

TOWN OF THOMPSON
-Meeting Agenda-

TUESDAY, SEPTEMBER 11, 2018

5:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE TO THE FLAG

APPROVAL OF PREVIOUS MINUTES: August 28, 2018 Regular Town Board Meeting

PUBLIC COMMENT:

CORRESPONDENCE:

- **NYS Agriculture & Markets:** Letter dated 08/29/18 to Supervisor Rieber Re: Municipal Shelter Inspection Report – Town of Thompson, Completed on 08/27/18 Rated “Satisfactory”.
- **Town Clerk Calhoun:** Letter dated 09/06/18 to Mr. Ed Homenick, E911 Addressing, SC Real Property Tax Services Office Re: Naming of (6) Private Roadways in Town of Thompson for Concord Fairways Development.
- **Delaware River Solar:** Letter dated 08/15/18 to Town Clerk Calhoun Re: Solar Project – Notice of Interconnection Agreement for Sackett Lake #2 Project.
- **David Mayberg:** Letter dated 08/27/18 to Thompson Town Board and Planning Board Re: Concerns Involving the Keren Fields Proposed Development Project Located along Sunset Drive and Sackett Lake Road, Monticello.
- **Sullivan County Historical Society:** 2018 Annual Meeting and Awards Dinner Notification and Invitation.
- **Vladimir Berezanskiy, PE, NYS DEC:** (3) Letters dated 08/29/18 to Supervisor Rieber and Town Board Re: Annual Compliance Inspection Reports for Dillon Farm Sewer District STP (Including Notice of Violation) and Melody Lake Sewer District STP.

AGENDA ITEMS:

- 1) **Justice Court Assistance Program (JCAP) Grant – Resolution to Authorize Participation and Filing of a Grant**
Application to the NYS Unified Court System for Justice Court Assistance Program (JCAP) Grant
- 2) **Camp Jened Recreation Development Plan – Amend Scope of Services with Delaware Engineering DPC**
- 3) **Sodium Bicarbonate Feeder System – Establish Date for Bid Opening (Thursday, 10/18/2018 at 2PM)**
- 4) **Highway Department – Declare Truck # 06 Surplus – 2000 Kenworth Dump Truck**
- 5) **Discuss Establishing a Date for a Fall Shred Day Event**
- 6) **Discuss Re-Scheduling November 6th Town Board Meeting Due to General Election Day**
- 7) **Bills Over \$2,500.00**
- 8) **Budget Transfers & Amendments**
- 9) **Order Bills Paid**

REPORTS: SUPERVISOR, COUNCILMEN & DEPARTMENT HEADS

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT:

ADJOURN



Agriculture and Markets

August 29, 2018

William Rieber
Town Supervisor - Town of Thompson
4052 Rte 42
Monticello, NY 12701

Enclosed is the **Municipal Shelter Inspection Report** completed on **08/27/2018**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Satisfactory". Please make note of any comments listed on the report.

Municipal dog shelters are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in municipal shelter services.

If you have any questions regarding this inspection, please call me.

Joyce Amels
Animal Health Inspector
(845) 500-1498

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: **Satisfactory365**

Purpose: **Inspection**

DATE/TOA: **8/27/18 10:00 am**

**TOWN OF THOMPSON SHELTER
128 ROCK RIDGE DRIVE
Monticello NY 12701**

Inspector: **Joyce Amels**

Inspector #: **67**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|----------------|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Not Applicable |

Town - City - Village Information for Inspection:

TCV CODE TCV NAME

4814 Town of Thompson

REMARKS:

New shelter facility in place this Spring. Facility meets all Ag & Markets requirements as walls and floors are impervious and able to be disinfected easily.

REPRESENTATIVE PRESENT FOR INSPECTION: **Nancy Marinchak**
TITLE: **DCO**

REVIEWED BY: **Eloise Herrman**
REVIEWED DATE: **08/27/2018**

MARILEE J. CALHOUN
Town Clerk

KELLY M. MURRAN
Deputy Town Clerk

Town of Thompson

TOWN HALL
4052 Route 42
Monticello, NY 12701-3221

Telephone (845) 794-2500 Ext.302
Fax (845) 794-8600

September 06, 2018

Sullivan County Real Property Tax Services Office
Attn: Mr. Ed Homenick, E911 Addressing
100 North Street – PO Box 5012
Monticello, New York 12701-5192

Re: Naming of (6) Private Roadways in Town of Thompson – Res. No. 307 of 2018
Concord Fairways Development – (6) Private Roadways: Fairways Drive, Anchor Court,
Shoreline Court, Flagstick Court, Links Circle and Trafalgar Court.

Dear Mr. Homenick:

In accordance with Chapter 207 of the Town Ordinance entitled “Street Name Signs and Building Numbers” and the Sullivan County E911 Policy and Procedure for Naming/Re-Naming Roads for 911 Purposes, I have enclosed a copy of a Resolution approved by the Town Board on 08/28/2018. The Resolution is authorizing the naming of (6) private roadways located within the Concord Fairways Development in the Town of Thompson. A copy of the map is attached for clarification. Kindly name the roadways accordingly and notify the property owners/residents, Town of Thompson Highway Superintendent and Emergency Services once the name changes have been made.

Thank you in advance for your prompt attention to this matter and please feel free to contact me should you have any questions or issues regarding this request.

Sincerely,



Marilee J. Calhoun
Town Clerk / Registrar

MJC:
Encl. (5-Pages)

PC: ✓ Supervisor William J. Rieber, Jr. and Town Board
Highway Superintendent Richard L. Benjamin, Jr.
Town Attorney Michael B. Mednick
Mr. Henry Zabatta, Representative of Concord Associates LP
Copy to File

EDWARD HOMENICK
DIRECTOR

TEL. 845-807-0221
FAX 845-807-0232



**COUNTY OF SULLIVAN
REAL PROPERTY TAX SERVICES
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
MONTICELLO, NY 12701**

August 15, 2018

To Whom It May Concern,

This letter will serve as notification that the following road names have been approved for use within the 911 Addressing System for Sullivan County, NY. The approved road names are:

**Fairways Dr
Anchor Ct
Shoreline Ct
Flagstick Ct
Links Cir
Trafalgar Ct**

These road names have been approved for use in a private community known as **Concord Fairways**, located on property identified for assessment purposes as **Thompson 9.-1-36**.

Please note that this office *must* be provided with a copy of the signed resolution and a map of the named roads before these roads can be added to the 911 system and/or used for addressing purposes.

If you have any questions please feel free to contact the 911 addressing department. Thank you for your cooperation and understanding while we work to provide our residents with the best emergency service response possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer D. Stone".

Jennifer D. Stone
911 Addressing Lead
Sullivan County GIS & 911 Addressing

Cc: Town Clerk

2) CONCORD FAIRWAYS (SBL #9.-1-36): SULLIVAN CO. GIS & 911 ADDRESSING – APPROVE NAMING OF (6) PRIVATE ROADWAYS.

The Town Board received a letter from Real Property Tax Services notifying the Town that (6) private roadways located within the private community known as Concord Fairways have been approved for use within the 911 Addressing System for Sullivan County.

The Town Board approved the naming of six (6) private roads within the private community known as Concord Fairways located in the Town of Thompson. The requested names for the (6) roads are as follows: Fairways Drive, Anchor Court, Shoreline Court, Flagstick Court, Links Circle, and Trafalgar Court. The roads have all been identified on a copy of the map that was provided, which will be included as part of the file in the Town Clerk's Office.

The Following Resolution Was Duly Adopted: Res. No. 307 of the Year 2018.

Resolved, that upon the request of the Sullivan County Office of Real Property Tax Services the (6) private roads to be located within the private community known as Concord Fairways as indicated on the provided map hereby be named as follows: Fairways Drive, Anchor Court, Shoreline Court, Flagstick Court, Links Circle, and Trafalgar Court. Further Be It Resolved, that the Town Clerk is hereby directed to notify the Sullivan County E911 Control Center of said change and request that all property owners/residents be notified accordingly.

Motion by: Councilman Pavese Seconded by: Councilman Mace
Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh, and Mace
 Nays 0

3) NYS LIQUOR AUTHORITY NEW LICENSE APPLICATION, REQUEST & WAIVER OF 30-DAY HOLD NOTICE: KUTSHER'S FOOD & BEVERAGE CORP (KUTSHER'S CAFE)

Supervisor Rieber reported on a new liquor license application that has been received in for Kutsher's Food & Beverage Corp (Kutsher's Café). The application is filed directly with the State for approval. The Town/Local Municipality is not required to respond unless they have objections, which must be made within 30 days. The Town Board has no objections with the application, but the applicant is requesting that the Board authorize a waiver of the 30-Day hold notice requirement.

The Following Resolution Was Duly Adopted: Res. No. 308 of the Year 2018.

Resolved, that the Town grant a Waiver to the 30-Day Hold Notice Requirement of the NYS Liquor Authority for the application being submitted by Kutsher's Food & Beverage Corp (Kutsher's Café). Further Be It Resolved, that notification of such waiver shall be issued and sent by the Town Clerk.

Motion by: Councilman Pavese Seconded by: Councilman Briggs
Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh and Mace
 Nays 0

STATE OF NEW YORK}
COUNTY OF SULLIVAN} §:
Office of the Clerk of the}
Town of Thompson}

This is to certify that I, Marilee J. Calhoun, Town Clerk of the Town of Thompson in the said County of Sullivan, have compared the foregoing copy of Resolution No. 307 of the Year 2018 entitled "CONCORD FAIRWAYS (SBL #9.-1-36): SULLIVAN CO. GIS & 911 ADDRESSING – APPROVE NAMING OF (6) ROADWAYS" adopted on August 28, 2018 with the original now on file in this office, and that the same is a correct and true transcript of such original and the whole thereof.

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Town this 6th day of September, 2018.

(SEAL)



Town Clerk of the Town of Thompson,
Sullivan County, New York

Minutes of a Regular Meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **August 28, 2018.**

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding
Councilman Peter T. Briggs
Councilman John A. Pavese
Councilman Scott S. Mace
Councilwoman Melinda S. Meddaugh

Also Present: Kelly M. Murran, Deputy Town Clerk
Michael B. Mednick, Attorney for the Town
Michael G. Messenger, Water & Sewer Superintendent
Glenn Somers, Parks & Recreation Superintendent
James L. Carnell, Jr., Director of Building, Planning, & Zoning
Melissa DeMarmels, Town Comptroller
Patrice Chester, Deputy Administrator

Absent: Marilee J. Calhoun, Town Clerk

PUBLIC HEARING: PROPOSED LOCAL LAW NO. 06: ZONE CHANGE REQUEST – ARTHUR GLICK TRUCK SALES, INC., OLD ROUTE 17, MONTICELLO, SBL# 31.-1-62.1 FROM SR TO HC-2 ZONE

Supervisor Rieber opened the Public Hearing at 7:06PM.

Deputy Town Clerk, Kelly M. Murran read the legal public notice and stated that she had an original affidavit of publication. Notice of said hearing was duly published in the Sullivan County Democrat on August 21, 2018 with same being posted at the Town Hall on August 10, 2018.

Mr. Arthur Glick and his attorney Michael Davidoff were present to explain the reason for the zone change request. The parcel is adjacent to the dealership that his client has on lower Broadway. The upper portion is already zoned HC-2. They provided a map for the Board's inspection.

Supervisor Rieber asked if the Board had any comments. Councilman Pavese asked for better confirmation of where the parcel was located. Attorney Davidoff provided a map for the Board's inspection. Director Carnell stated that with matter was previously before the Planning Board and they recommended a GML-239 Review (which was received back from the County for local determination).

Supervisor Rieber asked if anyone from the public would like to be heard on this matter. There was no public comment made.

After an opportunity for all persons to be heard. Supervisor Rieber entertained a motion that the public hearing be closed.

August 15, 2018

Marilee J. Calhoun
Town Clerk
Town of Thompson
4052 Rt 42
Monticello, NY 12701



RE: Solar Project

Dear Ms. Calhoun:

Delaware River Solar, LLC intends to build a solar project in the Town of Thompson. We have been working or plan to work with the town officials on any permitting requirements.

Please feel free to contact me with any questions. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to be "Caroline Rizzo".

Caroline Rizzo
caroline.rizzo@delawareriversolar.com

August 3, 2018

Marilee J Calhoun
Thompson Town Clerk
Thompson Town Clerk's Office
4052 Route 42
Monticello, NY 12701

Re: Notice for Interconnection Agreement

Dear Ms. Calhoun:

Please note that an interconnection agreement has been executed for the following project(s):

Address / Project Name	Tax ID	Municipality	Execution Date	Deposit Date
Sackett Lake #2	28.-1-37.3	Thompson	13-Dec-17	25-Oct-17

Please feel free to contact me with any questions. Thank you.

Yours very truly,



Caroline Rizzo



David Mayberg

Monticello, NY 12701

August 27, 2018

Town of Thompson Board of Trustees,
Town of Thompson Planning Board
Thompson Town Hall
4052 Route 42
Monticello, NY 12701

Dear board members,

I am writing in regard to the proposed development at Sunset Drive and Sackett Lake Road known as Keren Fields.

This development features two parcels totaling 44.50 acres, on which there are 16 proposed homes, as well as a synagogue, community pool and horse shed.

Currently, this area is a heavily wooded property with two large streams running through, as well as wetlands.

There are two homes across the street from the proposed development on the Sunset Drive side.

My top concern that I believe both the town board and planning board should be made aware of, is that percolation in this area is extremely poor to non-existent.

In the past month, percolation tests were done on the property. If done correctly, they should show that percolation is a major problem and should lead the board and developers to reconsider their plans for what type of septic systems are required, and how much development this land can take.

The town's engineers, planning officials and board members should take percolation into account when deciding whether to allow such a large development in an area which may not be able to handle the effects of the sewage run-off from these homes, as well as the potential negative impact on local streams and wetlands from this run-off.

Further, the size of the homes should be regulated based on these circumstances. Any septic system designed for these properties should take into account the number of occupants that will reside there.

In addition, lots 6, 7 and 8 all closely border large streams which run through the property and can legally not be disturbed. Both boards should take important notice of these streams when deciding whether to allow any development on this part of the property.

Other important factors for the planning officials to take notice of is large swaths of wet areas that front lots 6, 7 and 8 and are home to wildlife during the summer.

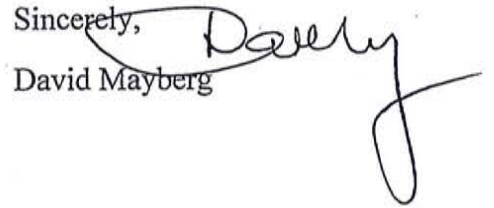
Another area of concern is that lot 9 fronts a blind turn on Sunset Drive and increased traffic from this development could result in car accidents based on the negative sight distance.

Further, a new public hearing must be scheduled before any further action is taken on this development due to the plans and ownership having changed since originally introduced to the board more than a decade ago.

Thank you for your attention to this matter.

Sincerely,

David Mayberg

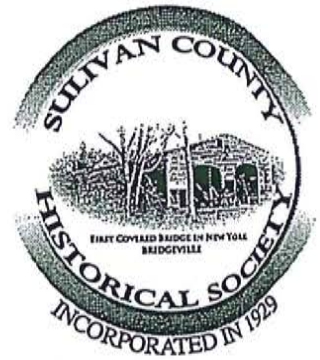
A handwritten signature in black ink, appearing to read "D Mayberg", is written over the printed name "David Mayberg". The signature is fluid and cursive, with a long, sweeping tail that extends downwards and to the right.

Sullivan County Historical Society

Museum at Hurleyville

P. O. Box 247
Hurleyville, New York 12740

(845) 434- 8044



2018 Sullivan County Historical Society Annual Meeting and Awards Dinner

Dear Members and Friends,

Each year, the Sullivan County Historical Society presents deserving individuals or groups with the honor of "History Maker" and "History Preserver" awards. The honorees for these awards symbolize the stated mission of the Society; the preservation of Sullivan County history for the enlightenment of future generations. The presentation of these awards will be at the Society's Annual Meeting and Awards Dinner on Sunday, October 21th at BHR - Bernie's Holiday Restaurant, Rock Hill, New York. We are pleased to announce this year's History Maker and History Preserver recipients.

Amid mixed reviews, the film "Dirty Dancing" opened at movie theaters in 1987. The storyline being set during the summer of 1963 when the all-but-now vanished era of Sullivan County hotels still prospered, the story evolved around the growing romance between a fictional Catskill hotel's dance instructor with his young student. Despite the film's well-worn theme of a flowering romance between lovers who come from different backgrounds, its soundtrack and particularly the dance scenes helped turn the film into a box-office hit and eventually a cult classic.

The inspiration for the film by its screenwriter, Eleanor Bergstein, was her youthful visits to Grossinger's Hotel during the mid-50s and her introduction to dance through the hotel's dance instructor, Jackie Horner. When the scriptwriter began work on the script, she sought out her former instructor. As consultant for the film, Jackie Horner, whose long career of working Sullivan County hotels, provided much background material of Sullivan County and its hotels during that period and was the inspiration to one of the film's leading characters. With Ms. Horner's assistance, the film Dirty Dancing preserves an era in Sullivan County that has since passed on into history. The Sullivan County Historical Society is proud to honor Ms. Jackie Horner as its history preserver for the year 2018.

The year 2018 marks the 100 year anniversary of America's deep involvement in the First World War and its eventual armistice. For its role, Sullivan County inducted over one thousand of her sons into military service, many sent overseas to face the perils of battle and disease. Of that number, seventy-two did not survive the conflict.

In the past, recipients of the Sullivan County Historical Society's history maker or history preserver awards have had long, notable and accomplished careers. The youthful seventy-two soldiers who perished during the war years never had this opportunity. However, the importance of their individual contributions to Sullivan County history through their supreme sacrifice is unsurpassed by any previous SCHS honorees.

Russell Sprague, a native of Parksville who had yet to reach his twentieth birthday, became the first Sullivan County boy to lose his life as the result of combat overseas. Corporal Sprague's life had been tragically cut short December 23, 1917, while working alongside French engineers in trenches along the battlefield. His patriotism, youthful vigor and spirit of adventure exemplified all who served during this conflict and whose life and sacrifice for his home country is honored as the Sullivan County Historical Society's history maker for the year of 2018.

Each year we ask you to advertise in the SCHS Annual Dinner's Journal, a publication produced to honor the year's award recipients. In years past, your generosity has been the Society's crucial source for operating funds. With interest in our County's history now at an all-time high, work here at the Museum has expanded, including an increase in Museum visits, inquiries for research and Society events. This work, along with the storage of archival material, maintaining the displays and day to day upkeep of the building is all done by dedicated, unpaid volunteers. They give their time, effort and even personal funds to make genealogical and historical archival records available to the public for research and exhibits. However, the continual increase in operational expenses strains our limited resources. Therefore, we again ask for your much needed support.

A Journal advertising form and the SCHS Dinner's reservation form are enclosed. Please indicate your advertisement preferences and return it within the self-addressed envelope. We urgently need your financial support to continue our mission of preserving Sullivan County's remarkable history and making it available to the public. Also, please make dinner reservations, no later than October 12th, by filling out the reservations card and returning it in the same self-addressed envelope.

As always, we thank you for your support,
The Sullivan County Historical Society's Dinner Journal Committee



Sullivan County Historical Society
 Commemorative Journal - October 21, 2018
 Advertising Specs and Information

Each year we ask you to advertise in our SCHS Annual Dinner Journal, a publication produced to honor the year's award recipients. In years past, your generosity has been the Society's primary source for operating funds, therefore we again ask for your much needed support.

The Journal's page size is 5.5" wide and 8.5" high. Logos or camera - ready art can be used, within limitations. If you want us to make up your black and white ad, please submit typed copy. You can also submit business cards or previous ads with the current information you want included in your Journal ad.

Advertising rates - Please check size of ad desired

- Full Page \$125
- Half Page \$ 75
- Quarter Page \$ 50
- Sponsor Listing \$ 25

Make checks payable to SC Historical Society

The cost of your advertisement is deductible to the full extent allowed by the law.

- We must have all advertising copy no later than October 12, 2018

Advertisement should read as follows: (Please type)

The cost of my ad is \$ _____

The cost of my (our) dinner reservation \$ _____

Total amount enclosed \$ _____

Advertisers Name:

Address: Email.....

City, State, Zip. Phone _____

Thank You!

Sullivan County Historical Society / P.O. Box 247 / Hurleyville, NY 12747

please make your dinner reservation by October 13, 2018

Enclosed is a check made payable to S. C. Historical Society in the amount of:

\$ _____ for _____ dinners (@ \$35.00 per person) for the Annual Dinner

My (our) choice of entree is as follows

_____ 8 oz Strip Steak _____ Chicken Marsala _____ Tlapia Oreganata _____ Eggplant Rollatini

Sorry, I can't attend but would like to contribute \$ _____

Name: _____

Address: _____

City, State: _____

Email _____

Zip: _____

Social Hour and Hor d'oeuvres 5:00 PM - Dinner 6:00 PM Sunday Oct. 21, 2018

BHR - Bernie's Holiday Restaurant, Rock Hill, NY

New York State Department of Environmental Conservation

Division of Water, Region 3

100 Hillside Avenue – Suite 1W, White Plains, New York 10603-2860

Phone: (914) 428-2505 • Fax: (914) 428-0323

Website: www.dec.ny.gov



Joe Martens
Commissioner

August 29, 2018

Town of Thompson
Town Hall
4052 Route 42
Monticello, NY 12701
Attn: Supervisor & Town Board

Re: **Annual Compliance Inspection - Notice of Violation**
Dillon Farm Sewer District Sewage Treatment Plant
SPDES#: NY0214507

Dear Officials:

The inspection of the referenced facility was performed on August 9, 2018, to evaluate compliance with the State's Pollutant Discharge Elimination System (SPDES) Permit and Article 17 of the Environmental Conservation Law.

At the time of inspection, the facility was operating in an unsatisfactory manner. Please refer to the attached copies of the inspection report and inspector comments for more detailed information.

Sand bed obviously has reached the end of useful life – weed growth and is ponding. Sand should be replaced;

A review of laboratory reports for 2018 for the above referenced facility shows violations of the discharge parameters for suspended solids and BOD. Measures to bring the quality of the effluent within permit limits must be implemented immediately.

Failure to maintain the sand bed system is a violation of the SPDES permit. According to 6 NYCRR 750-2.8(a)(2) the permittee shall, always, properly operate and maintain all disposal facilities, which are installed or used by the permittee to achieve compliance with the conditions of the permit. Any permit noncompliance constitutes a violation of Article 17 of Environmental Conservation Law. Violations of Article 17 are subject to penalties of up to \$37,500 per day per violation.

Please provide a Corrective Action Plan, with a schedule of implementation, to address the current deficiencies. All requested information must be submitted to this office by September 18, 2018. Your cooperation in operating and maintaining this facility will be appreciated. Please contact me at the above number if you have any questions.


Sincerely,

Vladimir Berezanskiy, Environmental Engineering Technician 3

cc: Shohreh Karimipour, P.E. - Regional Water Engineer



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 DIVISION OF WATER
MUNICIPAL WASTEWATER FACILITY INSPECTION REPORT - COMPREHENSIVE (Part I)

Purpose of Inspection Compliance		DEC Region 3	Date of Inspection 8/9/18
SPDES No. NY0214507	Facility Name Dillon Farm Sewer District STP		Location (C,T,V) Tompson
County Sullivan	Name of Inspector Vladimir Berezanskiy		Part II Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Summary Rating: Unsatisfactory			
Weather Conditions: Sunny, 80's			
Rating Codes: S = Satisfactory U = Unsatisfactory M = Marginal NI = Not Inspected NA = Not Applicable			
Items	Rating	Comments (Note units out of operation/outstanding operation/etc.)	
A. General			
1. Buildings/Grounds/Housekeeping	U	Sand bed has reached the end of useful life - ponded, under grass	
2. Flow Metering	S	Calibrated 5/22/18	
3. Stand-by Power	NA		
4. Alarm Systems	S	Dial	
5. Odors/Odor Control	S	No odor on time of inspection	
6. Influent Impact on Operations	U	I/I	
7. Preventive Maintenance	S		
8.			
B. Preliminary/Primary			
1. Influent Pumps	S	2 pumps	
2. Bar Screen/Comminutor	NA		
3. Disposal of Grit/Screenings	NA		
4. Grit Removal	NA		
5. Settling Tanks	S	Septic	
6. Scum/Sludge Removal	NA		
7. Effluent	S		
8.			
C. Secondary/Tertiary			
1. Raised Sand Bed	U	Ponded, under grass	
2.			
3.			
4.			
5.			
6.			
7.			
8.			
D. Effluent			
1. Disinfection	S	Chlorine tablets, seasonal	
2. Effluent Condition	U	Violated TSS, BOD	
3. Receiving Water Condition	NI		
4.			
E. Sludge Handling/Disposal			
1. Digesters	NA		
2. Sludge Pumps	NA		
3. Sludge Dewatering	NA		
4. Sludge Disposal	S		
5.			
Signature of Inspector: 		Title: E.E.T.3	Date: 8/9/18
Name of Facility Representative: Keith Rieber		Title: Assistant Superintendent	Date: 8/9/18

MUNICIPAL WASTEWATER FACILITY INSPECTION REPORT - COMPREHENSIVE (Part II)

Facility Name Dillon Farm Sewer District STP	SPDES Number NY0030708	Comments
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A. Collection System

- (1) 100 % Separate _____ % Combined
- (2) Did sewer overflows occur upstream of the plant in the past year? __Yes XNo __N/A
- (3) Reason for overflow(s).
- (4) Was overflow sewage chlorinated? __Yes __No XN/A
- (5) Were there any unpermitted overflows/bypasses? __Yes __No XN/A
- (6) Were appropriate agencies notified promptly, when required, of each overflow? __Yes __No XN/A
- (7) Is the capability for bypass designed into the plant? XYes __No __N/A
 If so, list units which can be bypassed.
 Aeration stations, clarifiers
- (8) Does sewage by-pass the plant? __Yes XNo __N/A
 Define conditions under which bypass occurs (e.g. what flow):
- Bypass frequency (times per year): _____
 Average duration of bypass (hours): _____
- (9) Infiltration/Inflow problems, e.g., is sewage ordinance enforced with respect to illegal stormwater connections?
 Explain as needed (include reference to corrective action or lack thereof).
- (10) Is there a BMP/Wet Weather Operations Plan? XYes __No __N/A
- (11) Number of pump stations in system: _____
 Number inspected this inspection: _____
 Comments (consider access, ventilation, lighting, emergency power, safety, etc):

B. Industrial Waste

- (1) Are industrial waste loadings causing problems at this facility? __Yes XNo __N/A
 Explain as needed (describe nature of problem an extent and adequacy of measures to address the problem):
- (2) Is there a sewer use ordinance? XYes __No __N/A
 Date: 1982
- Based on Model: _____
 Is it being enforced to control Industrial Waste? __Yes XNo __N/A
- (3) Does this facility accept septage? __Yes XNo __N/A
 How much?
- How is it introduced?

C. Laboratory Information

- (1) Is the permittee using an ELAP certified laboratory? Yes No N/A
 Details:
- (2) Is a commercial laboratory used? Yes No N/A
 Lab Name: OCL Analytical Services ELAP # 10510
 Lab Address: 35 Goshen Tpke, Bloomingburg, NY 12721
- (3) Pertaining to SPDES Self-Monitoring:
- (a) Does the permittee have a written sampling plan? Yes No N/A
 If yes, are they following their plan? Yes No N/A
- (b) Is testing done for all parameters at required frequency and punctually reported? Yes No N/A
- (c) Do sampling techniques meet requirements and intent of permit? Yes No N/A
- (d) Are EPA-approved procedures used? Yes No N/A
- (e) Is calibration and maintenance of instrumentation and equipment satisfactory? Yes No N/A
- (f) Is quality control used? (Spiked/duplicate samples) Yes No N/A
- (g) Should sampling frequencies/types be modified? Yes No N/A
 If yes, please explain:
- (h) Are lab records satisfactory? Yes No N/A
- (i) Is a minimum of 3 years data kept? Yes No N/A
- (4) Pertaining to Process Control:
- (a) Is testing performed for all necessary parameters? Yes No N/A
- (b) Is testing performed at necessary frequencies? Yes No N/A
- (c) Are procedures technically sound? Yes No N/A
- (d) Is sampling adequate? Yes No N/A
- Activated Sludge Facility:
- (e) Does the facility operator test for the following:
- MLSS? Yes No N/A
- Dissolved Oxygen? Yes No N/A
- Settleability? Yes No N/A
- Microscopic Analysis of Sludge? Yes No N/A
- Final Clarifier Sludge Blanket Depth? Yes No N/A
- Process Control "Target Values"? Yes No N/A
- (f) Does the facility operator calculate the following process control parameters:
- MCRT? Yes No N/A
- Sludge Age? Yes No N/A
- (g) Is the testing applied towards process control adjustments? Yes No N/A
- (h) What approach (if any) is used to determine changes in:
 Sludge Age?
 NA
- Waste Sludge Flow?
 NA
- (i) Was laboratory information used to prepare the DMR and Monthly Operating Report properly? Yes No N/A
- (5) Explanation as needed for any of the above:

D. Personnel Information

(1) Is staffing and training adequate? (Consider all aspects, including management/supervision, operations, laboratory, maintenance, safety, availability of training, development of staff, etc). Yes No N/A

(2) Certified Operators:

Chief Operator - Name, Certificate Number, Grade, Renewal Date:

Michael Messenger - 13049; 3A; 2020-10-01

Assistant Operator - Name, Certificate Number, Grade, Renewal Date:

Keith Rieber - 14113; 3A; 2020-04-01

(3) Is operational staff certified at the appropriate level(s)? Yes No N/A
 Explain if needed:

(4) Do facility operators have renewal certification and/or training records? Yes No N/A

(5) Plant Classification: _____

(6) Plant Score: _____

(7) Explain as needed for any of the above:

E. Additional Information

(1) Is treatment facility properly operated and maintained? Yes No N/A
 Details:

(2) Check Adequate/Inadequate as appropriate:

- (a) Preventive maintenance schedules exist and are followed? Adequate Inadequate
- (b) Records are kept for maintenance, repairs and replacement? Adequate Inadequate
- (c) Spare parts inventory is maintained? Adequate Inadequate
- (d) O&M Manual exists and is available? Adequate Inadequate
- (e) O&M Manual kept up-to-date? Adequate Inadequate
- (f) As-built plans and specifications exist and are available? Adequate Inadequate
- (g) Manufacturers' O&M specifications exist and are available? Adequate Inadequate
- (h) Other records kept as needed (e.g. flow recorder charts)? Adequate Inadequate
- (i) Alarm system for power or equipment failures is properly maintained and tested? Adequate Inadequate
- (j) Standby power system exists and is routinely tested? Adequate Inadequate

(3) Current copy of Part I and Part II of SPDES permit on premises? Yes No N/A

(4) Has facility been subject of complaints (odors, others)? Yes No N/A
 If yes, describe:

(5) Is sludge disposal satisfactory and are required permits in force? Yes No N/A

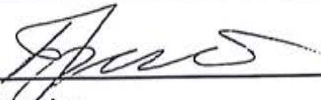
(a) Name and location of sludge disposal site (and/or name and permit number of scavenger):

Casella Organics

(b) Is there an alternate sludge disposal site or contingency plan? Yes No N/A
 If yes, please describe:

- (6) Does facility have effective administrative structure and adequate financial systems (e.g. Repair Reserve Fund, Uniform Accounting System)? Yes No N/A
- (7) Is progress on compliance schedule(s) (e.g. Upgrading, CSO, Pretreatment) satisfactory? Yes No N/A
- (8) Explanation as needed for any of the above:

F. Inspector Comments

Signature of Inspector: 	Title: E.E.T.3	Date: 8/9/18
Name of Facility Representative: Keith Rieber	Title: Assistant Superintendent	Date: 8/9/18

New York State Department of Environmental Conservation

Division of Water, Region 3

100 Hillside Avenue – Suite 1W, White Plains, New York 10603-2860

Phone: (914) 428-2505 • Fax: (914) 428-0323

Website: www.dec.ny.gov



Joe Martens
Commissioner

August 29, 2018

Town of Thompson
Town Hall
4052 Route 42
Monticello, NY 12701
Attn: Supervisor & Town Board

Re: **Annual Compliance Inspection**
Thompson Melody Lake Sewage Treatment Plant
SPDES#: NY0030708

Dear Officials:

The inspection of the referenced facility was performed on August 9, 2018, to evaluating compliance with the State's Pollutant Discharge Elimination System (SPDES) Permit and Article 17 of the Environmental Conservation Law.

At the time of inspection, the facility was operating in a satisfactory manner. Please refer to the attached copies of the inspection report and inspector comments for more detailed information.

Your cooperation in operating and maintaining this facility is appreciated. Please contact me at the above number if you have any questions.

Sincerely,

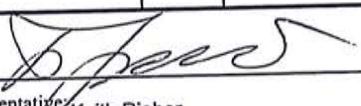
Vladimir Berezanskiy, Environmental Engineering Technician 3

cc: Shohreh Karimipour, P.E. - Regional Water Engineer



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER

MUNICIPAL WASTEWATER FACILITY INSPECTION REPORT - COMPREHENSIVE (Part I)

Purpose of Inspection Compliance		DEC Region 3	Date of Inspection 8/9/18
SPDES No. NY0030708	Facility Name Thompson Melody Lake STP		Location (C,T,V) Tompson
County Sullivan	Name of Inspector Vladimir Berezanskiy		Part II Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Summary Rating: Satisfactory			
Weather Conditions: Sunny, 80's			
Rating Codes: S = Satisfactory U = Unsatisfactory M = Marginal NI = Not Inspected NA = Not Applicable			
Items	Rating	Comments (Note units out of operation/outstanding operation/etc.)	
A. General			
1. Buildings/Grounds/Housekeeping	S		
2. Flow Metering	S	Calibrated 5/22/18	
3. Stand-by Power	S	Tested weekly	
4. Alarm Systems	S		
5. Odors/Odor Control	S		
6. Influent Impact on Operations	S	In heavy rain	
7. Preventive Maintenance	S		
8.			
B. Preliminary/Primary			
1. Influent Pumps	NA	Gravity	
2. Bar Screen/Comminutor	S		
3. Disposal of Grit/Screenings	NA		
4. Grit Removal	NA		
5. Settling Tanks	NA		
6. Scum/Sludge Removal	NA		
7. Effluent	S		
8.			
C. Secondary/Tertiary			
1. Aeration stations -2	S		
2. Final Clarifier	S		
3. Post aeration	S		
4.			
5.			
6.			
7.			
8.			
D. Effluent			
1. Disinfection	S	Seasonal	
2. Effluent Condition	S		
3. Receiving Water Condition	NI		
4.			
E. Sludge Handling/Disposal			
1. Digesters	S	Aerobic	
2. Sludge Pumps	S		
3. Sludge Dewatering	S		
4. Sludge Disposal	S		
5.			
Signature of Inspector: 		Title: E.E.T.3	Date: 8/9/18
Name of Facility Representative: Keith Rieber		Title: Assistant Superintendent	Date: 8/9/18

Facility Name Thompson Melody Lake STP	SPDES Number NY0030708	Comments
---	---------------------------	----------

A. Collection System

- (1) 100 % Separate _____ % Combined
- (2) Did sewer overflows occur upstream of the plant in the past year? __Yes XNo __N/A
- (3) Reason for overflow(s). __Yes XNo __N/A
- (4) Was overflow sewage chlorinated? __Yes __No XN/A
- (5) Were there any unpermitted overflows/bypasses? __Yes __No XN/A
- (6) Were appropriate agencies notified promptly, when required, of each overflow? __Yes __No XN/A
- (7) Is the capability for bypass designed into the plant? __Yes __No XN/A
 If so, list units which can be bypassed. XYes __No __N/A
 Aeration stations, clarifiers
- (8) Does sewage by-pass the plant? __Yes XNo __N/A
 Define conditions under which bypass occurs (e.g. what flow):
- Bypass frequency (times per year): _____
 Average duration of bypass (hours): _____
- (9) Infiltration/Inflow problems, e.g., is sewage ordinance enforced with respect to illegal stormwater connections?
 Explain as needed (include reference to corrective action or lack thereof).
- (10) Is there a BMP/Wet Weather Operations Plan? XYes __No __N/A
- (11) Number of pump stations in system: _____
 Number inspected this inspection: _____
 Comments (consider access, ventilation, lighting, emergency power, safety, etc):

B. Industrial Waste

- (1) Are industrial waste loadings causing problems at this facility? __Yes XNo __N/A
 Explain as needed (describe nature of problem an extent and adequacy of measures to address the problem):
- (2) Is there a sewer use ordinance? XYes __No __N/A
 Date: 1982
- Based on Model: _____
 Is it being enforced to control Industrial Waste? __Yes XNo __N/A
- (3) Does this facility accept septage? __Yes XNo __N/A
 How much? __Yes XNo __N/A
- How is it introduced?

C. Laboratory Information

(1) Is the permittee using an ELAP certified laboratory?
 Details:

Yes No N/A

(2) Is a commercial laboratory used?
 Lab Name: OCL Analytical Services ELAP # 10510

Yes No N/A

Lab Address: 35 Goshen Tpke, Bloomingburg, NY 12721

(3) Pertaining to SPDES Self-Monitoring:

(a) Does the permittee have a written sampling plan?
 If yes, are they following their plan?

Yes No N/A

Yes No N/A

(b) Is testing done for all parameters at required frequency and punctually reported?

Yes No N/A

(c) Do sampling techniques meet requirements and intent of permit?

Yes No N/A

(d) Are EPA-approved procedures used?

Yes No N/A

(e) Is calibration and maintenance of instrumentation and equipment satisfactory?

Yes No N/A

(f) Is quality control used? (Spiked/duplicate samples)

Yes No N/A

(g) Should sampling frequencies/types be modified?
 If yes, please explain:

Yes No N/A

(h) Are lab records satisfactory?

Yes No N/A

(i) Is a minimum of 3 years data kept?

Yes No N/A

(4) Pertaining to Process Control:

(a) Is testing performed for all necessary parameters?

Yes No N/A

(b) Is testing performed at necessary frequencies?

Yes No N/A

(c) Are procedures technically sound?

Yes No N/A

(d) Is sampling adequate?

Yes No N/A

Activated Sludge Facility:

(e) Does the facility operator test for the following:
 MLSS?

Yes No N/A

Dissolved Oxygen?

Yes No N/A

Settleability?

Yes No N/A

Microscopic Analysis of Sludge?

Yes No N/A

Final Clarifier Sludge Blanket Depth?

Yes No N/A

Process Control "Target Values"?

Yes No N/A

(f) Does the facility operator calculate the following process control parameters:
 MCRT?

Yes No N/A

Sludge Age?

Yes No N/A

(g) Is the testing applied towards process control adjustments?

Yes No N/A

(h) What approach (if any) is used to determine changes in:
 Sludge Age?

Microscop

Waste Sludge Flow?

NA

(i) Was laboratory information used to prepare the DMR and Monthly Operating Report properly?

Yes No N/A

(5) Explanation as needed for any of the above:

D. Personnel Information

(1) Is staffing and training adequate? (Consider all aspects, including management/supervision, operations, laboratory, maintenance, safety, availability of training, development of staff, etc). Yes No N/A

(2) Certified Operators:

Chief Operator - Name, Certificate Number, Grade, Renewal Date:

Michael Messenger - 13049; 3A; 2020-10-01

Assistant Operator - Name, Certificate Number, Grade, Renewal Date:

Keith Rieber - 14113; 3A; 2020-04-01

(3) Is operational staff certified at the appropriate level(s)?

Explain if needed:

Yes No N/A

(4) Do facility operators have renewal certification and/or training records? Yes No N/A

(5) Plant Classification: _____

(6) Plant Score: _____

(7) Explain as needed for any of the above:

E. Additional Information

(1) Is treatment facility properly operated and maintained?

Details:

Yes No N/A

(2) Check Adequate/Inadequate as appropriate:

(a) Preventive maintenance schedules exist and are followed? Adequate Inadequate

(b) Records are kept for maintenance, repairs and replacement? Adequate Inadequate

(c) Spare parts inventory is maintained? Adequate Inadequate

(d) O&M Manual exists and is available? Adequate Inadequate

(e) O&M Manual kept up-to-date? Adequate Inadequate

(f) As-built plans and specifications exist and are available? Adequate Inadequate

(g) Manufacturers' O&M specifications exist and are available? Adequate Inadequate

(h) Other records kept as needed (e.g. flow recorder charts)? Adequate Inadequate

(i) Alarm system for power or equipment failures is properly maintained and tested? Adequate Inadequate

(j) Standby power system exists and is routinely tested? Adequate Inadequate

(3) Current copy of Part I and Part II of SPDES permit on premises?

(4) Has facility been subject of complaints (odors, others)?

If yes, describe:

Yes No N/A

Yes No N/A

(5) Is sludge disposal satisfactory and are required permits in force? Yes No N/A

(a) Name and location of sludge disposal site (and/or name and permit number of scavenger):

Casella Organics

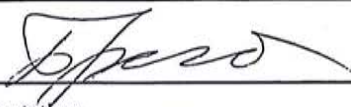
(b) Is there an alternate sludge disposal site or contingency plan?

If yes, please describe:

Yes No N/A

- (6) Does facility have effective administrative structure and adequate financial systems (e.g. Repair Reserve Fund, Uniform Accounting System)? Yes No N/A
- (7) Is progress on compliance schedule(s) (e.g. Upgrading, CSO, Pretreatment) satisfactory? Yes No N/A
- (8) Explanation as needed for any of the above:

F. Inspector Comments

Signature of Inspector: 	Title: E.E.T.3	Date: 8/9/18
Name of Facility Representative: Keith Rieber	Title: Assistant Superintendent	Date: 8/9/18

A

Resolution No. _____

RESOLUTION TO AUTHORIZE FILING A GRANT APPLICATION TO THE NYS UNIFIED COURT SYSTEM FOR A JUSTICE COURT ASSISTANCE PROGRAM GRANT

WHEREAS, the NYS Unified Court System has requested applications for the next cycle of the Justice Court Assistance Program grants; and

WHEREAS, the Town is interested in applying for funds to use at the Justice court; and

WHEREAS, the program requires the Town to adopt a resolution authorizing the application.

NOW, THEREFORE, BE IT RESOLVED, that the Thompson Town Board authorizes that an application be filed with the NYS Unified Court System; and

BE IT FURTHER RESOLVED, that the Town Supervisor be authorized and empowered to certify the application in the name of the Town of Thompson.

Moved by:
Seconded by:
and adopted on motion September 11, 2018.

The members of the Town Board voted as follows:

- Supervisor William J. Rieber, Jr.
- Councilwoman Melinda S. Meddaugh
- Councilman Peter T. Briggs
- Councilman John A. Pavese
- Councilman Scott S. Mace

AMENDMENT TO
TOWN OF THOMPSON
CAMP JENED
Recreation Development Plan

SCOPE OF SERVICES

In April 2018, the Town of Thompson authorized Delaware Engineering to conduct professional services to create a Recreation Development Plan for the Town's recently acquired Camp Jened (original Scope of Services and cost attached).

Concurrent with the conduct of tasks 1-3 focused on Camp Jened, the Town appointed a Parks and Recreation Committee which met to discuss the use, needs and development potential for other parks located in the Town. Delaware Engineering was asked to participate in a Committee meeting to discuss Camp Jened. During the discussion, it became clear that the best approach to parks and recreation planning in the Town is for Delaware Engineering to support the efforts of the Committee and expand the Scope of Services originally planned for Camp Jened to cover all of the parks and recreational facilities in the Town.

Thus, the Scope of Services and the effort and thus the cost of Delaware Engineering's work regarding the Recreation Development Plan has been expanded as follows:

Task	Original Scope	Hours of Effort	Expanded Scope	Hours of Effort
Meet/Conference with Town	\$ 1,000.00	6	\$ 1,000.00	6
Review Information	\$ 1,000.00	8	\$ 1,000.00	8
Site Visit	\$ 2,500.00	16	\$ 2,500.00	16
meeting 1	\$ 2,500.00	16	\$ 4,500.00	28
report	\$ 7,500.00	63	\$ 10,000.00	83
meeting 2	\$ 2,500.00	16	\$ 4,500.00	28
report	\$ 2,500.00	21	\$ 3,500.00	29
total	\$ 19,500.00	145	\$ 27,000.00	199
Increase in Hours		54		
Increase in Cost	\$ 7,500.00			

**TOWN OF THOMPSON
CAMP JENED
Recreation Development Plan**

SCOPE OF SERVICES

The Town of Thompson recently purchased the former Camp Jened, an approximately 142 acre wooded parcel located off Adams Road in Rock Hill. The centerpiece of the site is Lake Ida, a large ~12 acre pond, surrounded by recreational facilities and camp common buildings to the west and small residential cottages to the north. The camp was originally constructed prior to 1980 and has been vacant for the past decade. Many of the structures and facilities have deteriorated over time and need to be repaired or removed.

The Town of Thompson intends to develop the site as a community park with unique recreational resources not available elsewhere in the town. The expansive waterfront will offer the public opportunities for boating, kayaking and swimming. The vast wooded acres can be developed with hiking and riding trails and provide opportunities for outdoor and environmental education. In addition, several of the common buildings, such as the dining hall and rec hall, can potentially be restored to host large scale community and private events. The site also offers space for the additional recreational facilities recommended in the Town's recent *Parks and Recreation Study* such as baseball fields, basketball courts, tennis courts, and playgrounds.

In order to assist the Town in creating a long-term plan for the development of the Camp Jened property, Delaware Engineering, D.P.C. proposes the following Scope of Services:

Scope of Work:

1. Delaware will meet or conference with Town officials to discuss their future vision and recreational priorities for the Camp Jened site.
2. Delaware will review all existing information about the site, structures, recreational facilities and infrastructure including surveys, building plans, water and sewer plans, and equipment information, as available.
3. Delaware will conduct a site visit with Town officials to visually assess the condition of the existing camp buildings, recreational facilities and infrastructure. The purpose of this visit is to get a general overview of the conditions at the camp and identify its major issues and opportunities. More detailed investigations on the structural integrity of the buildings and facilities will likely be necessary during a later phase of the project.
4. Delaware will assist the Town in conducting a public workshop to solicit input from the community on their future visions for the Camp Jened site.

5. Delaware will prepare a draft Recreation Development Plan summarizing the condition of the existing facilities, the issues and opportunities identified, and the visions expressed by the community. The report will discuss alternatives and make recommendations for future improvements. It will prioritize the recommended improvements and discuss their potential permitting requirements. The report will include preliminary cost estimates, a discussion of potential funding sources for implementation including town resources, regional investment and grants from state and federal agencies. It will include a discussion of next steps towards implementation and a general timeline. The report will also include a draft conceptual site plan showing the proposed improvements and potential phasing. The draft report and concept plan will be submitted to the Town for review and comment.
6. After Town Board review and comment, Delaware will assist the Town in conducting a second public workshop to present the proposed concept plan and gather further community input.
7. Based on both community and Town Board input, Delaware will refine the draft report and prepare a final Recreation Development Plan for the Camp Jened site.

Consulting Fee:

Task	Description	Cost
1	Meet/Conference with Town	\$1,000
2	Review Information	\$1,000
3	Site Visit	\$2,500
4	Workshop 1	\$2,500
5	Draft Report	\$7,500
6	Workshop 2	\$2,500
7	Final Report	\$2,500
	Total	\$19,500

TOWN OF THOMPSON

4052 ROUTE 42 – TOWN HALL
Monticello, New York 12701
845-794-2500

COMPETITIVE BID PACKAGE

INSTRUCTIONS TO BIDDERS
SPECIFICATIONS
BIDDER PROPOSAL

WILLIAM J. RIEBER
Supervisor

MICHAEL B. MEDNICK
Attorney for the Town

The enclosed Instructions to Bidders, Specifications and Bidder's Proposal are forms upon which the Town of Thompson accepts competitive bids pursuant to the provisions of the General Municipal Law. As a bidder you are expected to know and understand the terms and conditions contained in this package. Your failure to comply with the terms and conditions upon which bids are accepted may result in disqualification of your bid. Be certain of the time when your bid must be submitted.

This is a bid prepared for:

- Town-wide
- Department of Water & Sewer
- More than one department

INSTRUCTIONS TO BIDDERS

Price - Prices shall be itemized for production & manufacturing of each of the following items for delivery to 128 Rock Ridge Drive, Kiamesha Lake, NY 12751. Installation, setup & startup shall be at the expense of the Town of Thompson:

- Dry material hopper and a flexible screw conveyor complete with manual/automatic controls with a variable speed drive in order to feed powdered Sodium Bicarbonate into a slurry tank, which will be provided by the Town. Specifications for the slurry tank shall be attached to this bid document.
- Option #1: Dust collection system mounted atop the hopper
- Option #2: Hinged hopper cover
- Option #3: Hopper vibrator

Specifications - The specifications for each item included in this bid are listed below. The main service to which will supply the system is 460VAC, 3 Phase, 60 Hz:

Hopper

Minimum 40 Ft.³ capacity hopper made of 304 Stainless steel or better on product contact surfaces, and painted carbon steel or better for non-product contact surfaces

Mechanical agitator with minimum TEFC 1 HP motor and gear box producing minimum 740ft-lbs torque

Removable bag slitting shelf

All devices & enclosures must be minimum NEMA 3R rated

Screw Conveyor System

8' Flexible screw

Minimum TEFC 2 HP 460 VAC, 3Phase, 60 Hz top mounted motor

6" diameter stub with a minimum of 2 feet of discharge hose

All devices & enclosures must be minimum NEMA 3R rated

Manual and Automatic controls with variable speed drive

Must include a 3 position switch (Hand, Off, Auto)

Automatic setting must be able to vary speeds between 10-50 lbs/hr via touch screen display adjust speed & timer settings and display faults.

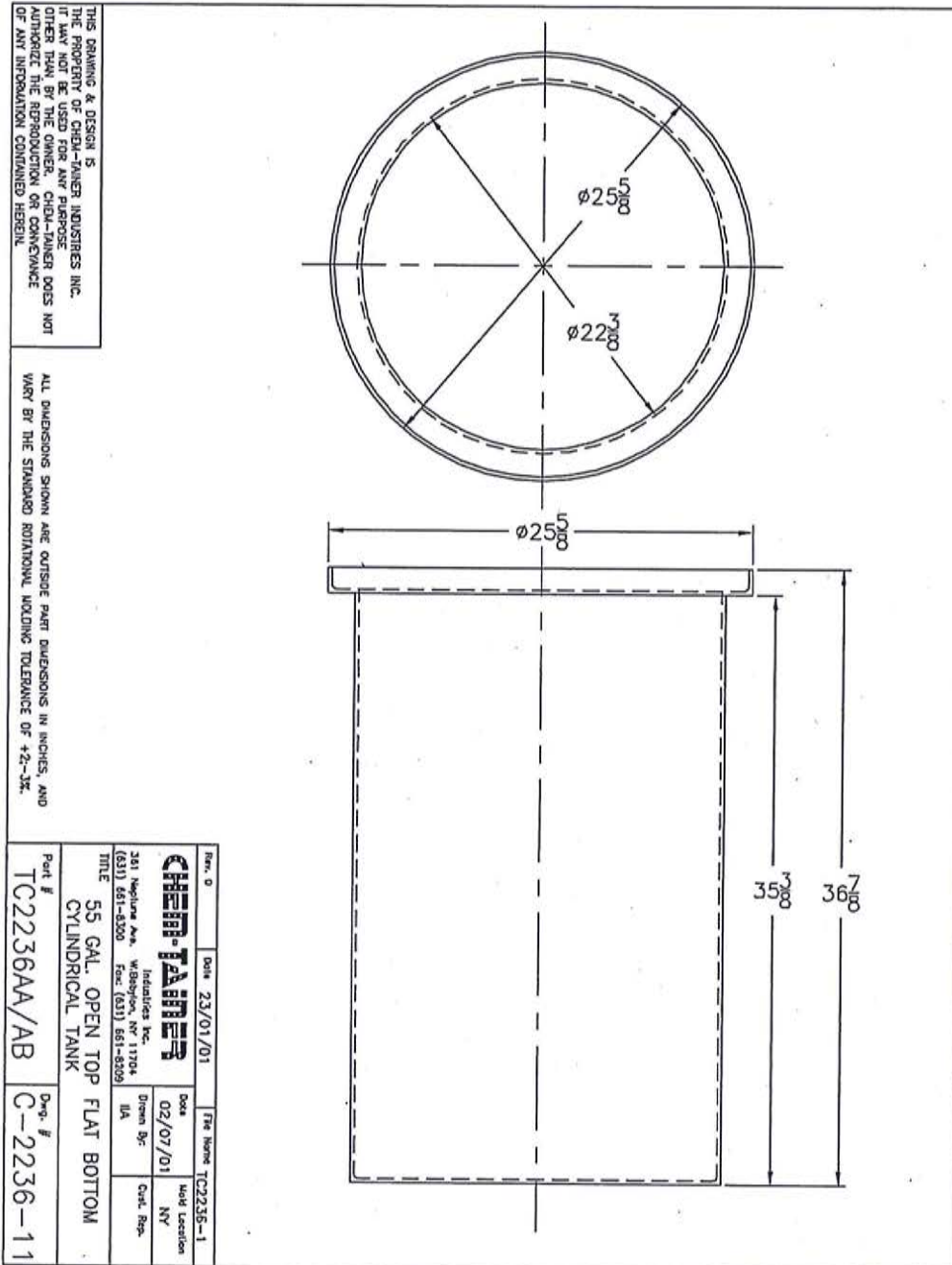
Must include a safety switch in the hopper to shut auger & conveyor off when hopper is low on material

All devices & enclosures must be minimum NEMA 3R rated

Hopper cover with dust collection

Dust collection must include filter cartridges, minimum TEFC 3 HP, 460 VAC, 3 Phase, 60 Hz. fan rated at 1,100 cfm, with adjustable controls to vary the frequency of air blasts to dislodge dust particles from the filters back into the hopper. Must include safety controls to prevent the air blasts while the door is open, must include a manual on/off control separate from the rest of the hopper & conveyor. Must include all sensors & motor starters. All devices & enclosures must be NEMA rated.

Specifications for Slurry Tank – The slurry tank, provided by the Town, shall be an open top with a high-density linear polyethylene (HDLPE) lid that the Town will cut an opening to fit the conveyer discharge hose.



THIS DRAWING & DESIGN IS THE PROPERTY OF CHEM-TAINER INDUSTRIES INC. IT SHALL NOT BE USED FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY CHEM-TAINER DOES NOT WARRANT THE ACCURACY OR PERFORMANCE OF ANY INFORMATION CONTAINED HEREIN.

ALL DIMENSIONS SHOWN ARE OUTSIDE PART DIMENSIONS IN INCHES, AND VARY BY THE STANDARD ROTATIONAL WELDING TOLERANCE OF +2--3%.

Rev. 0	Date 23/01/01	File Name TC2236-1
CHEM-TAINER		
Industries Inc.		
261 Neptune Ave. W. Babylon, NY 11704		
(516) 661-8300 Fax: (516) 661-8309		
Drawn By: JLA	Date: 02/07/01	NY
TITLE: 55 GAL. OPEN TOP FLAT BOTTOM CYLINDRICAL TANK		
Part # TC2236AA/AB	Draw # C-2236-11	

Taxes - Purchases by the Town of Thompson for its use are not subject to any sales, use or federal excise taxes and exemption certificates will be executed upon request and payment.

Award - Award of the bid shall be made by the appropriate officer of the Town of Thompson. In cases where two or more responsible bidders submit identical bids as to price, the contract may be awarded to either of such bidders. The award shall be made on the most advantageous bid, on a quality versus price basis, taking into consideration the responsibility of the bidder and materials or items deemed to be best adapted to the uses of the Town of Thompson. Failure on the part of the successful bidder to comply with all terms of the contract and specification as set forth herein, may result in disqualification of the bidder from future bidding, and/or termination of the contract. The Town of Thompson or department awarding the bid reserves the right to waive any formalities or reject any and all bids, or to accept any bid which its deems in the best interests of the Town of Thompson.

Method of Submitting Bids - All bids shall be made upon and in accordance with the forms, which contain these instructions to bidders and the specifications, which shall be available from the Town Clerk. Bids shall be submitted in sealed envelopes, **MARKED ON THE OUTSIDE "Kiamesha Dry Material Hopper & Conveyor System"** addressed to the Town Clerk, Town of Thompson, 4052 Route 42, Monticello, New York 12701, and shall bear upon the face thereof the name and address of the bidder.

Submission and opening of bids - Bids for consideration must be submitted to the above address or be in the possession of the Town Clerk not later than **2:00pm on Thursday, October 18, 2018**, at which time the bids will be publicly opened and read.

Bidder guarantees to meet standards established by the specifications.

No bid may be withdrawn by any bidder for a period of 45 days from the date of bid opening.

Bids must be submitted with each item bid separately and as a package, the Town reserves the right to accept the bid by item or as a package.

Bid as Contract - This bid, including the Instructions to Bidders, Specifications and Proposal annexed hereto, shall constitute a contract between the Town of Thompson and the bidder, upon acceptance and award, in accordance with its terms, unless otherwise provided herein. The "Standard Contract Rider" attached hereto shall apply to and be incorporated herein by reference. If there shall be a conflict between the terms of these instructions and the Standard Contract Rider, the terms of the Standard Contract Rider shall prevail. For the purposes of the Standard Contract Rider, the term "VENDOR" shall mean the bidder herein. Supervision of performance of this bid and contract shall be performed by the Town of Thompson Superintendent of Water & Sewer.

Equal Opportunity - The bidder will return the bid proposal with the Contractor's Assurance on Equal Opportunity duly signed, a finding by any governmental agency that the bidder has discriminated against any individual shall be grounds for any future termination of the contract to which this bid relates and ineligibility for any future contract with the town, unless a certificate of compliance with any decision, ruling or order is obtained.

Insurance - The provisions of paragraph 11 of the Standard Contract Rider are hereby modified to provide that insurance to be furnished to the Town by the bidder is as follows:

Public Liability Limit: \$1,000,000

Other Insurance: Property Damage Insurance \$1,000,000

Except as modified with respect to limits of liability, all other provisions of said paragraph shall remain in full force.

Errors and Omissions Statement - In the event of errors or omissions of these specifications, it is nonetheless the responsibility of the successful bidder to deliver a fully functional dry material (Sodium Bicarbonate) hopper & agitator system attached to a flexible screw conveyor system controlled by a manual/automatic switch. In the manual position, the hopper agitator & conveyor will operate at 100% each or in the automatic position, the settings will be controlled by a single touch screen display panel with a feed rate of ten to fifty pounds per hour.

NOTICE: *No contractor to whom this contract is let, granted or awarded, shall assign, transfer, convey, sublet otherwise dispose of same, or his right, title and interest herein, including the performance of this contract, or the right to receive monies due or to become due, or of his power to execute this contract to any person or corporation without the prior written consent of the officer, board or agency which awarded this contract. In the event that the contractor shall, without prior written consent, assign, transfer, convey, sublet otherwise dispose of same, or his right, title and interest herein, including the performance of this contract, or the right to receive monies due or to become due, or of his power to execute this contract to any person or corporation, or upon receipt by the Town of an attachment, levy, or execution on the proceeds due or to become due under this contract against the contractor, the Town and the officer, board or agency shall be relieved and discharged from any and all liability and obligations growing out of such contract to such contractor, and the person or cooperation to which such contract shall have been assigned transferred, conveyed, sublet, or otherwise disposed of, and such contractor and his assignees, transferees or subleases shall forfeit and lose all monies theretofore earned under this contract, except so much as may be required to pay his employees.*

PROPOSAL

TO: Michael Messenger, Superintendent of Water & Sewer of the Town of Thompson

The undersigned, having a principal place of business at the address set forth below being experienced and responsible for the performance of same, agrees to furnish and deliver to the Town of Thompson at the locations, herein specified, or if no location is specified, to the Town of Thompson, Town Hall, Monticello, New York 12701, the following described item, material or service in accordance with the attached specifications and described in detail below (attach material to proposal, if necessary).

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under the penalty of perjury, that to the best of his knowledge or belief: (1) The prices of this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and (3) no attempt has been made or will be made by any bidder to insure any other person, partnership or corporation to submit or not to submit a bid for the purposes of restriction competition.

\$ _____ Dry material hopper, a flexible screw conveyor complete with manual/automatic controls with a variable speed drive.

\$ _____ Option #1: Dust Collection system mounted atop the hopper

\$ _____ Option #2: Hinged hopper cover

\$ _____ Option #3: Hopper vibrator

_____	_____
Name of Bidder	Phone Number
_____	_____
Signature of Bidder or Authorized Person	Address
_____	_____
Title	City, State, Zip

*****Do not write below this line*****

ACCEPTED [] Date: _____

REJECTED []

Comments: _____

Signature

RE: NOTICE TO BIDDERS:

Attached you will please find a copy of the Town of Thompson Bid Specifications For:

- 1. Dry material hopper, a flexible screw conveyor complete with manual/automatic controls with a variable speed drive.**
- 2. Dust Collection system mounted atop the hopper**
- 3. Hinged hopper cover**
- 4. Hopper vibrator**

Your bid is due no later than 2:00 P.M. on the 18th day of October, 2018, and should be returned to the Town Clerk in a **SEALED ENVELOPE** clearly marked **Bid Enclosed: Kiamesha Dry Material Hopper & Conveyer System**

If you have any questions regarding the Bid Specifications, please feel free to contact me at the above telephone number.

Thanking you in advance for your participation in this bid.

Very truly yours,

Michael Messenger
Superintendent

**LEGAL NOTICE
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Thompson will receive bids in accordance with specifications prepared therefore which may be obtained without charge at the Office of the Town Clerk of the Town of Thompson, Town Hall, 4052 State Route 42, Monticello, New York for the following items:

- 1. Dry Material Storage Hopper**
- 2. Screw Conveyor System**
- 3. Manual and Automatic Controls with Variable Speed Drive**
- 4. Additional Options & Accessories**

Said bids shall be mailed or delivered so that they shall be received at the office of the said Town Clerk on or before 2:00 o'clock P.M., Prevailing Time on Thursday, October 18, 2018 at which date and hour all bids shall be publicly opened and read.

By Order of the Town Board
Dated Monticello, New York
August 28, 2018
Marilee J. Calhoun
Town Clerk

Town of Thompson Highway Dept

Rich Benjamin Jr. Superintendent of Highways
33 Jefferson St. Monticello, NY 12701
Phone: 794-5560

Dave Wells Deputy Superintendent
Email davehiway@gmail.com
Fax: 794-5722

September 7, 2018

Town Board,

I recommended the board declare Truck #6, 2000 Kenworth Dump Truck, surplus.

#843959

Thanks

Rich

Town of Thompson

Town Hall
4052 State Route 42
Monticello, NY 12701

Water and Sewer Department

Phone: (845) 794-5280

Fax: (845) 794-2777

Email: waterandsewer@townofthompson.com

Michael Messenger, Superintendent
Keith Rieber, Assistant Superintendent

BILLS OVER \$1250.00

We are requesting permission to pay the attached invoice for Casella Organics for the removal of 108.45 tons of dried sludge from the Kiamesha Wastewater Facility for the period of 7/15/18 – 7/31/18.

Casella Organics – Invoice #65183 – \$9,868.95

Grand total due: \$ 9,868.95

Procurement: As per Town Bid: 5/22/18

RESIDUAL DELIVERY DETAIL REPORT

Accounting Period From: 7/1/2018 to 7/31/2018

Customer: Town of Thompson
Material: Kiamesha Sludge

Account Subledger: 555
Line of Business: 44075

Date of Service	Ticket #	Manifest #	Order #	Qty Shipped	Tons	Yards
Hyland Landfill : NY						
Goulet Trucking Inc.						
7/26/2018	273833	547774	18151015	35.3800	35.38	35
7/27/2018	273932	548598	18151015	37.0800	37.08	37
7/31/2018	58274271	546964	18151015	35.9900	35.99	36
				108.45	108.45	108
				108.45	108.45	108



CASELLA ORGANICS
PO BOX 1372
WILLISTON, VT 05495-1372

INVOICE

SERVICE ADDRESS
KIAMESHA WWTP

CUSTOMER NUMBER 88-03935 6
INVOICE # 65183
BILLING INQUIRIES (800) 933-6474
INVOICE DATE 8/15/18

128 ROCK RIDGE DR
MONTICELLO NY 12701

DATE	DESCRIPTION	QTY.	RATE	TOTAL
8/15/18	SLUDGE REMOVAL	108.45	91.000	9,868.95

FOR SERVICE DURING

652306A

PAY THIS AMOUNT
\$9868.95

PLEASE RETURN THIS PORTION WITH PAYMENT. DO NOT ATTACH CHECK TO STUB.



CASELLA ORGANICS
PO BOX 1372
WILLISTON, VT 05495-1372

INVOICE #	INVOICE AMOUNT	CUST #
65183	\$9868.95	88-03935 6

PAYMENT DUE 30 DAYS FROM
INVOICE DATE (A LATE FEE WILL
BE APPLIED TO ANY BALANCE OVER
30 DAYS)
DUE DATE: 09/14/2018

AMOUNT ENCLOSED
\$ 9,868.95



31202-GH42*T9U0ZMCNJ000247

CASELLA ORGANICS
PO BOX 1372
WILLISTON, VT 05495-1372

THOMPSON, TOWN OF
4052 ROUTE 42
ATTN:MICHAEL MESSENGER
MONTICELLO, NY ~~00000~~ 12701

Please check box if above address is incorrect or information has changed, and indicate change(s) on reverse side.

2006518388039356009868956

FY



FOR IMMEDIATE RELEASE:

Thursday, August 30, 2018

FOR MORE INFORMATION:

Anne-Louise Scandariato

845-295-2405; ascandariato@sullivanrenaissance.org

National Day of Service and Remembrance

Local opportunity to volunteer

Thursday, August 30, 2018:

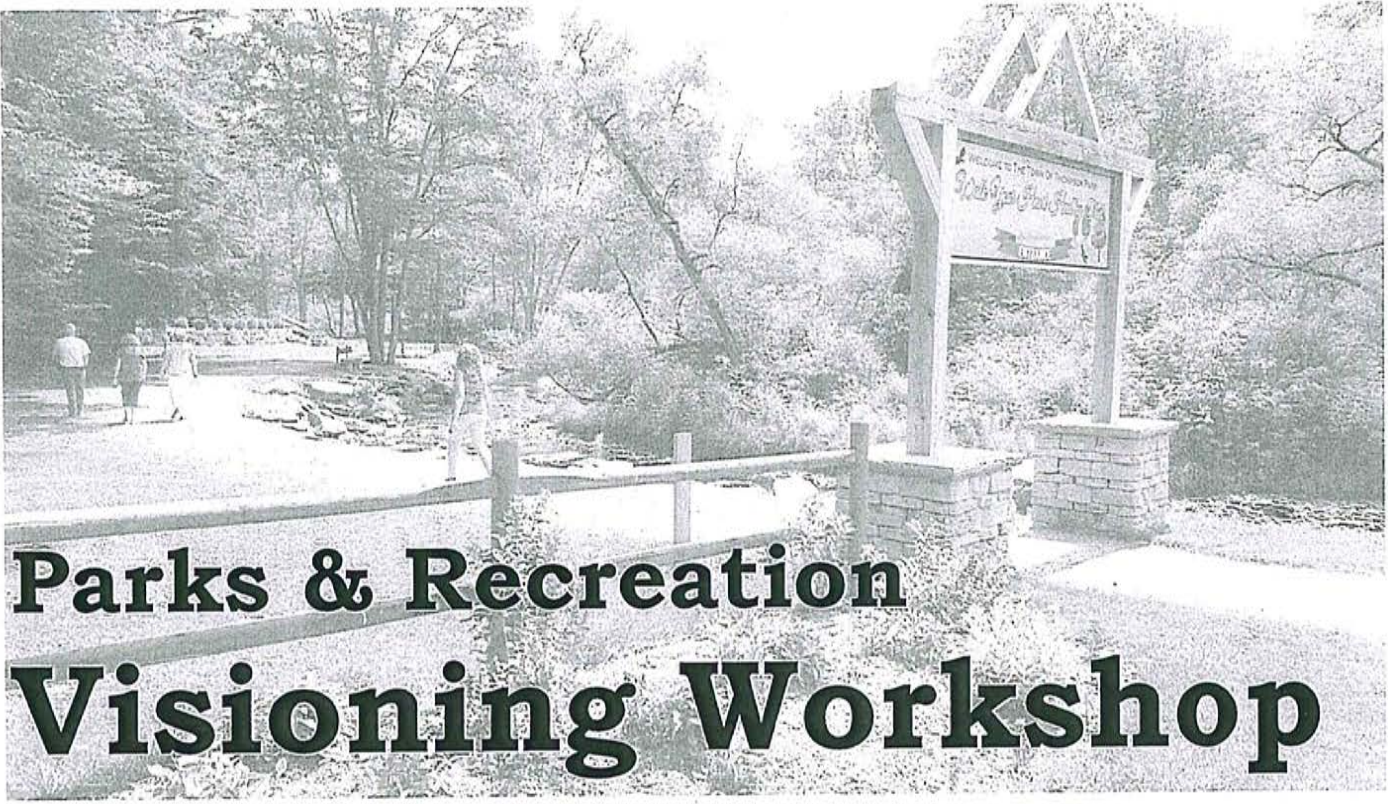
Mongaup Valley – On September 11, and the days leading up to it, our country marks the anniversary of the 2001 terrorist attacks that rocked our country. As we reflect on that moment in our history, we will honor the victims, first responders, and citizens who stood up to serve our nation through military service with tributes, memorial services, and volunteer service. Together, they represent a shared belief that by neighbor helping neighbor, we can make our country stronger and better for decades to come. The Corporation for National and Community Service leads our annual event, working with 911Day.org and hundreds of business, nonprofit groups, faith-based organizations, and schools nationwide.

On Friday, September 7 from 4:30 - 7:00pm, Sullivan Renaissance is supporting the Smallwood-Mongaup Valley Fire Department's clean-up evening. This National Day of Service volunteer opportunity focuses on preparations for the fire department's 9/11 Memorial Services on September 11, 8:00 am at their Memorial Park. The public is invited to participate. The clean-up event will involve litter plucking, weeding, edging, transplanting bushes and planting. Please bring gardening gloves. The park was a recipient of a Sullivan Renaissance Beautification grant in 2012, 2013 and 2014.

The memorial park is located in front of the firehouse at 181 Ballard Road in Mongaup Valley.

Sullivan Renaissance is a beautification and community development program principally funded by the Gerry Foundation with support from Bold Gold Media Group, The River Reporter, The Sullivan County Democrat, DVEight, and The Times Herald-Record. Call 845-295-2445 or visit SullivanRenaissance.org for more information.

FYE



Parks & Recreation Visioning Workshop

Saturday

September 15th

10:30am - 12pm

Monticello Fire Dept.

23 Richardson Ave.

Monticello, NY

Monday

September 17th

6pm - 7:30pm

Rock Hill Fire Dept.

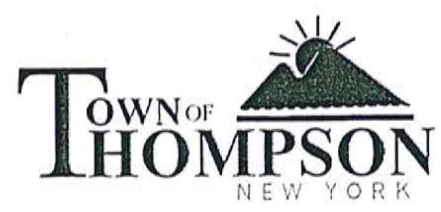
61 Glen Wild Rd.

Rock Hill, NY

We Want to Hear from You!

The **Town of Thompson**, in partnership with the **Village of Monticello** and our new Parks & Recreation Advisory Committee, invite you to participate in a workshop to create a vision for the future of our Parks and Recreation Program. Please join us to brainstorm ideas, share your thoughts and help to develop concepts for our parks system. We are hosting 2 workshops throughout the Town of Thompson.

For more information contact Patrice Chester at 845.794.2500 or email pchester@townofthompson.com



E 47

Cornell Country BBQ & Live Auction

TICKETS
\$20
Each

Chicken generously donated by Hudson Valley Foie Gras

White Sulphur Springs Fireman's Park

Farm to fork food, live music, and the best live auction around!

Saturday, September 15, 2018

Take Out: 4-5:30 pm | Sit Down: 5:30 pm | Auction: 6-8 pm

Cornell Cooperative Extension
Sullivan County

sullivancce.org

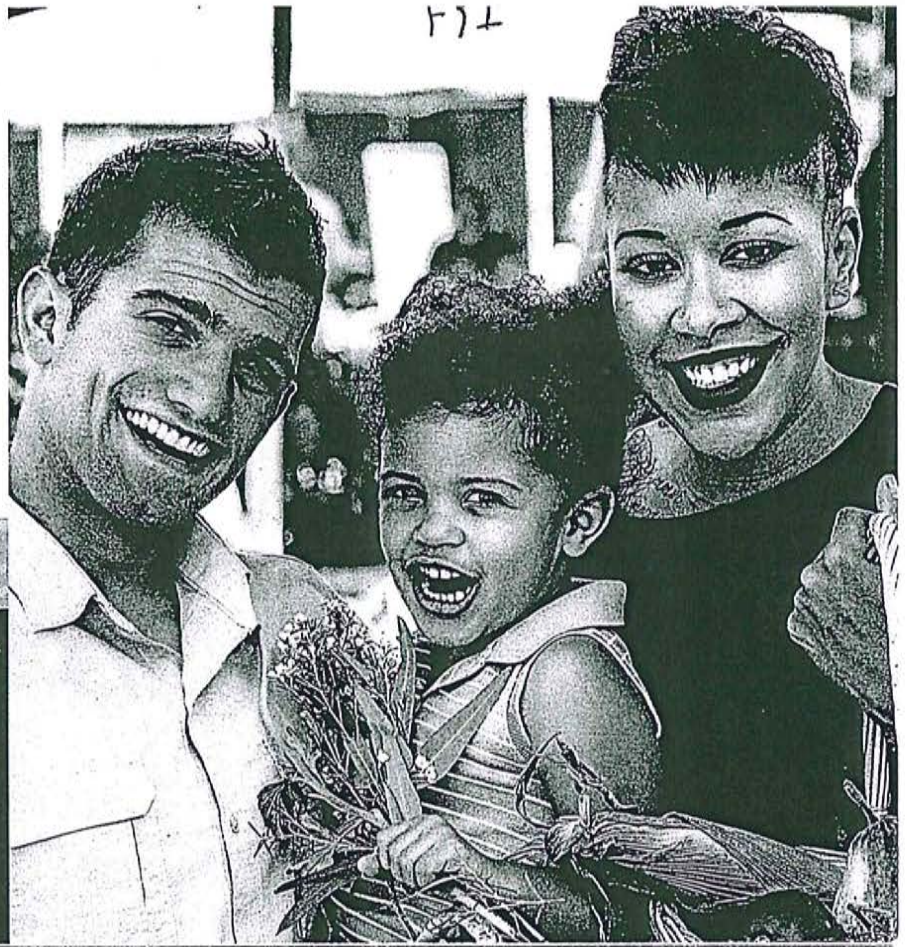


"Building a Healthy Community,
One Degree at a Time"

Save the Date
SUNDAY, SEPTEMBER 23, 2018

HEALTHY LIVING FESTIVAL

SUNY SULLIVAN
LOCH SHELDRAKE, NY
11:00 AM - 4:00 PM
RAIN OR SHINE



HEALTHY LIVING FESTIVAL

SAVE THE DATE
SUNDAY, SEPTEMBER 23, 2018

Bring your family for a fun-filled day.
Celebrate all that Sullivan County has to offer
for Health & Wellness.

Workshops on Exercise, Nutrition, Stress Reduction.
Healthy food vendors. Cooking Demonstrations.
Health Exhibits and Screenings. Children's Activities.
Music & Games and much more!



Sullivan 180 is a new nonprofit organization created to turn around the health and wellness of Sullivan County. Sullivan 180's mission is to build a healthy, vibrant Sullivan County where everyone has a sense of purpose, connection to family and community and access to fresh foods and an active lifestyle.

www.Sullivan180.org • 845-295-2682

FYI

FREE

**RABIES CLINIC
OPEN TO THE PUBLIC**

**Town of Liberty
Hanofee Park**

136 Sunset Lake Road, Liberty, NY

Wednesday, October 3rd 2018

6PM to 7:30PM

- * Bring prior rabies certificate, receive a 3-year vaccination.**
- * No vaccine history, receive a 1-year vaccination.**
- * All Pet owners must clean up after their pets.**
- * All pets must be in a carrier or on a leash.**
- * All pets must be at least 3 months old.**

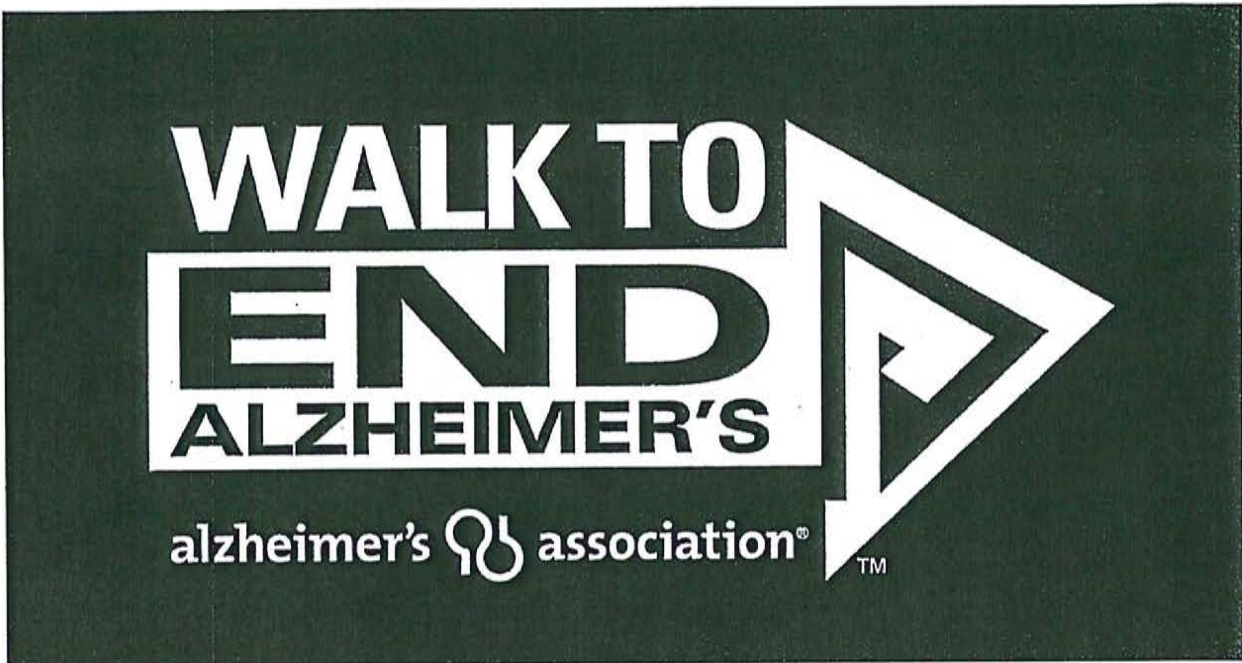
Dogs – Cats – Ferrets

Sponsored by: Sullivan County Public Health Services

Sullivan County Public Health Services 845- 292-5910

INFORMATION LINE: call 845-513-2268 for Rabies Clinic Information

Laurie Dutcher, Town of Liberty Town Clerk 845-292-1310



**JOIN THE FIGHT FOR
THE FIRST
ALZHEIMER'S SURVIVOR**

Orange/Sullivan Walk to End Alzheimer's
Saturday, Oct. 6

Thomas Bull Memorial Park in Montgomery

Register at OrangeSullivanWalk.org

For more info contact Sue Bunce at
845-378-1067 or sbunce@alz.org