

**Minutes of a Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **March 06, 2018**.

**ROLL CALL:**

**Present:** Supervisor William J. Rieber, Jr., Presiding  
Councilman Peter T. Briggs  
Councilman John A. Pavese  
Councilman Scott S. Mace  
Councilwoman Melinda S. Meddaugh

**APPROVED**

**Also Present:** Marilee J. Calhoun, Town Clerk  
Michael B. Mednick, Attorney for the Town  
Michael Messenger, Water & Sewer Superintendent  
Glenn Somers, Parks & Recreation Superintendent  
Patrice Chester, Deputy Administrator  
James L. Carnell Jr., Director of Building, Planning, & Zoning

**REGULAR MEETING – CALL TO ORDER**

Supervisor Rieber opened the meeting at 7:30 PM with the Pledge to the Flag. He welcomed the Participation in Government Students to the meeting.

**MONTHLY REPORTS FOR FEBRUARY 2018 RECEIVED AND FILED**

Building Department & Code Enforcement Officer's Report  
Dog Control Officer's Report  
Comptroller's Budgetary Report

**APPROVAL OF MINUTES:**

On a motion made by Councilman Briggs and seconded by Councilman Mace the minutes of the February 06, 2018 Regular Town Board Meeting and February 21, 2018 Special Town Board Meeting was approved as presented.

Vote: Ayes 5 Rieber, Meddaugh, Pavese, Briggs, and Mace  
Nays 0

**PRESENTATION: HELEN BUDROCK, ASSISTANT DIRECTOR, SULLIVAN RENAISSANCE – PRESENTED TOWN BOARD WITH \$25,000.00 CHECK FOR THE 2018 PHASE 1 MUNICIPAL PARTNERSHIP GRANT PROGRAM**

Ms. Helen Budrock of the Sullivan Renaissance presented the Town Board with a \$25,000.00 check for the 2018 Phase 1 Municipal Partnership Grant Program. She congratulated the Town on being selected to receive the grant and provided a 5-minute presentation regarding the grant program and proposed project. Town Clerk Calhoun signed for the check and congratulations letter, a copy will be distributed to the Town Board. An official announcement will be made at their Annual Conference on April 28<sup>th</sup>, 2018 at Bethel Woods.

**PUBLIC COMMENT:**

There was no public comment given.

**CORRESPONDENCE:**

Supervisor Rieber reported on correspondence that was sent or received as follows:

- **Town Clerk Calhoun:** Letter dated 02/14/18 to Lebaum Company, Inc. Re: Amended Summons & First Amended Verified Complaint for Gan Eden Estates vs. Town of Thompson, et al, Date of Action: 11/20/12.
- **Trident Public Risk Solutions:** Letter dated 02/21/18 to Town Clerk Calhoun Re: Amended Complaint for Gan Eden Estates vs. Town of Thompson, et al, Date of Action: 11/20/12, Notice of Denial.
- **NYS DEC:** Letter dated 02/16/18 to Supervisor Rieber and Town Board from Adedayo Adewole, P.E., Re: Technical Meeting Summary for Sackett Lake, Emerald Green/Lake Louise Marie WWTPs.
- **SC IDA:** 2018 Distribution of PILOT Payments – Check #1172 Dated: 02/08/18 for \$20,279.09 (3 Projects) and Check #1212 Dated: 02/26/18 for \$158,693.83 (11 Projects).
- **NYS EFC:** Letter dated 02/05/18 to Supervisor Rieber from Kaitlin J. Penner, P.E., Program Manager Re: Clean Water State Revolving Fund (CWSRF), Project No. C3-5378-04-00, SPDES Permit No. NY 0035645 for Emerald Green Sewer Collection System Improvements – Engineering Report Review Comments.
- **William G. Pomeroy Foundation:** Letter dated 02/20/18 to Patrice Chester, Deputy Administrator Re: One Room Schoolhouse Historical Markers Project Grant Funding.
- **NYS DOH:** Letter dated 03/06/18 to Supervisor Rieber Re: Notification of Boil Water Order for the Melody Lake Acres Water District.
- **NYS DOH:** Letter dated 03/06/18 to Supervisor Rieber Re: Notification of Boil Water Order for the Dillon Farms Water District.

**1. CLEAN ENERGY COMMUNITIES PROGRAM – RESOLUTION ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN MUNICIPAL BUILDINGS**

**The Following Resolution Was Duly Adopted: Res. No. 113 of the Year 2018.**

**ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN MUNICIPAL BUILDINGS**

**WHEREAS,** buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

**WHEREAS**, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Town of Thompson is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

**WHEREAS**, the Town Thompson Town Board desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town; and

**WHEREAS**, the Town of Thompson Town Board desires to establish procedure or guideline for Town staff to conduct such Building Energy Benchmarking; and

**NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED**, that the following specific policies and procedures are hereby adopted;

### **BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES**

#### **§1. DEFINITIONS**

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) "Commissioner" shall mean the head of the Department.

(4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the Town that is 1,000 square feet or larger in size.

(5) "Department" shall mean the Office of the Supervisor.

(6) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) "Energy Performance Score" shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) "Energy Use Intensity (EUI)" shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

## **§2. APPLICABILITY**

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

## **§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS**

(1) No later than September 30, 2018, and no later than September 30th every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

## **§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION**

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than December 31, 2018 and by December 31 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

- (i) The status of compliance with the requirements of this Policy; and
- (ii) The building address, primary use type, and gross floor area; and
- (iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and
- (iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

**§5. MAINTENANCE OF RECORDS**

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

**§6. ENFORCEMENT AND ADMINISTRATION**

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Thompson Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

**§7. EFFECTIVE DATE**

This policy shall be effective immediately upon passage.

**§8. SEVERABILITY**

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Motion by: Councilman Scott S. Mace

Seconded by: Councilman Peter T. Briggs

The vote on the foregoing resolution was as follows:

William J. Rieber, Jr., Supervisor  
 Scott S. Mace, Councilman

Aye  
 Aye

Peter T. Briggs, Councilman Aye  
John A. Pavese, Councilman Aye  
Melinda S. Meddaugh, Councilwoman Aye

This resolution was adopted on 03/06/2018.

**2. THE CENTER FOR DISCOVERY – RESOLUTION TO AUTHORIZE  
PREPARATION OF A MAP, PLAN & REPORT FOR PROPOSED HARRIS SEWER  
DISTRICT EXTENSION NO. 4**

**The Following Resolution Was Duly Adopted: Res. No. 114 of the Year 2018.**

At a regular meeting of the Town Board of the Town  
of Thompson held at the Town Hall, 4052 Route 42,  
Monticello, New York on March 06, 2018

**RESOLUTION PURSUANT TO TOWN LAW FOR THE PROPOSED EXTENSION NO.  
4 OF HARRIS SEWER DISTRICT IN THE TOWN OF THOMPSON**

**WHEREAS**, The Center for Discovery has made a request to the Town Board of the Town of Thompson to extend the Harris Sewer District, a Special Improvement District heretofore created in said Town, to include certain parcels of property, namely SBL 7-1-26.7 and 7-1-26.8; and

**WHEREAS**, the said area to be included in the proposed Harris Sewer District is totally located within the Town of Thompson and outside any incorporated village; and

**WHEREAS**, the said Town Board is desirous of preparing a general map and plan for providing sewer facilities in the aforesaid area of said Town and to appropriate a specific amount to pay the cost of preparing said general map and plan, and for other services in connection therewith; the costs of which shall be borne by said applicant, The Center for Discovery.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Thompson as follows:

1. That the Town Board does hereby authorize McGoey, Hauser & Edsall Consulting Engineers, D.P.C. of 33 Airport Center Drive Suite 202, New Windsor, New York 12553 to prepare a general map and plan for the extension of the sewer facilities and services in the area of the Town of Thompson now serviced by the Harris Sewer District, and for such other services as may be necessary in connection therewith.

2. That the Town Board does hereby appropriate the sum of \$10,000.00 to pay the cost of preparing the general map and plan for the extension of the sewer facilities, as well as all legal

expenses incurred by the district to complete any district extension and all costs and disbursements incurred by the district in processing the extension. That all engineering, legal costs and other disbursements for preparation of a general map, plan and report shall be paid by the applicant. Said monies shall be deposited by the applicant in the Town escrow account prior to preparation of said map, plan and report and will be released to McGoey, Hauser and Edsall Consulting Engineers, D.P.C. upon completion, and other monies held in escrow will be disbursed upon completion of the extension.

3. That McGoey, Hauser and Edsall Consulting Engineers, D.P.C., of 33 Airport Center Drive Suite 202, New Windsor, New York 12553, be, and they hereby are, retained at a cost not to exceed \$5,000.00, of which said monies are to be paid by the developer, to prepare a general map and plan for the extension of the sewer facilities and services to the area known as the Harris Sewer District.

4. Legal fees incurred by the Town in connection with the extension of the Harris Sewer District are to be paid by the applicant.

5. That all maps and plans prepared by McGoey, Hauser and Edsall Consulting Engineers, D.P.C. shall conform with the requirements of Section 192 of the Town Law, and shall be filed with the Town Clerk.

6. That the map, plan and report shall be prepared once monies are placed in escrow by the applicant.

7. That in the event that the said Harris Sewer District shall be extended as herein proposed, and shall thereafter be approved pursuant to the provisions of the Town Law, the expense incurred by the Town for the preparation of the maps and plans and other services therefor shall be deemed to be part of the cost of such improvement, and the Town shall be reimbursed the amount paid therefor, or such portion of that amount which the Town Board at the public hearing held pursuant to the Town Law shall allocate against such District.

8. That this resolution is subject to a permissive referendum pursuant to and in accordance with the provisions of Sections 209-b and 90 of the Town Law.

9. That within ten (10) days from the date of this resolution, the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of such resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the Sullivan County Democrat, the official newspaper of the Town, and in addition, that the Town Clerk shall post or cause to be posted on the signboard of the Town of Thompson a copy of such notice within ten (10) days after the date of the adoption of this resolution.

Moved by: Councilman Scott S. Mace

Seconded by: Councilman Peter T. Briggs

The Members voted on the foregoing Resolution as follows:

|                                   |   |                             |
|-----------------------------------|---|-----------------------------|
| Supervisor WILLIAM J. RIEBER, JR. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Councilman PETER T. BRIGGS        | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Councilman SCOTT S. MACE          | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Councilman JOHN A. PAVESE         | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Councilwoman MELINDA S. MEDDAUGH  | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

**3. HIGHWAY DEPARTMENT: DECLARE TRUCK #62 SURPLUS – 2009 FORD PICKUP TRUCK**

**The Following Resolution Was Duly Adopted: Res. No. 115 of the Year 2018.**

Resolved, that the following vehicle from the Highway Department hereby be declared surplus and that the Highway Superintendent be authorized to either sell at auction, bid or scrap said vehicle, whichever is best financially. The vehicle is listed as follows:

- 1) Truck # 62 – 2009 Ford Pickup Truck, VIN # 1FTWF31599EA63750

Moved by: Councilman Pavese                      Seconded by: Councilman Briggs  
Vote: Ayes 5                      Rieber, Meddaugh, Pavese, Briggs and Mace  
      Nays 0

**4. HIGHWAY DEPARTMENT: AWARD BIDS – FUEL PRODUCTS, VEHICLE & EQUIPMENT REPLACEMENT PARTS AND FIBER-REINFORCED BITUMINOUS-MEMBRANE SURFACE TREATMENT**

1) Non-Dyed on Road Ultra Low Sulfur Clear Diesel Fuel, #2 Fuel Oil, Kerosene, Unleaded Gasoline; 2) Vehicle & Equipment Replacement Parts and 3) Fiber-Reinforced Bituminous-Membrane Surface Treatment.

**NON-DYED ON ROAD ULTRA LOW SULFUR CLEAR DIESEL FUEL, #2 FUEL OIL, KEROSENE & UNLEADED GASOLINE**

The Town bid for Diesel Fuel, #2 Fuel Oil, Kerosene and Unleaded Gasoline and the bids were opened and read on 03/01/2018. A copy of the bid results were provided to the Town Board for their review. There were several bids received, however due to an error in the bid specifications it was recommended by the Town Attorney that the bids be rejected, returned unopened and re-bid. Action to reject bids and establish a new date to re-bid was taken as follows:

**The Following Resolution Was Duly Adopted: Res. No. 116 of the Year 2018.**



Resolved, that the bids for Non-Dyed on Road Ultra Low Sulfur Clear Diesel Fuel, #2 Fuel Oil, Kerosene, Unleaded Gasoline, hereby be rejected, and the Town Clerk is hereby directed to notify all bidders of said bid rejection and return all unopened bids.

Motion by: Councilman Pavese                      Seconded by: Councilwoman Meddaugh

Vote: Ayes 5                      Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

**The Following Resolution Was Duly Adopted: Res. No. 117 of the Year 2018.**

Resolved, that the Town Board of the Town of Thompson advertise for bids for Non-Dyed on Road Ultra Low Sulfur Clear Diesel Fuel, #2 Fuel Oil, Kerosene and Unleaded Gasoline in accordance with specifications prepared, therefore, said bids to be opened on Thursday, March 29, 2018, at 2:00 o'clock P.M., Prevailing Time, at the Town Hall, 4052 State Route 42 North, Monticello, New York, and the Town Clerk be, and she hereby is directed to advertise for bids in the official newspaper of the Town.

Motion by: Councilman Mace                      Seconded by: Councilwoman Meddaugh

Vote: Ayes 5                      Rieber, Pavese, Meddaugh, Briggs and Mace

Nays 0

**VEHICLE EQUIPMENT & REPLACEMENT PARTS**

The Town bid for Vehicle Equipment and Replacement Parts, which were opened on Thursday, March 1<sup>st</sup>, 2018 at 2PM. Highway Superintendent Richard Benjamin, Jr. and Deputy Highway Superintendent David Wells are reviewing and will provide a recommendation at the next Town Board Meeting. They requested that the matter be tabled until the 03/20/2018 Town Board Meeting.

**The Following Resolution Was Duly Adopted: Res. No. 118 of the Year 2018.**

Resolved, that the action regarding the bids for Vehicle Equipment and Replacement Parts, hereby be tabled until the 03/20/2018 Town Board Meeting pending further review and recommendation.

Motion by: Councilwoman Meddaugh                      Seconded by: Councilman Briggs

Vote: Ayes 5                      Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

**FIBER-REINFORCED BITUMINOUS-MEMBRANE SURFACE TREATMENT MAT**

The Town bid for a Fiber-Reinforced Bituminous-Membrane Surface Treatment Mat, which were opened and read on Thursday, 03/01/2018. Highway Superintendent Richard Benjamin, Jr. and Deputy Highway Superintendent David Wells are reviewing and will provide a recommendation at the next Town Board Meeting. They requested that the matter be tabled until the 03/20/2018 Town Board Meeting.

**The Following Resolution Was Duly Adopted: Res. No. 119 of the Year 2018.**

Resolved, that the action regarding the bids for Fiber-Reinforced Bituminous-Membrane Surface Treatment Mat, hereby be tabled until the 03/20/2018 Town Board Meeting pending further review and recommendation.

Motion by: Councilwoman Meddaugh                      Seconded by: Councilman Briggs

Vote: Ayes 5                      Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

#### **5. GARBAGE, RECYCLING AND REFUSE REMOVAL – AWARD PROPOSALS FOR 2018 (03/01/2018 – 02/28/2019)**

Supervisor Rieber reported that RFP's were sent out to (5) vendors for Garbage, Refuse & Recycling Removal for the Town of Thompson and (2) RFP's were received back for the Year 2018. The proposals received back are as follows: 1) Thompson Sanitation Corp. of \$5,873.92 per year and 2) County Waste & Recycling of \$8,740.00 per year. Action to award the low proposal was taken as follows:

#### **The Following Resolution Was Duly Adopted: Res. No. 120 of the Year 2018.**

Resolved that the proposal of Thompson Sanitation Corp. for Garbage and Refuse Removal for the Year 2018, which runs from 03/01/2018-02/28/2019 in the amount of \$5,873.92 hereby be approved. Superintendent Messenger will notify Thompson Sanitation Corp. of the approval granted.

Motion by: Councilman Briggs                      Seconded by: Supervisor Pavese

Vote: Ayes 4                      Rieber, Briggs, Sush and Pavese

Nays 0

Recused 1      Mace

#### **6. DISCUSS AMENDING TOWN SEWER ORDINANCE TO REQUIRE BACKFLOW VALVES**

Supt. Michael Messenger provided the Town Board with two versions of a Backwater Flow Valve Ordinance, which he is recommending that the Town consider adopting one of the similar versions. He explained the purpose of the proposed ordinance to amend the Town Sewer Code, which requires the homeowners in Town Sewer Districts to install backwater flow valves to keep the house from flooding. The NYS Plumbing Code currently requires these backflow valves. Many other municipalities are requiring the installation of these valves. Copies of both ordinance versions were also provided to Town Attorney Mednick for his review. Discussion was held regarding both Ordinances and if adopted, notification would need to be provided to all users. Attorney Mednick will prepare a draft local law and notification letter to present at the next Town Board meeting for review and consideration.

#### **7. UPDATE ON SOMERVILLE FIELD PROJECT**

Councilman Mace said that the Monticello Central School District Board is scheduled to meet later this week to discuss the Somerville Field Project further. The School District Attorneys are preparing the Inter-Municipal Agreement, which he is still waiting to receive. Councilman Mace will reach out to School District Officials to follow up on.

**8. UPDATE ON CAPITAL IMPROVEMENT PROJECTS**

Supervisor Rieber provided an update on Capital Improvement Projects of the various Town Water & Sewer Districts. The Town is looking at approximately \$17 to \$20 Million Dollars in Improvements. There was a 15-minute discussion regarding some of the specific issues and projects. There will be large impacts to many of the users/rate payers in each of the Districts affected.

**9. BILLS OVER \$1,250.00 – WATER & SEWER DEPARTMENT**

**The Following Resolution Was Duly Adopted: Res. No. 121 of the Year 2018.**

Resolved, that the following bills over \$1,250.00 for the Water & Sewer Department be approved for payment as follows:

|  |                                |
|--|--------------------------------|
| <b>Lakeside Plastics, Inc.</b>   | <b>\$1,631.00 Total Cost</b>   |
| Invoice # T143339-IN – Purchase of (100) 28” Trimline traffic cones with Town of Thompson Water & Sewer Dept. logo on all cones. | \$1,310.00                     |
| Freight Charges  | \$321.00                       |
|  | <b>Total Cost = \$1,631.00</b> |

(Note: Procurement – (3) Price Quotes obtained and submitted as follows: 1) Lakeside Plastics, Inc. \$1,631.00, 2) Grainger.com \$39.47 each + Freight w/out logo and 3) Fastenal Company \$23.99 each + Freight w/out logo.)

Motion by: Councilman Briggs                      Seconded by: Councilman Mace  
Vote: Ayes 5                      Rieber, Pavese, Meddaugh, Briggs, and Mace  
      Nays 0

**9. BILLS OVER \$1,250.00 – HIGHWAY DEPARTMENT**

**The Following Resolution Was Duly Adopted: Res. No. 122 of the Year 2018.**

Resolved, that the following bills over \$1,250.00 for the Highway Department be approved for payment as follows:

|                                  |                              |
|----------------------------------|------------------------------|
| <b>Liberty Iron Works</b>        | <b>\$1,285.00 Total Cost</b> |
| Invoice #5192                    |                              |
| Repair Roof Beam on Highway Barn |                              |

|                                    |                              |
|------------------------------------|------------------------------|
| <b>Northern Supply</b>             | <b>\$4,048.45 Total Cost</b> |
| Invoice #60629                     |                              |
| Spreader Chains for Various Bodies |                              |

|                         |                              |
|-------------------------|------------------------------|
| <b>LaRochelle Plows</b> | <b>\$2,601.43 Total Cost</b> |
| Invoice #85654          |                              |
| Plow Parts              |                              |

Motion by: Councilman Mace                      Seconded by: Councilman Pavese  
Vote: Ayes 5                      Rieber, Meddaugh, Pavese, Briggs and Mace

Nays 0

**9. BILLS OVER \$1,250.00 – TRIDENT INSURANCE SERVICES FOR DEDUCTIBLE INVOICE #91767 (NEREIDA BALOTTI VS. TOWN OF THOMPSON)**

**The Following Resolution Was Duly Adopted: Res. No. 123 of the Year 2018.**

Resolved, that the following bills over \$1,250.00 for the General A Fund Acct. # A1910.400 be approved for payment as follows:

**Trident Insurance Services** **\$10,000.00 Total Cost**  
Deductible Invoice # 91767 – Deductible reimbursement for General Liability Claim # TNT-0125596 (Nereida Balotti vs. Town of Thompson).

Motion by: Councilman Mace Seconded by: Councilwoman Meddaugh  
Vote: Ayes 5 Rieber, Pavese, Meddaugh, Briggs, and Mace  
Nays 0

**10. BUDGET TRANSFERS & AMENDMENTS**

There were no budget transfers and amendments.

**11. ORDER BILLS PAID**

**The Following Resolution Was Duly Adopted: Res. No. 124 of the Year 2018.**

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached.<sup>1</sup>

Motion by: Councilman Briggs Seconded by: Councilman Pavese  
Vote: Ayes 5 Rieber, Pavese, Meddaugh, Briggs, and Mace  
Nays 0

**SUPERVISOR'S REPORT:**

- Financial Statements for 2016 Received and Filed. Additional Expenses have occurred beyond the scope of the original agreement, the additional expense has not been provided at this time. A full audit for 2016 has not been completed. Discussion ensued regarding the audit, GASB 34 and schedule of assets. A schedule of assets is recommended by the auditors, which is necessary for major bonding and depreciation issues. The auditors said that a schedule of assets should be completed prior to preparation of a full audit. A new letter of engagement will be provided at the next Town Board meeting.
- Commended everyone who provided assistance during the recent storm.
- HOSPICE of Orange & Sullivan Counties, Inc.: Letter to Town/Village Clerk's dated 02/2018 Re: SPRING 2018 Volunteer Training Information & Schedule.
- Board of Assessment Review and Zoning Board of Appeals – Necessary Appointments to fill vacancies. There is a one member vacancy on the Board of

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<sup>1</sup> ATTACHMENT: ORDER BILLS PAID

Assessment Review and one alternate member vacancy on the Zoning Board of Appeals.

**COUNCILMEN & DEPARTMENT HEAD REPORTS:**

Councilman Pavese reported on the following events: 1) Annual Sullivan County ATV Association Fundraiser ATV Ride on Sunday, 03/11/2018. 2) Annual Monticello Fire Department Pancake Breakfast to be held on Sunday, 03/18/2018, 7am to 12pm.

Councilman Briggs reported on The Celebrate Life Half Marathon event, scheduled to be held on Sunday, March 11<sup>th</sup>, 2018 in Rock Hill, New York. They are expecting over 1,000 participants for the event.

Councilwoman Meddaugh reported on the Annual Rock Hill St. Patrick's Day Parade, which is scheduled for Saturday, March 10<sup>th</sup>, 2018 at 2PM.

Superintendent Messenger provided the Town Board with a two-page Storm Update as a result of the recent storm Friday, March 2<sup>nd</sup>, which he briefly reported on.

Superintendent Somers reported on the following: 1) Issue regarding the rooftop unit compressor at the Town Hall on the courtroom side, which will be replaced and repaired. They will try to diagnose why the unit keeps failing. 2) He provided an update regarding the status of the Dog Kennel Project. 3) He requested authorization to canvass and interview candidates for the additional full-time Park Position, which has been budgeted for. Once all the interviews have been conducted, Supt. Somers will report back to the Town Board with his recommendation for hire.

**The Following Resolution Was Duly Adopted: Res. No. 125 of the Year 2018.**

Resolved, that Town Park Superintendent Glenn Somers hereby be authorized to canvass and interview candidates for the additional Full-Time Town Park Position as budgeted for in the 2018 Fiscal-Year Town Budget and Further Be It Resolved, that upon completion of said interviews, Superintendent Somers shall provide his recommendation for hire to the Town Board for consideration.

Motion by: Councilman Mace    Seconded by: Councilman Briggs

Vote: Ayes 5    Rieber, Pavese, Meddaugh, Briggs, and Mace

Nays 0

**OLD BUSINESS:**

There was no old business reported on.

**NEW BUSINESS:**

There was no new business reported on.

**PUBLIC COMMENT:**

There was no public comment given.

**ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION**

- March 20<sup>th</sup>: Public Hearing at 7:30 PM – Proposed Local Law No. 01 of 2018 to Amend Chapter 8 Regarding Court Clerk Positions.
- March 20<sup>th</sup>: Regular Town Board Meeting at 7:30 PM.

**EXECUTIVE SESSION**

On a motion made by Councilwoman Meddaugh and seconded by Councilman Briggs the Town Board entered into Executive Session at 8:50 PM with Town Attorney Michael B. Mednick to discuss a personnel matter.

On a motion made by Councilman Briggs and seconded by Councilwoman Meddaugh the Town Board returned from Executive Session and reconvened the Town Board meeting at 9:25 PM. No further action was taken.

**ADJOURNMENT**

On a motion made by Councilwoman Meddaugh and seconded by Councilman Briggs the meeting was adjourned at 9:26 PM.

**Respectfully Submitted By:**





**Marilee J. Calhoun, Town Clerk**



Town of Thompson  
Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and claims payable have been duly audited and are presented for payment to the Town Board of the Town of Thompson at the regular meeting there of, held on the 6<sup>th</sup> day of MARCH 2018 in the amounts respectively specified. Authorization is hereby given and direction is made to pay each of the claimants in the amount as specified upon each claim stated.

  
\_\_\_\_\_  
Gary Lasher, Comptroller

  
\_\_\_\_\_  
William J. Riebler Jr., Supervisor



Town of Thompson  
Warrant Report

| Fund                         | Fund Description | Invoice Batch | Manual Checks | Purchase Cards | Total  |
|------------------------------|------------------|---------------|---------------|----------------|--------|
| <b>Unposted Batch Totals</b> |                  |               |               |                |        |
|                              |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00 |

| Fund                             | Fund Description | Invoice Batch         | Manual Checks     | Purchase Cards | Total                 |
|----------------------------------|------------------|-----------------------|-------------------|----------------|-----------------------|
| <b>Posted Batch Totals</b>       |                  |                       |                   |                |                       |
| A0                               |                  | \$193,530.74          | \$6,663.00        | \$0.00         | \$200,193.74          |
| B0                               |                  | \$321,037.91          | \$0.00            | \$0.00         | \$321,037.91          |
| DA                               |                  | \$307,651.54          | \$0.00            | \$0.00         | \$307,651.54          |
| DB                               |                  | \$5,274.43            | \$0.00            | \$0.00         | \$5,274.43            |
| RD                               |                  | \$3,717.97            | \$0.00            | \$0.00         | \$3,717.97            |
| SA                               |                  | \$2,603.09            | \$0.00            | \$0.00         | \$2,603.09            |
| SH                               |                  | \$1,054.90            | \$0.00            | \$0.00         | \$1,054.90            |
| SL                               |                  | \$12,328.65           | \$0.00            | \$0.00         | \$12,328.65           |
| SR                               |                  | \$7,213.91            | \$0.00            | \$0.00         | \$7,213.91            |
| SS                               |                  | \$147,367.63          | \$0.00            | \$0.00         | \$147,367.63          |
| SW                               |                  | \$6,302.93            | \$0.00            | \$0.00         | \$6,302.93            |
| TO                               |                  | \$36,104.76           | \$0.00            | \$0.00         | \$36,104.76           |
| <b>Posted Batch Grand Totals</b> |                  | <b>\$1,044,188.46</b> | <b>\$6,663.00</b> | <b>\$0.00</b>  | <b>\$1,050,851.46</b> |

| Fund                       | Fund Description | Invoice Batch | Manual Checks | Purchase Cards | Total         |
|----------------------------|------------------|---------------|---------------|----------------|---------------|
| <b>Report Grand Totals</b> |                  |               |               |                |               |
| A0                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| B0                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| DA                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| DB                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| RD                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| SA                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| SH                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| SL                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| SR                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| SS                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| SW                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| TO                         |                  | \$0.00        | \$0.00        | \$0.00         | \$0.00        |
| <b>Grand Totals</b>        |                  | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b>  | <b>\$0.00</b> |