**Minutes** of a **Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **February 04, 2020.** 

#### **ROLL CALL:**

**Present:** Supervisor William J. Rieber, Jr., Presiding

Councilman Scott S. Mace Councilman John A. Pavese

Councilwoman Melinda S. Meddaugh

Councilman Ryan T. Schock

Also Present: Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town Paula E. Kay, Deputy Town Attorney

Michael Messenger, Water & Sewer Superintendent Glenn Somers, Parks & Recreation Superintendent

Melissa DeMarmels, Town Comptroller Patrice Chester, Deputy Administrator

James L. Carnell, Jr., Director of Building, Planning, & Zoning

#### **REGULAR MEETING - CALL TO ORDER**

Supervisor Rieber opened the meeting at 7:00 PM with the Pledge to the Flag. He welcomed the Participation in Government students to the meeting.

#### MONTHLY REPORTS FOR JANUARY 2020 RECEIVED AND FILED

Building Department & Code Enforcement Officer's Report Dog Control Officer's Report Comptroller's Budgetary Report

#### **APPROVAL OF MINUTES:**

On a motion made by Councilman Pavese and seconded by Councilman Schock the minutes of the January 21<sup>st</sup>, 2020 Regular Town Board Meeting were approved as presented.

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### **PUBLIC COMMENT:**

There was no public comment given.

#### **CORRESPONDENCE:**

Supervisor Rieber reported on correspondence that was sent or received as follows:

• Thomas A. Breslin, Third District Administrative Judge, NYS Unified Court System: Letter dated 01/21/20 to Ms. Maryjean Carroll, Thompson Town Court regarding the 2019-20 Justice Court Assistance Program (JCAP) Grant Award in the amount of \$1,140.00 for (1) office desk and (1) office chair.

- NYS Dept. of Taxation and Finance: Check #07636104, Dated: 01/24/20 in the amount of \$646,640.61 – NYS Gaming Commission for Resorts World Catskill Casino Distribution 3<sup>rd</sup> Quarter Payment.
- NYS Office of the Attorney General: Letter dated January 2020 to Town of Thompson Re: Distribution of Recovery to New York Local Governmental Entities from In Re: DRAM Antitrust Litigation Enclosed was Check #0082358 Dated: 01/07/2020, made payable to Town of Thompson in the amount of \$117.20.
- Rock Hill Volunteer Ambulance Corp: Letter dated January 2020 to Town of Thompson Re: Request Support and Donation towards their 3<sup>rd</sup> Annual Easter Egg Hunt to be held on April 4<sup>th</sup>, 2020, Rain Date: April 5<sup>th</sup>, 2020 at the Rock Hill Fire House, Rock Hill, New York.
- Susan L. Cockburn, Assistant Engineer, Division of Water, NYS DEC: Letter dated 01/21/20 to Supervisor Rieber Re: Camp Jened Sewage Treatment System Closure Plan (Expired SPDES Permit #NY 0030562).
- Susan L. Cockburn, Assistant Engineer, Division of Water, NYS DEC: Letter dated 01/02/20 to Supervisor Rieber Re: Dillon Farms Sewer District (SPDES Permit #NY 0214507) Flow Management Plan (FMP), 12/17/2019.
- Charter Communications: Letter dated 01/17/20 with Check #07223582 for \$52,723.37 3<sup>rd</sup> Quarter Franchise Fee (07/01/19-09/30/19).
- Michael Davidoff, Esq. of Drew, Davidoff & Edwards Law Offices, LLP: Letter dated 01/29/20 to Supervisor Rieber Re: Notice of Claim – Village of Monticello vs Town of Thompson, Date of Loss: 01/26/2020, Re: Sewer blockage and leak.
- Christina Pacella, Division of Environmental Permits, Region 3, NYS DEC: Letter dated 02/04/20 to Lou Kiefer, Chairman, Town of Thompson Planning Board Re: Notice of Intent to Serve as Lead Agency in connection with BBIS Auto Auction Project located at 308 State Route 17B (SEQR Lead Agency Designation).

#### **AGENDA ITEMS:**

### 1) AUTHORIZE CONTRACT WITH TOWN OF BETHEL FOR DOG SHELTER SERVICES (2020)

The Following Resolution Was Duly Adopted: Res. No. 104 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby approve and authorize the Town Supervisor's execution of the agreement between the Town of Thompson and the Town of Bethel for the period beginning January 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2020 for the purpose of dog kenneling/shelter services. Further Be It Resolved, that a copy of said agreement shall be kept on file in the Town Clerk's Office.

Motion by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Schock and Mace Nays 0

### 2) YMCA CONTRACT: CONTINUE TO DISCUSS REQUEST TO INCREASE COST TO \$130,000.00 & REGISTRATION TO \$250.00

A copy of the contract between the Town of Thompson and the YMCA for the 2020 Summer Youth Day Camp Program was provided to the Town Board for review. The YMCA originally requested an increase from \$103,000.00 to \$135,000.00, but agreed to accept \$130,000.00. The Town Board took action to approve the contact as follows:

#### The Following Resolution Was Duly Adopted: Res. No. 105 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby approves and authorizes Supervisor Rieber to execute and enter into the contract/agreement between the Town of Thompson and YMCA of Middletown and Monticello for the Summer Youth Day Camp Program 2020 Season. Further Be It Resolved, that a copy of the fully executed contract will be filed in the Office of the Town Clerk.

Moved by: Councilman Pavese Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Schock and Mace

Nays 0

#### The Following Resolution Was Duly Adopted: Res. No. 106 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby authorizes that the Town of Thompson and YMCA Day Camp Program registration fees for the 2020 Season be increased from \$225.00 to \$250.00 per child, which shall be included in the contract/agreement for 2020 Season, which Supervisor Rieber is authorized to execute. Moved by: Councilman Schock Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Schock and Mace

Navs 0

# 3) DISCUSS SCHEDULING TOWN BOARD MEETING ON 02/19/2020 TO APPROVE ORDER BILLS PAID AND ANY FURTHER BUSINESS THAT MAY COME BEFORE THE BOARD THAT IS DEEMED NECESSARY

The Following Resolution Was Duly Adopted: Res. No. 107 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson is hereby scheduling a Special Town Board Meeting on Wednesday, February 19<sup>th</sup>, 2020 at 4:30 PM to be held at the Town Hall, 4052 State Route 42, Monticello, New York 12701 for the purpose of approving bills during the course of the month and also any other business required by the Town Board as deemed necessary.

Motion by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

### 4) AUTHORIZE PAYOFF OF ROCK HILL SEWER DISTRICT BOND ANTICIPATION NOTE (BAN) FOR \$81,609.68

The Following Resolution Was Duly Adopted: Res. No. 108 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby authorizes the payoff of a Bond Anticipation Note (BAN) with the Wayne Bank in the amount of \$81,609.68 for

the Rock Hill Sewer District to be paid from Fund Balance as follows: Account # SSRO.9730.600 - \$10,000.00, Account # SSRO.9730-700 - \$1,609.68 and Account # SSRO.0911.000 - \$70,000.00.

Motion by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

### 5) RESOLUTION TO AMEND MOU WITH VILLAGE OF MONTICELLO FOR SEWER USAGE (COLD SPRING ROAD)

Attorney Mednick presented the Town Board with a copy of the amended Memorandum of Understanding (MOU) between the Town of Thompson and the Village of Monticello regarding sewer treatment services to allow the extension of the Cold Spring Sewer District. Supt. Messenger discussed the requirement and expense pertaining to installation of water meters of all users located in the district. After further discussion regarding the matter it was determined that further clarification involving the cost of the meter installation is necessary before the (MOU) can be approved. This would need to be required as part of the Developers Agreement and incorporated in the Final District Extension. Attorney Mednick will discuss the matter with the proposed developer and report back. There was no action taken the matter will be re-scheduled for the 03/03/2020 Town Board meeting.

### 6) AMEND AGREEMENT WITH OLD LIBERTY DEVELOPERS, INC. RE: PITTALUGA ROAD DEVELOPMENT

Attorney Paula Kay advised that the amended agreement with the Old Liberty Developers, Inc. pertaining to the Pittaluga Road Development Project is not yet ready for consideration. If the agreement is finalized, she would like the matter re-scheduled to the 02/19/2020 Special Town Board meeting. She provided an explanation and reason for the amendment. There has been a Developer's Agreement in place for the past couple of years. She said that the amendment is involving the requirement for the posting of funds each year for a sinking fund towards capital improvements to the private sewer system. In the past the Town has been holding those funds and recently the Planning Board agreed to release those funds back to the developer. At this time the developer is going to retain the funds instead of the Town. They are trying to determine the best way to handle this requirement, whether the funds should be held in escrow, a bond, a letter of credit and what should be provided to the Town. The second part of the amendment involves the offering plan, which goes before the Attorney General. This plan has to mention the sinking fund so that any potential buyer is aware that these funds must be retained including the purpose of the funds. They are currently working on the amendments. Supt. Messenger also suggested the formation of a Transportation Corporation, which would be regulated by the NYS DEC. There was no action taken the matter will be re-scheduled to a future Town Board meeting once the amended agreement is finalized and ready for consideration.

### 7) REVIEW PROPOSAL OF DELAWARE ENGINEERING, DPC FOR ADDITIONAL PLANNING SERVICES

The Following Resolution Was Duly Adopted: Res. No. 109 of the Year 2020.

Resolved, that the Proposal of Delaware Engineering, DPC for Additional Planning Board Support Services in the Year 2020 at a Lump Sum Monthly Fee of \$1,500.00 hereby be approved as presented and the Town Supervisor hereby be authorized to execute said proposal.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

### 8) PLANNING BOARD: REQUEST TO CHANGE TIME OF WORK-SESSIONS TO 7:00 PM AND MEETINGS TO 7:30 PM

The Following Resolution Was Duly Adopted: Res. No. 110 of the Year 2020.

Resolved, that the time of the Meetings of the Planning Board of the Town of Thompson shall be changed to 7:00 P.M., prevailing time for the Work-Session and 7:30 P.M., prevailing time for the Meeting, unless otherwise changed as provided by law. All other aspects shall remain the same. Meetings to be held at the Town Hall, 4052 State Route 42, Monticello, New York 12701 on the second and fourth Wednesday of each month during 2020.

Motion by: Councilman Mace Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

### 9) UPDATE ON BIDS FOR DEMOLITION OF UNSAFE BUILDINGS - 557 THOMPSON ROAD, THOMPSONVILLE, #15.-1-43

Director Carnell provided the Town Board with an update on the status of the unsafe buildings located at the property of 557 Thompson Road, Thompsonville, NY, SBL #15.-1-43. Director Carnell advised that a building permit application was submitted prior to the last Town Board meeting and the matter was tabled until this evening. However a building permit was not issued, because it was submitted without sufficient information and documentation. The required information and documentation has not been received. The property owner did retain an Engineer who provided correspondence.

Director Carnell referred to an entire file, which includes numerous violations that have been ongoing for many years that have not been addressed on the property. He also said he believes that these properties currently have tenants occupying them, which is another concern.

The property owner Erik Dalli was present to speak to the Town Board regarding the matter. Mr. Dalli advised that he spoke with his Engineer Mr. Illing to request that he contact the Building Department tomorrow to submit the required documentation in order to obtain the building permit. He advised that once the building permit is issued he is prepared to make the necessary repairs immediately. He is asking that the Town Board grant him an extension of time.

The Town Board asked Mr. Dalli what the time schedule would be in order to make the necessary repairs. Mr. Dalli said that the buildings are all repairable and is willing to make the repairs starting with the one that should be remedied immediately.

Director Carnell said that the bid could be held off for the next two-weeks. He is suggesting that Mr. Dalli post a bond to ensure that the repairs would be completed by a specific date and if not to cover all incurred costs and demolition.

Further discussion was held between the Town Board and Mr. Dalli. Mr. Dalli said that he is in the process of evicting the tenants from the property so that the repairs can be made. The Town Board advised Mr. Dalli of the possibility of requiring a bond as Director Carnell suggested. The Town Board agreed to re-schedule the matter until the next Town Board meeting.

### 10) REVIEW & APPROVE WEBSITE MAINTENANCE PROPOSAL – HONEST CREATIVE

Councilwoman Melinda Meddaugh advised that due to security issues and required updates on the new Town website maintenance is required. There are third party plugins installed on our website that are not created by WordPress, which may not be compatible with the WordPress update. It is not advisable that the Town perform the update ourselves due to this issue and if not updated could result in security issues going forward. The website maintenance proposal was obtained from Honest Creative who initially created the Town's website. The proposal was split up into two price options for once or twice per year. The Town Board decided to approve the cost for both options twice per year in the event that they are both needed.

The Following Resolution Was Duly Adopted: Res. No. 111 of the Year 2020.

Resolved, that the proposal of Honest Creative for Town Website Maintenance at a cost not to exceed \$2,200.00 for a 1-year period hereby be approved and the Town Supervisor hereby be authorized to execute said proposal as presented.

Motion by: Councilman Mace

Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### 11) REVIEW & APPROVE WEBSITE MAINTENANCE PROPOSAL – W DESIGN

Councilwoman Melinda Meddaugh explained that this proposal is with W Design who the Town will use for periodic website maintenance when the Town requires support outside of their expertise or knowledge. She also advised that according to the web hosting company the website does get backed up every day. They are also looking into using another web hosting company to provide a higher level of security. The estimated cost will be minimal. There was further discussion held regarding the matter.

The Following Resolution Was Duly Adopted: Res. No. 112 of the Year 2020.

Resolved, that the proposal of W Design for Town Website Maintenance at an hourly rate of \$65.00 on an as needed basis for a 1-year period hereby be approved and the Town Supervisor hereby be authorized to execute said proposal as presented.

Motion by: Councilman Schock Seconded by: Councilwoman Meddaugh

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

## 12) AUTHORIZE PARTICIPATION FOR SULLIVAN RENAISSANCE MUNICIPAL PARTNERSHIP GRANT UP TO \$15,000.00 WITH MATCHING FUNDS OR IN-KIND SERVICES

The Following Resolution Was Duly Adopted: Res. No. 113 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby authorizes the submittal of an application to Sullivan Renaissance for participation in the 2020 Municipal Partnership Grant Program for a Matching-Fund Grant in the amount of \$15,000.00 and that the Town Supervisor hereby be authorized to execute said grant application.

Moved by: Councilman Mace Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

# 13) RECORDS MANAGEMENT – AUTHORIZE PARTICIPATION WITH COUNTY OF SULLIVAN TO APPLY FOR A SHARED SERVICES GRANT THROUGH NYS ARCHIVES (LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) GRANTS)

Deputy Administrator Patrice Chester reported on a Records Management Shared Services Grant that the Town would like to participate with the County of Sullivan on. The grant would be to apply as a co-applicant with the County up to \$150,000.00 for document scanning, digitizing and storing of Planning and Zoning records. Supervisor Rieber explained the proposed grant project, which would include the scanning of documents, digitizing, indexing and storage of the documents/files for the Planning and Zoning records. He further explained how this would be beneficial and useful. The County would handle the (I.T.) services. They already use the Laser fiche Software Program and they would handle the ongoing management of the software. Director Carnell advised that the Laser fiche Software Program is compatible with the (BAS) Software Program that is currently utilized in the Building Department. Director Carnell said that there will be a monitoring and continued effort portion of the grant, demonstrating that the records moving forward would also be digitized, uploaded and stored in the same fashion. Deputy Administrator Chester said that it would be an ongoing effort to manage our records if the grant is approved. The deadline to apply is March 13th, 2020. The matter was discussed and action was taken to authorize participation.

The Following Resolution Was Duly Adopted: Res. No. 114 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby authorizes participation with the County of Sullivan to apply for a Shared Services Grant through the New York State Archives Local Government Records Management Improvement Fund (LGRMIF) and that the Town Supervisor hereby be authorized to execute all required documents in connection with the Grant.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh and Mace

Nays 0

#### 14) LED STREETLIGHT PROGRAM UPDATE AND CONTINUED DISCUSSION

Deputy Administrator Patrice Chester reported on an internal meeting that was held last Friday morning to discuss the LED Streetlight Program. The purchase agreement from NYSEG for the sale of the light fixtures was received and reviewed by Attorney Mednick. The next steps would be to approve and sign the NYSEG purchase agreement, NYS Public Service Commission would open a public comment period, NY Power Authority would provide final cost per lighting district for review along with contracts and smart technology grant funding process. There was continued discussion regarding how the program would work such as lights, maintenance and cost. Attorney Mednick said that the purchase agreement with NYSEG is fairly standard. He advised that there was no opt out clause in the purchase agreement so the Board has to be sure that they are prepared to participate in the program. The purchase agreement is a full commitment once entered into. The Town Board would like to see the NY Power Authority figures prior to proceeding. No action was taken, the matter will be rescheduled once the information from the NY Power Authority has been obtained and provided to the Board.

### 15) WATER & SEWER DEPT.: ESTABLISH DATE FOR BID OPENING FOR SODIUM BICARBONATE - 02/27/2020 AT 2PM

The Following Resolution Was Duly Adopted: Res. No. 115 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson advertise for bids for <u>Sodium Bi-Carbonate</u>, in accordance with specifications prepared therefore, said bids to be opened on Thursday, February 27<sup>th</sup>, 2020, at 2:00 o'clock P.M., Prevailing Time, at the Town Hall, 4052 State Route 42, Monticello, New York, and the Town Clerk be, and she hereby is directed to advertise for bids in the official newspaper of the Town.

Motion by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Navs 0

### 16) WATER & SEWER DEPT.: UPDATE RE: EMERALD GREEN LAKE LOUISE MARIE WWTP SCHEDULE OF COMPLIANCE (NYS DEC) - CHLORINE RESIDUAL

Supt. Messenger said that as of 2022 the NYS DEC has changed the requirements not permitting Chlorine discharge, which has to be reduced from .1 ppm to a .02 ppm. Supervisor Rieber reported on a letter from him dated 01/27/2020 to NYS DEC requesting extension of date for the Engineering Report and Schedule of Compliance regarding the Chlorine Residual involving the Emerald Green Lake Louise Marie WWTP

to June 28, 2020. The other timelines are expected to be met as scheduled. They explained how the extension would allow for a more comprehensive analysis.

# 17) MELODY LAKE WELLHOUSE & TANK REPLACEMENT PROJECT – NYS DOH NOTIFICATION NYS WATER INFRASTRUCTURE IMPROVEMENT ACT (WWIIA) GRANT PROGRAM APPLICATION NOT CONSIDERED – INCOMPLETE APPLICATION

Supervisor Rieber and Supt. Messenger reported on a letter dated 12/31/2019 from Michael J. Montysko, P.E., Chief, Design Section, Bureau of Water Supply Protection, NYS DOH Re: Melody Lake Water District Wellhouse Tank and Replacement Project No. 18797. The letter was addressed to Supervisor Rieber advising that the NYS Water Infrastructure Improvement Act (WIIA) Grant Program Application that was submitted on behalf of the above-mentioned project was not considered, because the application was incomplete. They indicated in the letter that the following items were required for an acceptable application: 1) Revised Engineering Report and 2) Environmental Review Determination for Construction. Supervisor Rieber and Supt. Messenger said prior to this notification they did not know that the application was incomplete and a revised engineering report was required. According to MH&E Consulting Engineers who worked on the grant application, they also were not notified of the additional requirements.

### 18) STATUS OF JK EXPEDITING SERVICES CORP. SEWER DISTRICT EXTENSION REQUEST FOR (7) PARCELS

Supervisor Rieber reported on an email and letter from Attorney Mednick dated 02/04/2020 to Mr. Joel Kohn of JK Expediting Services Corp. Re: Request for Extension of Harris Woods Sewer District by Countryside Acres, Inc. (SBL #8.-1-57); Old Liberty and Fraser Road LLC (SBL #8.-1-10.4); Orchard Park Enterprises LLC (SBL #'s 8.-1-47.1 and 8.-1-47.2); and Liberty Field LLC (SBL #'s 8.-1-24.1, 8.-1-24.2 and 8.-1-24.3) (7 Parcels Total). The letter indicated the fees that would need to be placed in escrow in order to move the matter further. The fees necessary to proceed are \$11,500.00 for engineering, legal, posting and filing. No action was taken at this time, once fees are placed in escrow, an order for a Map, Plan and Report will be presented for action. The matter will be put on the Town Board meeting agenda once fees are received.

### 19) BILLS OVER \$2,500.00 - WATER & SEWER DEPARTMENT The Following Resolution Was Duly Adopted: Res. No. 116 of the Year 2020.

Resolved, that the following bills over \$2,500.00 for the Water & Sewer Department be approved for payment as follows:

#### **Stonkus Hydraulic**

\$3,907.95 Total Cost

Invoice # S-200005 – For repair and replacement parts for pump #1 Parco Valve System at the Harris Pump Station.

(Note: Sole Source Procurement – Stonkus Hydraulic is Parco Valve Representative.)

Hydra – Numatic Sales Co.

\$2,572.48 Total Cost

Invoice #54962 – For repair and replacement parts for Adelaar Pump Stations. (Note: Sole Source Procurement - Hydra-Numatic Sales Co. is the area representative.)

#### **Boyce Excavating Co., Inc.**

\$9,939.85 Total Cost

Recommendation of Payment from MH&E – Application #2, Project No. 18-731 for the Patio Homes Sewage Force Main Replacement Project

#### H. Osterhoudt Excavating

\$54,265.90 Total Cost

Recommendation of Payment from MH&E – Application #4, Project No. 18-702 for the Emerald Green Sewage Collection Rehabilitation System Project

Moved by: Councilman Pavese Seconded by: Councilman Schock

Vote: Ayes 5 Rieber, Pavese, Schock, Meddaugh, and Mace

Nays 0

#### **20) BUDGET TRANSFERS & AMENDMENTS**

There were no budget transfers or amendments for this meeting.

#### 21) ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 117 of the Year 2020.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached. <sup>1</sup>

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

#### **OLD BUSINESS:**

## LOCAL LAW NO. 02 OF 2020 – GROW THE GATEWAY PLAN TO ADD EAST BROADWAY GROW THE GATEWAY ZONING DISTRICT – ACKNOWLEDGE RECEIPT OF GML-239 COUNTY REVIEW & RE-AFFIRM ADOPTION

Supervisor Rieber acknowledged receipt of the GML-239 County Review received from Freda C. Eisenberg, AICP, Commissioner, Sullivan County Division of Planning, Community Development and Real Property dated 02/03/2020 Re: Local Law No. 02 of 2020 – Grow the Gateway East Broadway Zoning Amendments. The proposed action was recommended for approval. Since the Local Law was approved prior to the receipt of the GML-239 County Review the Town Board took action to re-affirm adoption of Local Law No. 02 of 2020 pertaining to the Grow the Gateway East Broadway Zoning District Amendments.

The Following Resolution Was Duly Adopted: Res. No. 118 of the Year 2020.

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<sup>&</sup>lt;sup>1</sup> ATTACHMENT: ORDER BILLS PAID

Resolved, that the Town Board of the Town of Thompson hereby re-affirms the adoption of Local Law No. 02 of 2020 pertaining to the Grow the Gateway East Broadway Zoning District Amendments originally enacted on 01/21/2020.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Aves 5 Rieber, Meddaugh, Pavese, Schock and Mace

Nays 0

Director Carnell also discussed necessary changes and updates to the Town Zoning Map. Assessor Krzywicki is also working with the County regarding the necessary changes to incorporate the Grow the Gateway East Broadway Zoning District Amendments. The Town agreed to have Glenn L. Smith, Consulting Engineer continue to handle the necessary changes and updates to the Town Zoning Map. The matter will be discussed with Engineer Glenn L. Smith to obtain his recommendation.

### <u>DISCUSSION: ZONING BOARD OF APPEALS & BOARD OF ASSESSMENT</u> REVIEW VACANCIES

Supervisor Rieber provided names of individuals who expressed an interest in serving on either the Zoning Board of Appeals (ZBA) or Board of Assessment Review (BAR). There are currently two alternate member vacancies on the ZBA and one member vacancy on the BAR. The appointments to the outstanding vacancies will be considered at the 03/03/2020 Town Board meeting.

#### **NEW BUSINESS:**

#### DAMAGE AND REPAIRS TO LIGHT POLES IN THE ADELAAR LIGHTING DISTRICT

Superintendent Messenger reported that the Subrogation Firm received an offer from the Country-Wide Insurance Company for damages and repairs to a light pole in the Adelaar Lighting District that occurred on 03/15/2018. They are offering to settle for a cost of \$9,560.09. The Subrogation Firm would collect 10% of the fee. Superintendent Messenger is required to execute the Property Damage Release if the Town is agreeable to accept the settlement offer. The Town Board took action to accept the settlement offer as follows:

#### The Following Resolution Was Duly Adopted: Res. No. 119 of the Year 2020.

Resolved, that the Town Board of the Town of Thompson hereby accepts the settlement offer of County-Wide Insurance Company on behalf of insured Binghau Li in the amount of \$9,560.09 for reimbursement of property damage to a Light Pole Fixture in the Adelaar Lighting District occurring on or about March 15<sup>th</sup>, 2018. Further Be It Resolved, that Superintendent Messenger hereby be authorized to execute the Property Damage Release to accept said offer.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Schock, Pavese, Meddaugh and Mace

Nays 0

<u>SUPERVISOR'S REPORT:</u> Supervisor William J. Rieber, Jr.

- Town Hall Phones & Internet Service Issues on Friday Afternoon.
- The Town will receive an additional \$1,806.46 from the Insurance Company towards the Fire Damage for the Town Highway Department Garage.

#### **COUNCILMEN & DEPARTMENT HEAD REPORTS:**

#### **Councilman Scott S. Mace**

Parks & Recreation Advisory Committee Meeting held earlier this evening.

#### Councilman Ryan T. Schock

• RHFD Pancake Breakfast on 02/09/2020, 7am-12pm.

#### Councilwoman Melinda S. Meddaugh

 Her co-workers recently had dealings with the Town Clerk's Office who commented on how helpful and pleasant the staff was. Town Clerk Calhoun appreciated the comment and thanked her for mentioning it.

#### Councilman John A. Pavese

 Monticello Elk's Lodge First Friday Buffet, 02/07/20, 5PM-8PM, \$10.00 per person and open to the public.

#### Water & Sewer Superintendent Michael G. Messenger

- Melody Lake Water District Watermain Replacement Project Status Update.
- Patio Homes Pump Station Sewage Force Main Replacement Project Lateral Damage to the Clubhouse, which was reported by Patio Homes Homeowners Association – Change Order to Repair the Damage Required.
- MH&E Completed a Feasibility Study 1 ½ Years ago on Emerald Green Sewage Pump Station #'s 1 & 3 – There was a force main rupture recently and he would like to have MH&E provide a scope of services proposal to perform the improvements.

#### Parks & Recreation Superintendent Glenn R. Somers

- MAFCO 10-Year Use Agreement Expiring Request to Renew Town Park Use Agreement. The current agreement will be updated to 2-Years and presented for consideration. Attorney Mednick will make the necessary changes.
- Camp Jened Property Decommission/Closure plan involving old sewer system sand beds.

#### **Deputy Administrator Patrice Chester**

 NYS SAM's Preliminary Grant Application for the \$250,000.00 administrated by DASNY has been approved along with the intent to move forward with grant process regarding the Camp Jened Demolition Project. The grant funding is in part by the Sullivan Renaissance Golden Feather Award. Discussion was held regarding the subject.

#### Town Comptroller Melissa DeMarmels

• Continue working on year-end closeout of 2019.

 Non-Renewal of the Town's Insurance Coverage, which is due to renew 05/01/2020. She will work with Mr. Nuchem E. Lebovits, VP of Lebaum Company, Inc. to request and obtain quotes from other insurance carriers for consideration.

#### Director James L. Carnell, Jr.

 Completion of (2) prior Demolition Projects on Wolf Lake Road and Glen Wild Road. Another Demolition Project on Glen Wild Road is still pending, which he provided a status update on.

#### **PUBLIC COMMENT:**

<u>Chet Smith</u> of Rock Hill thanked the Town Board for establishing a no parking zone along a portion of Rock Hill Drive and installing signs, as a result there has been improvement. A story in the Sullivan County Democrat was also helpful and the increased law enforcement in the area has been helpful.

#### ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- 02/16/20-02/19/20: Association of Towns Annual Conference in New York City
- 02/19/20 at 4:30 PM: Special Town Board Meeting
- 02/27/20 at 2PM: Bid Opening for Highway Department Items: 1) 1A Low Abrasion Non-Wappinger Crushed Limestone, 2) Asphaltic Concrete Mixes and 3) 2020 or Newer Avant 760i Articulated Loader
- 02/27/20 at 2PM: Bid Opening for Sodium Bicarbonate

#### **ADJOURNMENT**

On a motion made by Councilman Schock and seconded by Councilman Pavese the meeting was adjourned at 8:57 PM.

Respectfully Submitted By:

Mariles J. Calhoun

Marilee J. Calhoun, Town Clerk



#### Town of Thompson Warrant Report

#### Town of Thompson Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and claims payable have been duly audited and are presented for payment to the Town Board of the Town of Thompson at the regular meeting there of, held on the Hong day of Formula 20 AD in the amounts respectively specified. Authorization is hereby given and direction is made to pay each of the claimants in the amount as specified upon each claim stated.

Melissa DeMarmels, Comptroller

William J Rieber Jr., Supervisor



#### Town of Thompson Warrant Report

Grand Totals		\$634,218.52	\$0.00	\$0.00	\$0.00	\$190,251.90	\$0.00	\$824,470.42	\$0.00
T000	TRUST & AGENCY FUND	\$61,583.42	\$0.00	\$0.00	\$0.00	\$251.90	\$0.00	\$61,835.32	\$0.00
SWM0	MELODY LAKE WATER	\$854.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$854.32	\$0.00
SWL0	LUCKY LAKE WATER DISTR	\$421.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$421.40	\$0.00
SWK0	KIAMESHA RT42 WATER	\$23.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.72	\$0.00
SWD0	DILLON WATER DISTRICT	\$1,645.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,645,40	\$0.00
SWC0	COLD SPRING WATER	\$189.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189.66	\$0.00
SWA0	ADELAAR RESORT WATER DISTRICT	\$848.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$848.94	\$0.00
SSS0	SACKETT LAKE SEWER DISTR	\$6,489.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,489.53	\$0.00
SSR0	ROCK HILL SEWER DISTRICT	\$82,469.84	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$112,469,84	\$0.00
SSM0	MELODY LAKE SEWER DISTR.	\$6,651.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,651,14	\$0.00
SSLV	LAKEVIEW SEWER DISTRICT	\$237.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$237.05	\$0.00
SSK0	KIAMESHA SEWER DISTRICT	\$47,371.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,371.25	\$0.00
SSH0	HARRIS SEWER DISTRICT	\$5,526.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,526,72	\$0.00
SSG0	EMERALD GREEN SEWER	\$13,310.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,310.92	\$0.00
SSD0	DILLON SEWER DISTRICT	\$23.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.72	\$0.00
SSA0	ANAWANA SEWER DISTRICT	\$2,161.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,161.74	\$0.00
SL11	ADELAAR	\$1,048.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,048.15	\$0.00
SHW0	HARRIS WOODS SEWER	\$189.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189.66	\$0.00
SAR0	ADELAAR RESORT SEWER DISTRICT	\$7,121.95	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$17,121.95	\$0.00
H000	CAPITAL PROJECTS	\$113,292.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,292.24	\$0.00
DB00	HWY#1 - TOWN OUTSIDE	\$3,580.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,580.27	\$0.00
DA00	HWY#3 / 4 - TOWN WIDE	\$180,446.59	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$330,446.59	\$0.00
B000	GENERAL TOWN OUTSIDE	\$24,934.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,934.89	\$0.00
A000	GENERAL FUND TOWN WIDE	\$73,796.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73,796.00	\$0.00



#### Town of Thompson Warrant Report

#### **Unposted Batch Totals**

Fund Fund Description	Invoice Batch	Manual Checks	Purchase Cards	Total
Unposted Batch Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00

#### Posted Batch Totals

		Posted Batch Totals							
Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total	
A000	GENERAL FUND TOWALLED	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid
B000	GENERAL FUND TOWN WIDE	\$73,796.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73,796.00	\$0.00
DA00	GENERAL TOWN OUTSIDE	\$24,934.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,934.89	\$0.00
DB00	HWY#3 / 4 - TOWN WIDE	\$180,446.59	\$0.00	\$0.00	\$0.00	\$150,000,00	\$0.00	\$330,446.59	\$0.00
	HWY#1 - TOWN OUTSIDE	\$3,580.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,580,27	\$0.00
H000	CAPITAL PROJECTS	\$113,292.24	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00	\$113,292,24	
SAR0	ADELAAR RESORT SEWER DISTRICT	\$7,121.95	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00		\$0.00
SHW0	HARRIS WOODS SEWER	\$189.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,121.95	\$0.00
SL11	ADELAAR	\$1,048.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189.66	\$0.00
SSA0	ANAWANA SEWER DISTRICT	\$2,161.74	\$0.00	\$0.00	\$0.00	\$0.00		\$1,048.15	\$0.00
SSD0	DILLON SEWER DISTRICT	\$23.72	\$0.00	\$0.00	\$0.00	·	\$0.00	\$2,161.74	\$0.00
SSG0	EMERALD GREEN SEWER	\$13,310,92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.72	\$0.00
SSH0	HARRIS SEWER DISTRICT	\$5,526,72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,310.92	\$0.00
SSK0	KIAMESHA SEWER DISTRICT	\$47,371,25	\$0.00	\$0.00		\$0.00	\$0.00	\$5,526.72	\$0.00
SSLV	LAKEVIEW SEWER DISTRICT	\$237,05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,371.25	\$0.00
SSM0	MELODY LAKE SEWER DISTR.	\$6,651,14	\$0.00		\$0.00	\$0.00	\$0.00	\$237.05	\$0.00
SSR0	ROCK HILL SEWER DISTRICT	\$82,469.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,651.14	\$0.00
SSS0	SACKETT LAKE SEWER DISTR	\$6,489.53		\$0.00	\$0.00	\$30,000.00	\$0.00	\$112,469.84	\$0.00
SWA0	ADELAAR RESORT WATER DISTRICT	\$6,469.53 \$848.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,489.53	\$0.00
SWC0	COLD SPRING WATER	,	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$848.94	\$0.00
SWD0	DILLON WATER DISTRICT	\$189.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189.66	\$0.00
SWK0	KIAMESHA RT42 WATER	\$1,645.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,645.40	\$0.00
SWL0	LUCKY LAKE WATER DISTR	\$23.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.72	\$0.00
SWM0	MELODY LAKE WATER	\$421.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$421.40	\$0.00
T000	TRUST & AGENCY FUND	\$854.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$854,32	\$0.00
	h Grand Totals	\$61,583.42	\$0.00	\$0.00	\$0.00	\$251.90	\$0.00	\$61,835.32	\$0.00
. Jateu Datti	ording rotals	\$634,218.52	\$0.00	\$0.00	\$0.00	\$190,251.90	\$0.00	\$824,470.42	\$0.00

#### **Report Grand Totals**

Fund	Fund Description	Nopole State Totals							
		Invoice Batch		Manual Checks		Purchase Cards		Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid