Town of Thompson to adopt a budget for the fiscal year commencing 2022 that requires a Real Property Tax Levy in excess of the "Tax Levy Limit" as defined by General Municipal Law §3-c.
- 4. Authority. This Local Law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the Property Tax Cap for the coming fiscal year by the adoption of a Local Law approved by a vote of sixty percent (60%) of said governing body.
- 5. Tax Levy Limit Override. The Town Board of the Town of Thompson, County of Sullivan, is hereby authorized to adopt a budget for the fiscal year commencing 2022 that requires a Real Property Tax Levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.
- 4. If any clause, sentence, paragraph, subdivision, section or part thereof this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered and the remainder of this Local Law shall not be affected thereby and shall remain in full force and effect.
- 5. This Local Law shall take effect immediately upon filing with the Secretary of State.
- 3) PETITION FOR ANNEXATION SUBMITTED BY JAY L. ZEIGER, ESQ. ON BEHALF OF YANKEL TEITELBAUM, MANAGING MEMBER OF COMOLO LLC -- ROCK RIDGE AVENUE, MONTICELLO, SBL #'S 13.-4-2, 3.1, 3.2, 3.3, 9, 10 & 11, CONSISTING OF 3.44+/- ACRES OF VACANT LAND

Mr. Jay L. Zeiger, Esq. was present on behalf of the Petitioner to explain the proposed Petition for Annexation. The Petitioner is Mr. Yankel Teitelbaum, Managing Member of the Property Owner Comolo LLC. They are proposing to annex 7-parcels of property consisting of 3.44+/- acres from the Town of Thompson to the Village of Monticello. This would allow for the property owner to subdivide those parcels along with (6) other Village parcels into (4) larger lots to construct (4) single family homes, one on each of the (4) lots. The plan is to subdivide (13) parcel lots into (4) parcel lots consisting total

of approximately 4.7+/- acres. A boundary survey map was provided for review. Discussion ensued regarding the Petition. The Town Board had questions regarding water and sewer connections into the Village system and access to the property. Joel Kohn of JK Expediting Company was present to explain the proposed plan. The Town Board requested that the Petitioner return back with an updated map/plan addressing their questions before proceeding further. There was no action taken on this matter at this time. Supervisor Rieber will notify Attorney Zeiger when the matter is rescheduled.

4) <u>RESOLUTION TO AUTHORIZE SUBMISSION OF WIIA GRANT APPLICATION – KIAMESHA WWTP UPGRADE PROJECT</u>

The Following Resolution Was Duly Adopted: Res. No. 345 of the Year 2021.

Town of Thompson Town Board Meeting Kiamesha WWTP Upgrade Project CWSRF Project No. C3-5378-08-00

Resolution #345-2021

10/19/2021

Town Board Resolution Authorizing Submission of the New York State Environmental Facilities Corporation's Water Infrastructure Improvement Act Grant Application

WHEREAS, Town of Thompson, Sullivan County, New York (hereinafter the "TOWN") has established the public benefit to residents in the Kiamesha Sewer District for the Wastewater Treatment Plant (WWTP) Upgrade Project (hereinafter the "PROJECT"); and

WHEREAS, the TOWN, on behalf of the Kiamesha Sewer District, will undertake the PROJECT that will upgrade the existing buildings and systems and provide new effluent disinfection and advanced sludge processing facilities; and

WHEREAS, the PROJECT has been determined to be necessary and prudent to ensure continued regulatory compliance, to improve system reliability, and to protect public health; and

WHEREAS, the total PROJECT cost is estimated at \$26.5 million and, to date, the TOWN has not secured other grant funds which would reduce the PROJECT cost; and

WHEREAS, the TOWN has received notification from the New York State Environmental Facilities Corporation (NYSEFC) that the PROJECT will be eligible for interest-free financing through the *Clean Water State Revolving Fund* (CWSRF) Hardship program for which the TOWN is eligible to finance all or a portion of the PROJECT at 0% interest for a term of up to 30-years; and

WHEREAS, the TOWN has submitted a financing application to the NYSEFC to secure both short and long-term loans through the CWSRF program; and

PETITION FOR ANNEXATION

TO: TOWN BOARD OF THE TOWN OF THOMPSON TOWN SUPERVISOR WILLIAM J. RIEBER, JR. MELINDA S. MEDDAUGH SCOTT MACE RYAN T. SCHOCK JOHN PAVESE

Town Council

-and-

TO: VILLAGE BOARD OF THE VILLAGE OF MONTICELLO GEORGE NIKOLADOS, Mayor MICHAEL BANKS ROCHELE MASSEY CHARLIE SABATINO CARMEN RUE

Village Trustees

TO: TOWN BOARD OF THE TOWN OF THOMPSON and VILLAGE BOARD OF THE VILLAGE OF MONTICELLO

- 1. Pursuant to Article 17 of the General Municipal Law of the State of New York, the Petitioner herein does petition to annex to the Village of Monticello all of the territory which is now in the Town of Thompson, Sullivan County, New York, which adjoins the Village of Monticello and is described in Paragraph "2" of this Petition.
- 2. Petitioner seeks to have territory in the Town of Thompson, Sullivan County, New York, which adjoins the Village of Monticello and is currently represented by tax map number for the Town of Thompson being Section 13, Block 4, Lots 2, 3.1, 3.2, 3.3, 9, 10 and 11 (the "Territory") to be annexed to the Village of Monticello and become a part thereof.
- 3. The Petitioner is the owner of all of the Property in the Territory to be annexed and is authorized to act on behalf of all of the assessed valuation proposed to be annexed, as assessed upon the last proceeding assessment roll of the Town of Thompson.
- 4. The Territory to be annexed is seven parcels of vacant land consisting of a total of 3.44± acres of land.

- 5. The Petitioner further requests that upon completion of the requested annexation that the Territory be zoned R-1, which is the same zone as the contiguous parcel.
- 6. Upon approval of this amexation petition by all municipalities, the Territory to be annexed will be submitted to the Planning Board of the Village of Monticello for the purpose of developing the property together with other property owned by the Petitioner now located in the Village of Monticello as a 4 lot subdivision (preliminary map attached).
- 7. Attached to this Petition and made a part hereof is a Certificate of the Assessor of the Town of Thompson, whereby he certifies that as of the date of this Petition, the Petitioner is the owner of the entire assessed value of the Territory sought to be annexed.

IN WITNESS WHEREOF, the Potitioner in the presence of us as witnesses, affixed his name and signed the foregoing Petition on the 11/1/1/1/1/1/1/2011.

Petitioner: Comolo LLC

Yunkel Teitelbaum, Managing Member

Witness: My 7 -) 9 G

STATE OF NEW YORK)

COUNTY OF KAMES

On the day of October, in the year 2021 before me, the undersigned, a Notary Public in and for said State, personally appeared YANKEL TEITELBAUM, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Votary Public

STATE OF NEW YORK))ss.:

WITNESS STATEMENT

COUNTY OF SULLIVAN)

Jay L. Zeiger, being duly sworn, deposes and says as follows:

I reside at

and I know YANKEL

TEITELBAUM, whose name is subscribed to the above sheet containing his signature, and he subscribed same in my presence on October 4, 2021.

Sworn to before me this 4th dayjof October, 2021

Notary Public

CECELIA OQUENDO
Notary Public, State of New York
NYS Reg No. 010Q6350287
Qualified in Ulster County
Commission Expires Nov. 7, 20

STATE OF NEW YORK)
COLDEDANGE)ss.:
COUNTY OF SULLIVAN)

CERTIFICATE OF ASSESSOR

VAN B. KRZYWICKI, being duly sworn, deposes and says as follows:

- 1. I am the Assessor for the Town of Thompson, Sullivan County, New York.
- 2. In my capacity as assessor for the Town of Thompson I prepared the last preceding assessment roll for the Town of Thompson for the 2021 assessment year, corresponding to the 2021/2022 tax year, a certified copy of which was filed with the Town Clerk of the Town of Thompson on or about July 1, 2021.
- 3. The total assessed valuation of the real property in the Town of Thompson according to said assessment roll was \$ 1,841,685,318
- 4. Comolo LLC ("Comolo") is the owner of seven parcels of land in the Town of Thompson under Tax Map Numbers Section 13, Block 2, Lots 2, 3.1, 3.2, 3.3, 9, 10 and 11, which is comprised of 3.44± acres of vacant land, and is assessed for real property tax purposes as follows:

<u>Parcel</u>	Assessment
134-2 134-3.1 134-3.2 134-3.3 134-9 134-10 134-11	\$ 1,000.00 \$ 3,300.00 \$ 4,300.00 \$ 15,200.00 \$ 7,400.00 \$ 1,300.00 \$ 300.00 \$ 32,800.00

Said parcels of land are contiguous to land in the Village of Monticello and I have been informed that there is a petition to be submitted by the property owner to annex the aforementioned parcels of land into the Village of Monticello.

5. The real property assessed to Comolo mentioned above comprises 100% of the total assessed valuation of real property in the territory proposed to be annexed as assessed on the last preceding assessment roll for the Town of Thompson.

Sworn to before me this 4+44 day of October, 2021

MARILEE J. CALHOUN Notary Public, State of New York

Sullivan County Clerk's #2571 Commission Expires July 08, 2022



SECOND AMENDMENT TO DEVELOPER'S AGREEMENT WINDSOR HILLS ESTATES PITTALUGA ROAD DEVELOPMENT

This Amendment is entered into between, OLD LIBERTY DEVELOPERS, INC. (the "Company") and the TOWN OF THOMSPON (the "Town").

WITNESSETH

WHEREAS, the Company and the Town are parties to a Developer's Agreement dated August, 2017, and a "First Amendment to Developer's Agreement" dated August 2018, applicable to Premises located on Pittaluga Road, Town of Thompson, Sullivan County, New York, Town of Thompson Tax Map Nos. 12.-1-21.1 and 12.-1-23.1 (the "Agreements"); and

WHEREAS, the parties hereto desire to amend the Agreements.

NOW THEREFORE, the parties hereto agree as follows:

- 1. This Amendment is intended to amend and supplement the "Agreement" which is attached hereto as Exhibit "A"; and the "First Amendment to Agreement", hereto attached as Exhibit "B";
- 2. Section 1 of the Agreement is hereby amended to acknowledge receipt of the \$130,000 balance for Site Inspection Fees for Phase 2 work from the Company (\$100,000 of the total \$230,000 computed fee previously received for Phase 1 work).
- 3. Section 2 of the First Amendment to Agreement is hereby amended to acknowledge the \$330,000 restoration bond held by the Town for Phase 1 work shall be released to the Company and not required for Phase 2 work, in conjunction with maintaining in effect the existing \$4 million performance / completion bond throughout the period of all remaining sitework and related construction activities listed in the bond cost computations.
- 4. Section 4 of the Agreement is hereby amended to acknowledge that once the Town receives the Infrastructure Inspection fee and annual S.T.P. replacement/rehabilitation payment of \$43,254, the Company may begin construction in the Phase 2 portion of project.
- The 2nd Section 4 of the Agreement is hereby amended to acknowledge that once the Planning Board issues Final Approval
 of the application, no maps shall be signed until all fees, bonds and securities are paid or provided to the Town and all Town
 Consultant Comments have been addressed.
- 6. Further, it is acknowledged that the current \$4.0 million performance bond held by the Town as previously provided for Phase 1 sitework will be maintained for Phase 2 sitework, subject to planning board approval to commence Phase 2. This bond amount is considered sufficient by the Town based upon a remaining work bond estimate of approximately \$1.3 million in Phase 1 + proposed work bond estimate of \$2.665 million in Phase 2 = \$3.865 million total.
- 7. Except for the Amendments to the Agreement which are set forth herein, all other terms and conditions of the Agreement and 1st Amendment to the Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of this ____day of November 2021.

	OLD LIBERTY DEVELOPERS, INC.		
By:	Ada Zel		
	Solomon Zweibel, President		
	TOWN OF THOMPSON		
By:			
	William J. Rieber, Jr., Town Supervisor		

DEVELOPER'S AGREEMENT - PITTALUGA ROAD DEVELOPMENT

THIS DEVELOPER'S AGREEMENT (the "Agreement") is made and entered into this 14 day of August, 2017 between Old Liberty Developers, Inc., 1 Liska Way, Monroe, New York 10950 (the "Company"), and the Town of Thompson, Town of Thompson Town Hall, 4052 Route 42, Monticello, New York 12701 (the "Town") (collectively known as the "Parties").

WITNESSETH

WHEREAS, on June 28, 2017, the Town Planning Board adopted a resolution granting Preliminary Site Plan Approval with Conditions for the Pittaluga Road Development (former RNR Housing) located on Pittaluga Road in the Town of Thompson (the "Project") which is owned by the Company; and

WHEREAS, consistent with Section 250-52.1 of the Town of Thompson Town Code, infrastructure inspection fees are required to be paid to the Town as part of its authorization to proceed with construction activities; and

WHEREAS, in order to determine the inspection fee amount, the Company shall provide the Town with a Schedule of Values for the infrastructure work for the entire project, and, after it is approved, such schedule shall be annexed hereto and made a part hereof; and

WHEREAS, after reviewing the recreational facilities located within the Company's Site Plan, the Planning Board has set the recreation fees pursuant to 52-3 (e) and 250-152 of the Town Code, in the amount of \$1,250.00 per unit,

WHEREAS, the company shall establish a performance bond and a restoration bond in the amount and format that is acceptable to the Town Engineer; and

WHEREAS, pursuant to the company's approval, the application is both a site plan and a special use permit. Accordingly, the company is to schedule a meeting with the Planning Board in June of 2018 in order to review the project. Sheds will not be required to be built at the time of initial construction, but the necessity for such shall be reviewed in 2018 based upon field conditions at the time; and

WHEREAS, the Company shall establish a sinking fund for sewage treatment pursuant to the Town Engineer's direction; such fund shall be held by the Town for future rehabilitation, repairs, or replacement of the sewage treatment plant in accordance with the annexed computations and pursuant to the Town Engineer's directions; the first year's payment of \$43,254.00 shall be paid prior to Final Approval by the Planning Board and the Company shall provide language to the Town which shows that the Offering Plan appropriately references these requirements; such language shall be acceptable to the Town Attorney; the Town shall be granted unrestricted access access at all times to the Company's sewage treatment plant;

NOW, THEREFORE, in consideration of the recitals, the mutual covenants and promises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

- 1. In furtherance of the aforementioned, the Town acknowledges receipt of \$100,000.00 from the Company, this sum represents the Site Inspection Fee for Phase 1 of the project (the total Site Inspection Fee is \$230,000.00); and
- 2. The Park and Recreation Fees in the amount of \$150,000.00, which sum has been set by the Planning Board, shall be paid when the Company receives Final Approval on the application; and
- 3. The Town acknowledges receipt of \$296,000.00 from the Company, this sum represents the agreed upon restoration bond amount for Phase 1 of the project; a performance bond, to be set by the Town Engineer, shall be issued to the Town when the Company receives Final Approval from the Planning Board on the application.
- 4. Once the Town receives the Infrastructure Inspection Fee and the restoration bond for Phase 1, the Company may begin construction prior to Final Approval being issued by the Planning Board
- 4. Once the Planning Board issues Final Conditional Approval on the application, no maps shall be signed and no buildings permits shall be issued unless and until all fees are paid, all Town Consultant comments have been addressed, and all additional bonds or securities have been provided to the Town.
- 5. The Town agrees to use the Site Inspection Fees for the Town's expenses associated with the cost of certain professional engineering, legal, and other professional services (the "Town's Consultants") and the administration and site inspection consistent with Section 250-52.1 of the Town of Thompson Town Code. To the extent possible, the Town shall maintain invoices from the Town's Consultants reasonably sufficient to demonstrate that all expenses and costs of such Town's Consultants were associated with the Town's review and administration of the Project. In the event the Company decides not to pursue the Project, the Parties agree to negotiate in good faith to develop a reasonable estimate of the unused Site Inspection Fees. After a mutually agreeable estimation of the unused Site Inspection Fees has been agreed upon by the Parties, and after all of the Town's Consultants invoices have been paid, the Town shall promptly refund any unused portions of the Site Inspection Fees to the Company.
- 6. This Agreement may be executed in multiple counterpart signature pages original, facsimile, or scanned electronic version) which taken together shall constitute a single document.

(Signature page - Developer's Agreement Pittaluga Road Development)

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed and its seal to be affixed thereto as of the day and year first above written.

OLD LIBERTY DEVELOPERS, INC.

NAME:

SOLOMON ZWEIBEL, PRESIDENT

TOWN OF THOMPSON

NAME: WILLIAM J. RIEBER, JR., TOWN SUPERVISOR

RECEIVED

AUG 11 2017

BUILDING DEPARTMENT

FIRST AMENDMENT TO DEVELOPER'S AGREEMENT <u>PITTALUGA ROAD DEVELOPMENT</u>

This Amendment is entered into between, OLD LIBERTY DEVELOPERS, INC. (the "Company") and the TOWN OF THOMPSON (the "Town").

WITNESSETH

WHEREAS, the Company and the Town are parties to a Developer's Agreement dated August, 2017, applicable to Premises located on Pittaluga Road, Town of Thompson, Sullivan County, New York, Town of Thompson Tax Map Nos. 12.-1-21.1 and 12.-1.23.1 (the "Agreement"); and

WHEREAS, the parties hereto desire to amend the Agreement.

NOW, THEREFORE, the parties hereto agree as follows:

- 1. This Amendment is intended to amend and supplement the Agreement which is attached, hereto as Exhibit "A".
- 2. Section 3 of the Agreement is hereby amended to provide that the restoration bond in the amount of \$330,000.00 received by the Town shall include:
 - a. the cost to remove any of the five (5) model homes installed by the Company as authorized by the Planning Board and to restore the land beneath and surrounding area where said model homes were installed;
 - b. the cost of removal of the sewage disposal facility; and
 - c. all other work as set forth on the RNR Housing (Pittaluga Road MHP, Phase I Restoration Bond Cost Estimate, prepared by Glenn L. Smith dated, March 31, 2017, last revised June 27, 2018 which has been reviewed by the Town's Engineering Consultant and is attached to the amendment as Exhibit "B".
- 3. The second Section of 4 of the Agreement shall be amended to provide that the building department is authorized to issue building permits for the five (5) model units, any and all sewage treatment and disposal facilities, any and all water treatment and distribution facilities without the necessity of posting any additional bonds or security, once the Town's Consulting Engineer and the Town's Superintendent of Water and Sewer have reviewed and approved plans for the sewage treatment and disposal facilities and any and all water treatment and distribution facilities.

4. Except for the Amendments to the Agreement which are set forth herein, all other terms and conditions of the Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of this day of August, 2018.

OLD LIBERTY DEVELOPERS, INC.

By:

Solomon Zweibel President

TOWN OF THOMPSON

Ву:

William J. Rieber, Jr., Town Supervisor

STATE OF NEW YORK)
COUNTY OF SULLIVAN)ss.:)
the basis of satisfactory evide instrument and acknowledged	ugust, 2018, before me, the undersigned, a Notary Public in and for ed Solomon Zweibel, personally known to me or provided to me on ence to be the individual whose name is subscribed to the within to me that he/she executed the same in his/her capacity, and that strument, the individual, or the person upon behalf of which the instrument.
NOTARY PUBLIC - STATE	KELLY M. MURRAN Notary Public, State of New York Sullivan County Clerk's # 2773, Commission Expires Nov. 16, 20
STATE OF NEW YORK COUNTY OF SULLIVAN) ISS.;
On the day of Aug said State, personally appeared on the basis of satisfactory evic instrument and acknowledged t	gust, 2018, before me, the undersigned, a Notary Public in and for William J. Rieber, Jr., personally known to me or provided to me lence to be the individual whose name is subscribed to the within o me that he/she executed the same in his/her capacity, and that rument, the individual, or the person upon behalf of which the instrument.

KELLY M. MURRAN
Notary Public, State of New York
Sullivan County Clerk's # 2773
Commission Expires Nov. 16, 20 21

#3

Estimate for SCOPE of WORK for 2022 Marketing

Presented by Centermost Marketing Provided to Town of Thompson, Sullivan County November 2021-November 2022

The Scope of Work shall consist of general consultancy services in respect of the Client's overall strategy for promoting The Town of Thompson, Sullivan County. The Marketing Agency will provide ongoing marketing, public relations and social media strategies in order to shape positive perceptions about all that is happening in the Town of Thompson.

Marketing efforts will be focused on the following goals:

- Increasing traffic to the Town of Thompson website
- Growing Thompson's social media presence
- Creating timely and relevant content to share with target audiences
- Communicating consistently with residents and businesses about key topics including:
 - Safety Protocols
 - Parks + Recreation
 - Water + Sewage
 - Taxes
 - Community News and Events

The Marketing Agency will implement and manage the following initiatives in order to achieve objectives and make the Town of Thompson efficient in its communication efforts.

Content Creation

- Content Planning Creation (Approximately 12 blogs, additional text updates to website as needed) 60
 Hours / \$4,200
 - Blogs will be written to incorporate keywords based on what individuals are searching. For example, phrases such as "things to do in the Catskills" might be incorporated in a blog focused on entertainment/tourism opportunities in the Town of Thompson. Includes 12 blogs (each blog includes 700-1000 word text, and 1 graphic). *Includes additions and edits to the website, up to 10 pages worth of additions.*
- Topics to include:
 - New Branding & Website promotion
 - Economic Development
 - Public Safety
 - Arts & Culture
 - Residential Living
 - o Parks and Recreation
- Publishing of blog on web and social platforms

Social Media 100 Hours / \$7000

1-2 total posts per week for up to 12 months on Facebook, managing comments based on agreed upon strategy with Town of Thompson. Includes graphic design for event graphics that can also be used on flyers, etc.

12 months posting to Facebook and Instagram

Includes the writing of the press only and/or website post. About 2 hours per release, may be more or less per release depending on complexity of issue, support with editing quotes, etc.

Drafting and distributing up to 10 press releases and/or media advisories for website

E-newsletter 35 Hours / \$2,240

- Creation of a quarterly, digital e-newsletter template
- Creating 7-8 emails. 3-4 hours per email includes writing, testing, graphic design, etc.

General Communications 50 Hours / \$3,500

- Includes department-specific projects including, but not limited to: creation of collateral materials and documents such as guides, info sheets, posters, and flyers; adding and/or editing web pages, graphic design and concepts for individual programs i.e. Adopt-a-Road and Ski Program
- Includes converting content from the website into convenient printed pieces such as blogs turned into individual articles
- Any other communications materials as needed by the Town of Thompson

Account Management 30 hours / \$2100

Includes at least one call/in-person meeting per month. Administrative work limited to strategies outlined above. Any additional work billed at \$70/hour.

- Strategy sessions
- Client meeting
- Administrative coordination with vendors and Town of Thompson team
- Coordination of paid advertising on various mediums (visitors guides, newspapers, digital, note: Facebook advertising coordination included under social media management fee)

Direct Costs for Advertising Up to \$5000

No markup, costs are paid directly to advertiser.

Marketing Services: 305 Hours @ \$70 = \$19,740 Advertising Costs (Direct) = \$5,000

Total=\$24,740



honest

Estimate

From

Honest Creative LLC

1008 Main Street, Suite 301 Peekskill, NY 10566

Estimate ID

TNY-03

Estimate For

Thompson NY

Issue Date

12/09/2021

Subject

2022 Web Services Proposal

Item Type	Description	Quantity	Unit Price	Amount
Service	Web Maintenance - Regular plugin/WordPress maintenance and updates to be made biannually in January and July 2022.	20.00	\$100.00	\$2,000.00
Service	Content Updates - Ongoing content updates as requested by the client. Updates may include adding or editing pages, updating photos, copy or events. Price is per hour, client will be billed on the first of each month for work done the month prior.	49.00	\$85.00	\$4,165.00

Estimate Total

\$6,165.00



TROY & BANKS CONSULTANTS LLC

THOMAS T. RANALLO EDGAR H. FOSTVEIT SCOTT LEWIS, CPA GARY L. SHARP KEITH N. WIESE KEITH G. TYSON 2216 KENSINGTON AVENUE KENSINGTON AT SARATOGA BUFFALO, NEW YORK 14226 TOLL FREE (800) 499-8599 PHONE (716) 839-4402 FAX (716) 839-4452

November 29, 2021

Mr. William J. Rieber Jr. Town Supervisor Town of Thompson 4052 Route 42 Monticello, NY 12701

RE: Town of Thompson - Franchise Fee Compliance Examination of Charter Communications Review Period: Calendar Years April 1, 2018-March 31, 2021

Dear Supervisor Rieber:

We have completed the franchise fee compliance examination of Charter Communications (Charter) in accordance with the respective Cable Franchise Agreement approved by the Town on December 18, 2017. Our objective was to determine the accuracy of the franchise fees remitted to the Town of Thompson. This engagement covered the period April 1, 2018, through March 31, 2021. Additionally, with respect to the jurisdictional coding adjustment we extended our calculations to cover the period extending through December 31, 2021. Our analysis revealed an underpayment in Charter's franchise fee obligation to the Town totaling \$53,435.

INTRODUCTION

Troy & Banks was engaged by the Town of Thompson to provide an analysis of franchise fees remitted by Charter covering the period April 1, 2017, through March 31, 2021. This report relates only to an analysis of Charter's gross revenues and subscriber statistics used to calculate its franchise fee obligation and does not extend to any financial statements of the cable television operator. We have relied solely on information provided to us by the Town and Charter in reaching the conclusions detailed in this report.

During the period under examination, Charter paid the Town \$575,270 in franchise fees. As of March 31, 2021, the cable television operator provided cable television service to 2,857 video subscribers residing inside of the Town's incorporated boundaries exclusive of the seven hundred and two (702) jurisdictional coding errors identified during the course of the examination.

FINDINGS

A. Proper Application of Revenues as Defined

Section 1.1 J of the franchise agreement defines gross revenue as follows:

"any revenue as determined in accordance with generally accepted accounting principles, received by the Grantee from the operation of the Cable System to provide Cable Services in the Franchise Area, including any and all locally-derived advertising revenues less commissions paid to third parties that are not Affiliated Entities and revenues or commissions from locally-derived home shopping channels. "Gross Revenues" shall not include: (any taxes, fees, or assessments collected by the Grantee from Subscribers for pass-through to a government agency, including without limitation any state or federal regulatory fees, the franchise fee, or any sales or utility taxes; (2) unrecovered bad debt; (3) credits, refunds and deposits paid to Subscribers; (4) any exclusions available under applicable State law. "Person" shall mean an individual, partnership, association organization, corporation, trust or governmental entity.

Our examination revealed the following deficiencies:

Video Service Revenue- No Deficiency

Exclusive of the jurisdictional component reflected below in our findings, our examination revealed that video service revenue was reported accurately, consistent with the terms of the gross revenue definition reflected in the franchise agreement.

B. Subscriber Jurisdictional Coding Adjustment- Deficiency \$53,435 Deficiency

Our examination of the cable television operator's jurisdictional coding revealed seven hundred and two (702) addresses improperly coded outside of the Town's designated franchise area. The respective addresses were subsequently confirmed by the Town to be located inside of its incorporated boundaries and outside of the Village of Monticello. Of the total identified exceptions, based upon an average penetration rate of 35%, we estimated that 249 locations were active during the review period. As indicated above, our calculations are extended to also cover the nine months ended December 31, 2021. Accordingly, we believe the Town is owed an estimated \$53,435 in franchise fee deficiency. Our calculations appear on Schedule A of this report. A detailed listing of the identified coding errors can be found on Exhibit 3.

RECOMMENDATIONS

We recommend for the Town to:

- 1. Issue an invoice to Charter for the unpaid franchise fees as detailed in our Summary of Adjustments;
- 2. Obtain written confirmation from Charter confirming correction of the coding errors identified in Exhibit 3 of this report;

We would like to take this opportunity to thank you, your staff, and the staff of Charter for the assistance provided to us in the conduct of this examination. If we can be of further service, please let us know.

Sincerely,

Scott Lewis, CPA

cc: Ms. Melissa DeMarmels, Comptroller, Town of Thompson

Ms. Jennifer Young, State Director Government Affairs - Charter Communications

Mr. Kevin Egan, Director Government Affairs - Charter Communications

Mr. Thomas T. Ranallo, Manager, Troy & Banks

\$



Town of Thompson Highway Dept

Rich Benjamin Jr. Superintendent of Highways 33 Jefferson St. Monticello, NY 12701 Phone: 794-5560

Dave Wells Deputy Superintendent Email tn | @verizon.net Fax: 794-5722

December 14, 2021

Town Board,

I recommended the board declare Truck # 39 1996 Freightliner plow truck, surplus.

Thanks

Rich

49

Town of Thompson

Town Hall 4052 State Route 42 Monticello, NY 12701

Water and Sewer Department

Phone: (845) 794-5280

Fax: (845) 794-2777 Email: <u>waterandsewer@townofthompson.com</u>

Michael Messenger, Superintendent Keith Rieber, Assistant Superintendent

BILLS OVER \$2500.00

We are requesting permission to pay the following:

VENDOR: Slack Chemical

DESCRIPTION: SternPAC - Emerald Green

AMOUNT: \$ 2,531.75

Sole Source.



CHEMICAL COMPANY Incorporated

465 South Clinton St., P.O. Box 30 Carthage, NY 13619-0030 USA Federal I.D. # 15-0503203

Phone: (315) 493-0430 Fax:

Fax: (315) 493-3931

INVOICE

Sold To:

**Thompson Town
128 Rock Ridge Dr
Only 1 product per invoice
Monticello, NY 12701
Email Invoices

Tel. No. 845-794-5280 , Fax No. 845-794-2777

Ship To:

**Emerald Green Sewer 158 Lake Louise Marie Rd Rock Hill, NY 12775

Ship Date 12/6/2021		ip Via ick RH	Payment Terms NET 30	Purchase Order Number	SLS
				EMAIL KEITH	075
QTY Shipped	Packaging	Total Quantity	Product	Unit Price	Amount
7	55 G DRUM-SP	385 G	SternPAC	5.5500 / G	2,136.75
			Merchandise SubTot		2,136.75
			Delivery Charg	ge	50.00
			Total Container Depo		315.00
			Pallets Shipped:		30.00
			Total Invoice	ce	2,531.75
			Tax Exempt: 14-6002141		

Please Remit Payment To:

Slack Chemical Company, Inc. · P.O. Box 30 · Carthage, NY · 13619





DEPARTMENT OF PARKS & RECREATION

4052 STATE ROUTE 42 MONTICELLO, NEW YORK 12701-3221 WEBSITE: www.townofthompson.com GLENN SOMERS, SUPERINTENDENT

gsomers@townofthompson.com (845) 796-3606 (845) 794-2777 FAX

December 15, 2021

Bills over \$2,500.00

We are requesting permission to pay the attached invoice for reframe dead end pole and transfer of primary wires from pole #5 and tree trimming of primary electric line from pole #3 to pole #5 at Camp Jened.

Jim Rose Electric, Inc.

Invoice #001

\$2,275.00

Invoice # 002

\$ 800.00

Total

\$3,075.00

Note: This was an emergency repair

I contacted Ross Electric for procurement purpose and they were not available to do the job,



Three Empire State Plaza, Albany, NY 12223-1350 www.dps.ny.gov

Public Service Commission

Rory M. Christian
Chair and
Chief Executive Officer

Diane X. Burman James S. Alesi Tracey A. Edwards John B. Howard David J. Valesky John B. Maggiore Commissioners

November 23, 2021

Dear Community Leader/Elected Official:

The Low Income Household Water Assistance Program (LIHWAP) is a new Federally funded program providing drinking water and wastewater emergency assistance to eligible households. This assistance is targeted at low income households and income guidelines will mirror that of the Home Energy Assistance Program (HEAP).

LIHWAP benefits are based on the actual amount of drinking water and/or wastewater arrears, up to a maximum of \$2,500 per drinking water or wastewater provider, or \$5,000 if drinking water and wastewater services are combined, per household. Benefits are paid directly to the household's drinking water and/or wastewater vendor(s), including private water companies, municipalities, and public water authorities.

I would appreciate your assistance informing your constituents about LIHWAP. It is the Commission's intent to promote the availability of utility assistance programs and encourage eligible households to apply. The Office of Temporary and Disability Assistance (OTDA) will begin accepting LIHWAP applications on **Wednesday**, **December 1**, **2021**. For more information, please visit https://otda.ny.gov/LIHWAP.

Regards,

Bruce Alch, Director

3m 5. 4C1

Office of Consumer Services

Enc.

Rory Lancman, Special Counsel

New York State Low Income Household Water Assistance Program

Do you need help paying for overdue water and wastewater bills?

The Low Income Household Water Assistance Program (LIHWAP) can help.

LIHWAP is a drinking water and wastewater emergency assistance program funded through new federal resources. Benefits are based on the amount of unpaid water and wastewater bills owed by applicants. This assistance is targeted at low income households and income guidelines will mirror that of the Home Energy Assistance Program.

LIHWAP benefits are based on the actual amount of drinking water and/or wastewater arrears, up to a maximum of \$2,500 per drinking water or wastewater provider, or \$5,000 if drinking water and wastewater services are combined, per household. Benefits are paid directly to the household's drinking water and/or wastewater vendor(s).

Eligibility and benefits are based on:

- income,
- household size,
- household includes a U.S. citizen, U.S. national, or qualified alien, and
- amount owed to drinking water and/or wastewater provider(s).

Primary applicants must provide:

- Proof of identity
- Proof of residence
- Documentation of earned and unearned income
- A drinking water, wastewater, or combined drinking water and wastewater bill listing their permanent and primary residence
- A valid Social Security Number (SSN)
 - SSNs of additional household members will be requested

For more information, visit https://otda.ny.gov/LIHWAP

