

Minutes of a Regular Meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **May 07, 2019.**

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding
Councilman Peter T. Briggs
Councilman John A. Pavese
Councilman Scott S. Mace
Councilwoman Melinda S. Meddaugh

**APPROVED
DRAFT**

Also Present: Marilee J. Calhoun, Town Clerk
Michael B. Mednick, Attorney for the Town
Glenn Somers, Parks & Recreation Superintendent
Patrice Chester, Deputy Administrator
James L. Carnell, Jr., Director of Building, Planning, & Zoning
Melissa DeMarmels, Town Comptroller

REGULAR MEETING – CALL TO ORDER

Supervisor Rieber opened the meeting at 7:00 PM with the Pledge to the Flag. He welcomed the Participation in Government Students to the meeting.

MONTHLY REPORTS FOR APRIL 2019 RECEIVED AND FILED

Building Department & Code Enforcement Officer's Report
Dog Control Officer's Report
Comptroller's Budgetary Report

APPROVAL OF MINUTES:

On a motion made by Councilman Briggs and seconded by Councilman Pavese the minutes of the April 16, 2019 Regular Town Board Meeting were approved as presented.

Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh and Mace
 Nays 0

On a motion made by Councilman Pavese and seconded by Councilman Mace the minutes of the April 25, 2019 Town Board Work-Session were approved as presented.

Vote: Ayes 4 Rieber, Pavese, Meddaugh and Mace
 Nays 0
 Recused 1 Briggs (He was not present for the work session.)

On a motion made by Councilman Pavese and seconded by Councilman Briggs the minutes of the April 30, 2019 Special Town Board Meeting were approved as presented.

Vote: Ayes 3 Rieber, Pavese and Briggs
 Nays 0
 Recused 2 Meddaugh and Mace (They were not present for the meeting.)

PUBLIC COMMENT:

There was no public comment given.

CORRESPONDENCE:

Supervisor Rieber reported on correspondence that was sent or received as follows:

- 1) **Sixto Martinez, Jr., Code Enforcement Officer, Town of Thompson:** Letter dated 04/29/19 to James Carnell, Director of Building, Planning and Zoning Re: Resignation and 2-Week Notice.
- 2) **Eric M. Kurtz of Cook, Netter, Cloonan, Kurtz & Murphy, P.C. Attorneys & Counselors at Law:** Letter dated 04/22/19 to Supervisor Rieber Re: Gary Flynn vs. Town of Thompson, et al, DOL: 01/28/19, Assignment of Counsel.
- 3) **Town Clerk Calhoun:** Letter dated 04/29/19 to Lebaum Company, Inc. Re: Notice of Claim – Melissa Wright vs. The Town of Thompson, Date of Loss: 02/09/2019.
- 4) **Daniel Sturm, Town Supervisor, Town of Bethel:** Letter dated 04/26/19 to NYSDOT, Attn: Pamela M. Eshbaugh, P.E., Regional Planning and Program Manager Re: NYS Route 17B Bridge over Mongaup River (BIN: 1014200) and Culvert over Creamery Brook (CIN: 970076) Project, Town of Bethel and Thompson, Sullivan County – Opposition to Project Construction for 2019 Summer Season and to Postpone Project to Fall of 2019.
- 5) **Denise Frangipane, Executive Director, Sullivan Renaissance:** Letter dated 04/16/19 to Jaime Schmeiser, Sullivan County Chamber of Commerce & Industry Re: 2019 Sullivan Renaissance Mini Grant Program Award.
- 6) **Caryn Mathews, Project Director RSVP of Sullivan County:** Letter to Supervisor Rieber and Town Board Re: Sullivan County Retired and Senior Volunteer Program Recognition Luncheon – June 5th, 2019 at the Villa Roma Hotel.
- 7) **Yitzchok Lebovits, Lebaum Company, Inc.:** Letter dated 04/15/19 to Supervisor Rieber Re: Governmental Insurance Disclosure Statement.
- 8) **NYS Dept. of Taxation and Finance:** Check #07091612, Dated: 04/19/19 in the amount of \$622,256.35 – NYS Gaming Commission for Resorts World Catskill Casino Distribution 4th Quarter Payment.
- 9) **Charter Communications:** Letter dated 04/16/19 with Check #06922866 for \$48,441.24 – 4th Quarter Franchise Fee (10/01/18-12/31/18).

2) CONSERVATION ADVISORY COUNCIL: DISCUSS DISSOLUTION OF COUNCIL

There was a discussion regarding the possibility of disbanding the Town of Thompson Conservation Advisory Council (CAC). The Town Board recalls that the (CAC) has only met once in the past 3-5-years. Since they have only met once during that time period the Town Board feels that there is no longer a need for the (CAC). If the Planning Board requires additional environmental training then the Town Board can arrange to have that provided. Attorney Mednick said that once the Town gets rid of the (CAC) it's gone and much harder to re-create if needed. After discussion the Town Board directed Attorney Mednick to prepare a proposed local law to disband the (CAC). The matter will be re-scheduled for the next Town Board Meeting.

3) 485-a TAX EXEMPTION: DISCUSS LOCAL LAW TO IMPLEMENT TOWN'S PARTICIPATION

Supervisor Rieber explained the 485-a Tax Exemption Program that was initiated by the County of Sullivan through the "Grow the Gateways" Program. The Village of Monticello recently approved the program. The 485-a Tax Exemption Program gives an incentive to individuals to create mixed use buildings within the Village of Monticello who renovate the building and invest a minimum of \$100,000.00. They would be entitled to a tax exemption of the improvements of 100% for 8-years at the current assessment and the balance of the improvements would phase in over the remaining 4-years. This is a state authorized tax exemption that can be given for the 12-years. The Village, Town, School District and County have to opt in to authorize the program. The Town has been working on the "Grow the Gateways" Project and the Town Board would like to cooperate with the initiative and approve the law. It will not cost the Town and would be potential revenue if improvements occur. The Town Board would like to support the exemption. Attorney Mednick was directed to prepare a proposed local law for participation in the 485-a Tax Exemption Program for the Village of Monticello. The matter will be re-scheduled for the next Town Board Meeting.

4) DOG SHELTER AGREEMENT: CATSKILL ANIMAL RESCUE & EDUCATION

Councilman Briggs said that he spoke with the Dog Control Officer (DCO) Nancy Marinchak who is not in favor of the Town entering into the Dog Shelter Agreement with Catskill Animal Rescue & Education at this time. Nancy Marinchak, (DCO) said that the Town is currently receiving good service from the Middletown Humane Society and the Town of Bethel and has also taken into consideration the Town's recent investment in establishing our own Town Kennels. Supervisor Rieber will prepare and send letter thanking them for the opportunity, but does not require their services at this time.

5) NYCLASS: MUNICIPAL INVESTMENT POOL

Supervisor Rieber reported that all of the accounts on behalf of the Town have been established and setup with NYCLASS, funds have not been transferred into those accounts yet, but will transfer soon. He provided the Town Board with a copy of the Daily Rates for review.

6) PROCUREMENT POLICY: UPDATE REQUIREMENTS FOR CAPITAL PROJECTS

presented. A copy of the fully executed agreement shall be filed in the Town Clerk's Office and available for review upon request.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Briggs
Vote: Ayes 5 Rieber, Briggs, Pavese, Meddaugh and Mace
 Nays 0

**8) SULLIVAN COUNTY DOVE TRAIL PROPERTY OWNERS AGREEMENT:
APPROVE AND AUTHORIZE EXECUTION**

The Following Resolution Was Duly Adopted: Res. No. 231 of the Year 2019.

Resolved, that the Agreement between the Smallwood-Mongaup Valley Fire Department and the Town of Thompson and the Agreement between the County of Sullivan IDA and Resnick Group and the Town of Thompson for placement of two "Doves" (1 at Edward M. Collins Memorial Park, Mongaup Valley and 1 at Vacant Lot across from The Sullivan, Rock Hill) in connection with the participation in the Sullivan County Dove Trail Sign Placement Project hereby be approved, Further Be It Resolved, that the Town Supervisor hereby be authorized to execute the agreements as presented. A copy of the fully executed agreements shall be filed in the Town Clerk's Office and available for review upon request.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Mace
Vote: Ayes 5 Rieber, Briggs, Pavese, Meddaugh and Mace
 Nays 0

The unveiling of both "Doves" will take place on Tuesday, May 28th, 4PM Collins Field and 5PM Rock Hill. A listing of the other unveilings throughout the County will be provided if anyone is interested in attending them.

9) UNITED BOBOVER BNEI ZION "F/KA CAMP SHALVA": AUTHORIZE RETURN OF BOND - \$6,850.00

The Following Resolution Was Duly Adopted: Res. No. 232 of the Year 2019.

Resolved, that the Town Board of the Town of Thompson hereby authorizes the refund of the Cash Bond to Camp Zichron Zvi Dovid Congregation on behalf of "Camp Shalva" in the amount of \$6,850.00.

Moved by: Councilman Briggs Seconded by: Councilman Pavese
Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh and Mace
 Nays 0

10) DISCUSS PART-TIME & FULL-TIME CODE ENFORCEMENT POSITIONS

Director Carnell reported that the due to the Resignation of Sixto Martinez he provided an update regarding upcoming Enforcement Officer and Code Enforcement Officer Civil Service Tests, which are scheduled to take place on June 22nd and Registration Deadline is May 15th. He would like to replace Mr. Martinez's position prior to the busy summer season. Even if the Town were looking to hire a Part-Time Employee the Town would have to canvass off the Civil Service List. The Town could hire both a Full-Time and Part-Time Employee provisionally as long as they are registered to take the June

H. Osterhoudt Excavating, Inc.

\$249,957.57 Total Cost Due

Recommendation No. 3 – Recommendation of Payment from McGoey, Hauser & Edsall Consulting Engineers, Project No. 17-728 for the Kiamesha WWTP Tributary Sewerline Replacement Project, Project Bid Awarded: 07/17/2018, Contract Date: 09/13/2018.

Slack Chemical Co., Inc.

\$4,014.10 Total Cost

Invoice #382460 – Purchase of 1350 lbs. of Sta Flocc Polymer for the Press Building and 660 lbs. for the ditches at Kiamesha Lake Wastewater Treatment Facility.

(Note: Sole Source Procurement. Usually purchase 1350 lbs. regularly, but purchased 660 lbs. extra for use in the ditches at Kiamesha Plant.)

Moved by: Councilwoman Meddaugh Seconded by: Councilman Briggs
Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh, and Mace
 Nays 0

16. BUDGET TRANSFERS & AMENDMENTS

There were no budget transfers or amendments requested for this meeting.

17. ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 238 of the Year 2019.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached.²

Motion by: Councilwoman Meddaugh Seconded by: Councilman Briggs
Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh, and Mace
 Nays 0

NEW BUSINESS:

REMCYCLE PRODUCTIONS, LLC: REQUEST FOR USE OF CAMP JENED PROPERTY FOR FILM PRODUCTION – MAY 21ST – MAY 23RD

Mr. Eric Consolazio, Executive Producer of REMcycle Productions, LLC submitted a letter requesting permission to use the Camp Jened Facility to film a ghost story production with a PG rating. Filming would take approximately 3-days, weather permitting the week of May 20th. The Camp Jened Property is a great location for the story set. There will be no dangerous stunts, fires, pyrotechnics or explosions on the property. Mr. Consolazio was present to further explain the request. REMcycle Productions, LLC are fully insured and will provide proof of liability and workers compensation coverage. Mr. Consolazio said that a film credit acknowledging the Town would be given. Some of the filming would take place inside the structures if safe and some outside. If the buildings are not structurally safe then they would not film inside them. If anything is moved or disturbed it would be returned or fixed and cleaned. They

² ATTACHMENT: ORDER BILLS PAID

will also be filming in the Town of Mamakating as well. A Location Shoot Agreement will be provided for review by the Town Attorney.

The Following Resolution Was Duly Adopted: Res. No. 239 of the Year 2019.

Resolved, that the Town of Thompson Town Board hereby authorizes RemCycle Productions, LLC of Wurtsboro, NY (a film production company) to move forward with the Filming Permit Process and hereby authorizes the Town Supervisor to execute the "Location Shoot Agreement" between RemCycle Productions, LLC and the Town of Thompson for the use of the former Camp Jened Property for filming purposes subject to Town Attorney review and approval and proof of insurance.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh, and Mace

Nays 0

OLD BUSINESS:

PLANS & PROGRESS PROGRAM AGREEMENT: APPROVE AND AUTHORIZE EXECUTION

The Following Resolution Was Duly Adopted: Res. No. 240 of the Year 2019.

Resolved, that the Town of Thompson Town Board hereby approves the Plans & Progress Program Agreement between the County of Sullivan and the Town of Thompson for participation in the 2019 Sullivan County Plans & Progress Grant under the 2019 Community Development Programs for improvements to Dillon Park and that the Town Supervisor hereby be authorized to execute said agreement as presented.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh, and Mace

Nays 0

SULLIVAN SIGNS PROGRAM AGREEMENT: APPROVE AND AUTHORIZE EXECUTION

The Following Resolution Was Duly Adopted: Res. No. 241 of the Year 2019.

Resolved, that the Town of Thompson Town Board hereby approves the Sullivan Signs Program Agreement between the County of Sullivan and the Town of Thompson for participation in the 2019 Sullivan Signs Grant under the 2019 Community Development Programs for new historical markers for One-Room Schoolhouse Project and that the Town Supervisor hereby be authorized to execute said agreement as presented.

Motion by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh, and Mace

Nays 0

SUPERVISOR'S REPORT:

- Wal-Mart Community Grant Program – Town awarded \$1,500.00 to be used towards special events for the Summer Youth Day Camp.
- Spring Shred Day Event – Saturday, May 18th, 2019, 9am-12pm.

COUNCILMEN & DEPARTMENT HEAD REPORTS:

Superintendent Somers reported on the following: 1) The (4) AED Defibrillators have been received and are being installed. There will be in-house training regarding the use with a quick CPR overview scheduled tentatively the week of June 17th for all town employees. 2) Dog Control Storage Shed has been received. 3) DOVE concrete pads have been received and are ready to be mounted once DOVE's are ready. 4) Started work at Dillon Park on Monday, 650ft. of chain link fence and posts removed with 30ft. split rail in today 5) Summer Youth Day Camp is almost full.

Councilwoman Meddaugh reported that the Town will be having a community workday event at Dillon Park on Saturday, June 8th, 2019 with a rain date Saturday, June 15th, 2019. The Town will coordinate with the Village regarding the event. She also reported on the status of the new Town website.

Comptroller DeMarmels reported on the following: 1) The Annual Financial Report (AFR) has been filed on time. 2) The Auditors for the Town have been in the office and have started working on audit. 3) The Water & Sewer Bills have all been completed and printed. They should all be mailed out by the end of the week.

Director Carnell said that the Kartrite Waterpark and Resort Hotel Grand Opening Event is scheduled for this Friday, May 10th, 2019 at 10AM.

Councilman Mace reported on the Town's involvement and participation in the "Sullivan County Planning for Measles Prevention, Education and Clinics".

Councilman Briggs reported on two upcoming events as follows: 1) The 4th Annual Peter H. Cahalan Meatloaf Dinner will take place on Thursday, May 23, 2019, 5:00pm-7:00pm at Monticello Elks Lodge, \$20.00 per ticket. 2) The Allyson Whitney 5K Walk/Run on Saturday, May 11th, 2019 in Kauneonga Lake, NY, commencing at 10am.

Councilman Pavese reported on recognizing Nurses Day/Week and Highway Department will be starting their 4-day work week schedule this week for the summer season. They will work Monday-Thursday with Friday's off with answering system in the event of an emergency.

PUBLIC COMMENT:

Chet Smith of Rock Hill thanked the Town Board for their attention to the tractor trailer parking and idling issues along Rock Hill Drive near the Deb El Foods and the Sullivan County SPCA. He said that he lives in the neighborhood, which is a nuisance to the area. He commented on the matter further expressing concerns with: parking on roadway, disrepair of roadway shoulder area, smell/pollution from the trucks idling, garbage and debris being left along roadway and use of the facility as a truck/trailer terminal. He also said that the Rock Hill Fire Department responded to the Sullivan County SPCA twice yesterday due to their alarms being set off, which could have

ADJOURNMENT

On a motion made by Councilman Pavese and seconded by Councilwoman Meddaugh the meeting was adjourned at 8:54 PM.

Respectfully Submitted By:



Marilee J. Calhoun, Town Clerk

TOWN OF THOMPSON
PROCUREMENT POLICY

1. Evaluation of purchase.

Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law §103.

2. Formal bids required.

All purchase of supplies or equipment which will exceed \$20,000.00 in the fiscal year or public works contracts over \$35,000.00 shall be formally bid pursuant to General Municipal Law §103.

3. Method of obtaining quotes.

A. All estimated purchases of:

- (1) less than \$20,000.00 but greater than \$10,000.00 require a written request for proposal (RFP) and fax/written or email quotes from at least three vendors. Purchase must be approved by the Town Board.
- (2) less than \$10,000.00 but greater than \$5,000.00 require at least three fax/written or email quotes from vendors. Purchase must be approved by the Town Board.
- (3) Less than \$5,000.00 but greater than \$2,500.00 require at least two oral, fax, written, or email quotes from vendors. Purchase must be approved by the Town Board.
- (4) Less than \$2,500.00 are left to the discretion of the purchaser, with department head approval.

B. All estimated public works contracts of:

- (1) less than \$35,000.00 but greater than \$15,000.00 require a written RFP be done and fax/written or email quotes from at least three contractors.
- (2) less than \$15,000.00 but greater than \$5,000.00 require fax/written or email quotes from at least three contractors.
- (3) less than \$5,000.00 but greater than \$2,500.00 require oral/fax, written, or email quotes from at least two vendors/contractors.
- (4) less than \$2,500.00 are left to the discretion of the purchaser.

- C. Any written RFP shall describe the desired goods, quantity, and the particulars of delivery method and time. The purchaser must complete a list of all vendors from whom oral/fax/written/email quotes have been requested and offered. RFP and bids can be by mail, hand delivery, or email form as long as it makes the required deadline time.
- D. All information gathered in complying with the procedures of this section shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

4. Award to lowest responsible proposal or quote; exception.

The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

5. Inability to obtain proposals or quotes.

A good-faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

6. Exemptions.

Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- A. Acquisition of professional services.
- B. Emergencies.
- C. Sole source situations.
- D. Goods purchased from agencies for the blind or severely handicapped.
- E. Goods purchased from correctional facilities.
- F. Goods purchased from another governmental agency.
- G. Goods purchased at auction.
- H. Public works contracts for less than \$2,500.00.

7. Annual review.

This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter as is reasonably practicable.

8. Best Value Pricing – Legislative purpose.

New York State General Municipal Law §103 has been amended to provide local

governments greater flexibility in awarding contracts by authorizing the award of purchaser contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the Labor Law), on the basis of best value.

With the increased complexity of the goods and services that the Town must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria which measure factors other than cost in the strictest sense. Best value procurement links the procurement process directly to the Town's performance requirements, including, but not limited to, selection factors such as useful lifespan, quality, and options and incentives for more timely performance and/or additional services. Best value procurement can provide much needed flexibility in obtaining important goods and services at favorable prices, and can reduce the time to procure such goods and services.

9. Definitions.

BEST VALUE – the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses or certified minority or women-owned business enterprises as defined in Executive Law §310 subdivisions 1, 7, 15 and 20 to be used in evaluation of offers for awarding of contracts for services. [New York State Finance Law §163(1)(j)]

FACTORS – factors which may be used to determine “best value” and to award a contract to other than the lowest bidder are as follows:

- A. Cost of maintenance;
- B. Product life;
- C. Warranties;
- D. Past performance, reliability, or durability, and current or past experience with the provision of similar goods/services;
- E. Organization, staffing (particular abilities and/or experience), and ability to undertake the type and complexity of the work;
- F. Financial capability;
- G. Record of compliance with all federal, state and local laws, rules and licensing requirements;
- or
- H. Ability to meet Town needs in a timely and accountable fashion.

LOWEST PRICE - the basis for awarding contracts for commodities among responsive and responsible offerers. [New York State Finance Law §163(1)(i)]

PROCUREMENT RECORD – documentation of the decisions made and the approach taken in the procurement process, [New York State Finance Law §163(1)(f)]

10. Best Value Award Methodology Requirements.

Where the basis for an award of a purchase contract will be the best value offer, the

purchaser shall, in all instances:

- A. Document the procurement record as a component of the competitive award process and in advance of the initial receipt of offers, the determination of the evaluation criteria, which, wherever possible, shall be quantifiable, and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
- B. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the Town in its determination of best value.
- C. Reasonable efforts shall be made to ensure that the private and non-for-profit sectors in New York State are apprised of procurement opportunities, including by specifying the elements of a responsive bid and disclosing the process for awarding contracts including, if applicable, the relative importance or weight of cost and the overall technical criterion for evaluating offers and ensuring the procurement is conducted accordingly.
- D. Select a formal competitive procurement process in accordance with New York State General Municipal Law and other state law and the guidelines established under the Town's Purchasing Policy and document the determination in the procurement record. The process of selection shall include, but may not necessarily be limited to:
 - 1. a clear statement of need;
 - 2. a description of the requirement specifications governing performance and related factors;
 - 3. a reasonable process for ensuring a competitive field;
 - 4. a fair and equal opportunity for offerers to submit responsive offers;
 - 5. a balanced and fair method of award.
- E. Where the basis for the award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved. The Town shall maintain and retain all documentation used in the award process.
- F. The determination to award a contract on the basis of best value shall be made by the Town Board. Such determination shall include the specific criteria applied in determining best value which shall reflect, wherever possible, objective and quantifiable analysis. The Town Board should use a cost-benefit analysis or other similar process to demonstrate quantifiable value or savings from non-price factors that offset the price differential of lower price offers.
- G. In the event that no best value election is made, purchase contracts will continue to be awarded to the lowest responsible bidder furnishing required security.

H. This does not apply to purchase contracts for the following:

1. Any purchase contract necessary for the completion of a public works contract pursuant to Article 7 of the New York State Labor Law; and
2. Any purchase or procurement of goods and/or services otherwise excluded by law from best value purchasing standards, whether now existing or hereafter arising.

11. "Piggybacking" Law – exception to competitive bidding requirement

A. Pursuant to NY State General Municipal Law §103(1), the Town of Thompson shall be authorized to purchase apparatus, materials, equipment and supplies and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein.

B. The Town shall be permitted to "piggyback" on a previous order for a procurement of apparatus, materials, equipment and supplies, and related installations, repair and maintenance services when the following three (3) prerequisites are met:

(1) The contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein;

(2) The contract must have been made available for use by other governmental entities, and same must be stated clearly within the contract let by the other entity that extends the terms and conditions of the contract to other governmental entities; and

(3) The contract must have been let to the lowest responsible bidder or on the basis of "Best Value" in a manner consistent with Procurement Policy and General Municipal Law §103 as applicable to NY State political subdivision.

C. Upon meeting all these prerequisites, the Town may utilize a previously used procurement order from a recognized and previously mentioned political subdivision and not be required to utilize and comply with competitive bidding requirements for the purchase of apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items.

Town of Thompson
Warrant Report

Town of Thompson
Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and claims payable have been duly audited and are presented for payment to the Town Board of the Town of Thompson at the regular meeting there of, held on the 7th day of May 2019 in the amounts respectively specified. Authorization is hereby given and direction is made to pay each of the claimants in the amount as specified upon each claim stated.


Melissa DeMarmels, Comptroller


William J. Rieber Jr., Supervisor