

Minutes of a Regular Meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **April 21, 2020**.

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding
Councilman Scott S. Mace
Councilman John A. Pavese
Councilwoman Melinda S. Meddaugh
Councilman Ryan T. Schock

Also Present: Marilee J. Calhoun, Town Clerk
Michael B. Mednick, Attorney for the Town
Melissa DeMarmels, Town Comptroller
Patrice Chester, Deputy Administrator
Michael G. Messenger, Water & Sewer Superintendent
Glenn Somers, Parks & Recreation Superintendent
James L. Carnell, Jr., Building, Planning & Zoning Director
Kelly M. Murrin, Deputy Town Clerk
Thomas J. Kelly, Deputy Town Clerk
Karen Schaefer, Supervisor's Secretary

REGULAR MEETING – CALL TO ORDER

Supervisor Rieber opened the meeting at 7:05 PM with the Pledge to the Flag. Supervisor Rieber announced that due to the outbreak of Coronavirus (COVID-19) the meeting will be held via Videoconferencing and streamed live on the Zoom app and Facebook Live, which is accessible to the public and is also being recorded for full transcription purposes should it be required.

MONTHLY REPORTS FOR MARCH 2020 RECEIVED AND FILED

Dog Control Officer's Report
Comptroller's Budgetary Report

APPROVAL OF MINUTES:

On a motion made by Councilman Mace and seconded by Councilman Pavese the minutes of the April 7, 2020 Regular Town Board Meeting were approved as presented.

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

PUBLIC COMMENT:

Donna Nestler on behalf of Columbia Hill Neighborhood Alliance (CHNA) thanked the Town Board for including the meeting link directly on the agenda it was easier to locate.

Roger Betters on behalf of Columbia Hill Neighborhood Alliance (CHNA) informed Supervisor Rieber of a sound issue that he was experiencing, which made Supervisor Rieber harder to hear. Supervisor Rieber tried to correct the problem, but was not

successful and unsure why his sound was not clear. He will have to look into the problem for future meetings, but he spoke as loud and clear as he could.

CORRESPONDENCE:

Supervisor Rieber reported on correspondence that was sent or received as follows:

- **Brian Farrelly, Senior Claims Adjuster, Argo Group on behalf of Argonaut Insurance Company:** Letter dated 04/09/20 to Town of Thompson Re: Highway Garage Structure Fire – Updated Payment Breakdowns, Date of Loss: 09/17/2019
- **Yitzchok Lebovits, Lebaum Company, Inc.:** Letter dated 04/07/20 to Supervisor Rieber Re: Governmental Insurance Disclosure Statement for Compliance Purposes
- **Roger Betters & Donna Nestler, Co-Directors, Columbia Hill Neighborhood Alliance:** Letter dated 04/16/20 to Mr. Lou Kiefer, Chairman, Town of Thompson Planning Board Re: Concerns with (EAF) for the Proposed Gan Eden Estates Development Project
- **Susan Cockburn, Asst. Engineer, New York State DEC:** Letter dated 04/16/20 to Mr. David Ohman, P.E., Delaware Engineering DPC Re: Emerald Green WWTP, SPDES # NY0035645 – Regulatory Compliance and Upgrade / Expansion Project, Approval of Temporary Management Plan and Extension of Time for the Emerald Green Lake Louise Marie Sewer District

AGENDA ITEMS:

1) UPDATE: TOWN INSURANCE COVERAGE RENEWAL EFFECTIVE 05/01/2020 – RECESS MEETING IF NECESSARY

Supervisor Rieber advised that there were no insurance proposals provided and that this meeting will have to be recessed until April 29th or April 30th.

2) UPDATE: PLANNING BOARD AND ZONING BOARD OF APPEALS MEETINGS TO BE HELD ON 04/22/2020 & 04/28/2020 ACCESS INFORMATION WILL BE AVAILABLE ON THE TOWN'S WEBSITE WWW.TOWNOFTHOMPSON.COM

Supervisor Rieber announced that the Planning Board Meetings have been rescheduled to be held via Zoom on 04/22/20, Work-Session at 7PM and Meeting at 7:30 PM. The Zoning Board of Appeals Meeting has been rescheduled to be held via Zoom on 04/28/20, Work-Session at 6:30 PM and Meeting at 7PM. Legal Notices for both meetings have been published and posted.

Director Carnell asked the Town Board for authorization to hold Planning Board Conferences with Planning Staff, Professional Consultants and applicants on Monday, April 27th and Monday, May 4th to be held at 9AM via Zoom Videoconferencing. The purpose for the Conferences is to only review and discuss specific proposed projects currently before the Planning Board. Until further notice, all future Planning Conferences would be held via videoconferencing due to public health and safety

using separate vehicles, separate tables in and out of the breakroom, wearing masks, no time clock and work crews separated in different jobs/locations so that they are not all in one area.

Supt. Messenger said that the Water & Sewer Department does not have enough vehicles to keep the employees separate and they also work in more smaller confined spaces. He has also had some employees being quarantined. He does not recommend going back to a full crew at this time. He said that the rotating schedule is currently working and he would like to continue at this time. They try to keep the employees as separate as possible and they are all wearing masks.

Supt. Somers said that the Parks & Recreation Department is working a full crew and practicing social distancing. He said that the work crews are separated as much as possible and is working out okay. They are also disinfecting frequently used or touched items/surfaces.

The Town Board agreed that it depends on each Department's needs and situations regarding work schedules.

Supervisor Rieber also reported on the rotating shifts of each Department in the Town Hall, which also seems to be working out okay. There was discussion regarding the need for supplies such as masks, disinfecting wipes and hand sanitizer for employees. The Town will try to obtain the needed supplies as soon as possible. The Toilet Paper was received and delivered. They also discussed mask options given to the employees whether they want to wear their own or wear one supplied by the Town.

Further discussion was held regarding the (COVID-19) health and safety crisis.

SUPERVISOR'S REPORT:

Supervisor William J. Rieber, Jr.

- The Litter Pluck and Spring Clean Up Events Cancelled. Individual Litter Pluck Roadside Clean Up is still taking place and bags are being picked up by the Highway Department and Thompson Sanitation when located throughout Town.
- Grievance Day Event to be held virtually this year, which will be set up shortly.
- The Assessor's Office will have the Tentative Tax Rolls filed timely as required by law.
- How Zoom Meetings, Pubic Hearings and Public Comments are being held.
- Town Sewer Bills have been printed and should be mailed out tomorrow, which were reported on and are due by May 31st, 2020.
- U.S. Census responses are down and are much needed and necessary. He encourages anyone that has not already done so to please complete the Census. He will post more information regarding the Census on the Town's Website and Facebook account to promote increased Census participation.
- McDonald's will provide free meals to healthcare workers and first responders with appropriate identification from 04/22/20 to 05/05/20.

COUNCILMEN & DEPARTMENT HEAD REPORTS:

Director James L. Carnell, Jr.

- Status of construction project on the corner of Fraser Road and Anawana Lake Road. The Plans are available for review in the Building Department upon request.

Councilman John A. Pavese

- DeHoyos Park Paving Project and Price Quotes.
- He also commented on the Litter Pluck Event still being held individually and residents having the opportunity to stay home and spend more quality time doing things with their families.

Councilwoman Melinda S. Meddaugh

- She will check with Monticello Rotary Club regarding the DeHoyos Park Paving Project.
- LED Streetlight Project – There was a hold on the Design Portion of the Project, which is starting to pick back up. They will need the Town to provide a response that the Town is still interested in the project. The Town is working on a list of all streetlights located throughout the Town so that a cost breakdown can be provided. Discussion was held regarding the subject including concerns with financial funding at this time. Councilwoman Meddaugh said that this applies only to the Design Piece of the project, not the overall piece of the project or final funding. Further discussion was held regarding the project.

Councilman Scott S. Mace

- Working on the completion of the Town Employee Manual.
- Cancellation of Shred Day Event.

Councilman Ryan T. Schock

- Possible availability of the (2) Building Department Vehicles to be used by the Water & Sewer Department if needed while the Building Department is reduced to ½ staff.

Town Comptroller Melissa DeMarmels

- Has not heard or received anything since before Passover from Lebaum Company, Inc. regarding the Insurance Proposals.

Deputy Administrator Patrice Chester

- Discussed meeting details regarding the upcoming Planning Board and Zoning Board of Appeals meetings.

PUBLIC COMMENT:

Roger Betters on behalf of the Columbia Hill Neighborhood Alliance (CHNA) reported that he has been hearing gun fire near his house at night. He observed shooting activity outside of a Bungalow Colony located near between his residents and Donna Nestler's

residents, which is very concerning. Supervisor Rieber said that he would try to contact the property owner of the Bungalow Colony to report the activity and concern.

Donna Nestler on behalf of the Columbia Hill Neighborhood Alliance (CHNA) asked the time when Planning Board and Zoning Board public hearing comments must be submitted by prior to the meetings. Councilman Mace said that the Legal Notice states they must be received by 4:30 PM.

ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- April 22nd at 7PM Work-Session & 7:30 PM Meeting: Re-scheduled Planning Board Meetings of 03/25/20 and 04/08/20
- April 28th at 6:30 PM Work-Session & 7PM Meeting: Re-scheduled Zoning Board of Appeals Meeting of 04/14/20
- April 30th at 2PM: Bid Opening for Highway Department Items – Spray Paver Installed Bonded Wearing Course (Various)
- Cancellation of Annual Spring Cleanup Program and Annual Spring Shred Day Event at this time.
- May 5th at 7PM: Regular Town Board Meeting

RECESSED

On a motion made by Councilwoman Meddaugh and seconded by Councilman Mace the meeting was recessed at 8:12 PM until Thursday, April 30th, 2020 at 12:30 PM to review and approve Town Insurance Proposals.

The Zoom Livestream Videoconferencing connection and Facebook Live were disconnected.

Respectfully Submitted By:

Marilee J. Calhoun

Marilee J. Calhoun, Town Clerk



Town of Thompson
Warrant Report

Town of Thompson
Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and claims payable have been duly audited and are presented for payment to the Town Board of the Town of Thompson at the regular meeting there of, held on the 21st day of April 2020 in the amounts respectively specified. Authorization is hereby given and direction is made to pay each of the claimants in the amount as specified upon each claim stated.


Melissa DeMarmels, Comptroller


William J. Rieder Jr., Supervisor



Town of Thompson
Warrant Report

Fund	Fund Description	Unposted Batch Totals				Total
		Invoice Batch	Manual Checks	Purchase Cards		
Unposted Batch Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00	

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	
A000	GENERAL FUND TOWN WIDE	\$132,109.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132,109.86
B000	GENERAL TOWN OUTSIDE	\$30,023.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,023.19
DA00	HWY#3 / 4 - TOWN WIDE	\$68,406.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68,406.10
DB00	HWY#1 - TOWN OUTSIDE	\$65,575.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,575.97
DD00	ADELAAR RESORT DRAINAGE DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$1,215,000.00	\$0.00	\$1,215,000.00
RD00	ADELAAR ROAD IMPROVEMENT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400,000.00	\$0.00	\$2,400,000.00
SAR0	ADELAAR RESORT SEWER DISTRICT	\$3,878.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,878.28
SHW0	HARRIS WOODS SEWER	\$174.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174.20
SL11	ADELAAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SRH0	ROCK HILL AMBULANCE DIST	\$0.00	\$0.00	\$0.00	\$0.00	\$941,000.00	\$0.00	\$941,000.00
SSAO	ANAWANA SEWER DISTRICT	\$3,907.88	\$0.00	\$0.00	\$0.00	\$21,675.00	\$0.00	\$21,675.00
SSDO	DILLON SEWER DISTRICT	\$543.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$543.53
SSGO	EMERALD GREEN SEWER	\$15,822.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,822.70
SSH0	HARRIS SEWER DISTRICT	\$6,934.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,934.76
SSK0	KIAMESHA SEWER DISTRICT	\$39,290.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,290.58
SSLV	LAKEVIEW SEWER DISTRICT	\$215.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$215.19
SSM0	MELODY LAKE SEWER DISTRICT	\$1,091.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,091.54
SSRO	ROCK HILL SEWER DISTRICT	\$563.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$563.59
SSSO	SACKETT LAKE SEWER DISTRICT	\$8,995.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,995.70
SWAO	ADELAAR RESORT WATER DISTRICT	\$513.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$513.68
SWC0	COLD SPRING WATER	\$382.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$382.01
SWD0	DILLON WATER DISTRICT	\$1,342.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,342.14
SWK0	KIAMESHA RT42 WATER	\$42.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.50
SWL0	LUCKY LAKE WATER DISTRICT	\$99.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.83
SWM0	MELODY LAKE WATER	\$391.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$391.89
T000	TRUST & AGENCY FUND	\$18,786.59	\$0.00	\$0.00	\$0.00	\$7,382.24	\$0.00	\$26,148.83
Posted Batch Grand Totals		\$399,071.71	\$0.00	\$0.00	\$0.00	\$4,929,557.24	\$0.00	\$5,328,628.95

Report Grand Totals



Town of Thompson
Warrant Report

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SSD0	DILLON SEWER DISTRICT	\$543.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$543.53
SSG0	EMERALD GREEN SEWER	\$15,822.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,822.70
SSH0	HARRIS SEWER DISTRICT	\$6,934.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,934.76
SSK0	KIAMESHA SEWER DISTRICT	\$39,290.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,290.58
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SSM0	MELODY LAKE SEWER DISTRICT	\$1,091.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,091.54
SSR0	ROCK HILL SEWER DISTRICT	\$563.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$563.59
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SWK0	KIAMESHA RT42 WATER	\$42.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.50
SWL0	LUCKY LAKE WATER DISTRICT	\$99.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99.83
SWM0	MELODY LAKE WATER	\$391.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$391.89
T000	TRUST & AGENCY FUND	\$18,766.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,766.59
Grand Totals		\$4,976,746.71	\$0.00	\$0.00	\$0.00	\$4,929,557.24	\$0.00	\$9,906,303.95