

# TOWN OF THOMPSON

## -Meeting Agenda-

TUESDAY, JUNE 05, 2018

7:30 P.M.

### PUBLIC HEARING:

#### 1) AMEND TOWN & VILLAGE JOINT COMPREHENSIVE PLAN TO INCLUDE “GROW THE GATEWAY CORRIDOR STUDY & DESIGN GUIDELINES”

CALL TO ORDER

ROLL CALL

PLEDGE TO THE FLAG

APPROVAL OF PREVIOUS MINUTES: May 22, 2018 Regular Town Board Meeting

PRESENTATION: HON. LUIS ALVAREZ, CHAIRMAN SULLIVAN COUNTY LEGISLATURE  
REVIEW & DISCUSS 2018 STATE OF THE COUNTY ADDRESS

PUBLIC COMMENT:

### CORRESPONDENCE:

- **Town Clerk Calhoun:** Letter dated 05/15/18 to Lebaum Company, Inc. Re: Notice of Claim – Lance D. Tate, Sr. vs. Town of Thompson, Date of Action: 03/17/2018.
- **Dawn DiMilta:** Letter dated 05/29/18 to Town of Thompson Re: Reimbursement for Vehicle Damage.
- **Thompson Sanitation Corp.:** Letter dated 05/30/18 to Town of Thompson Re: Requests for the Rhulen Run & Ramble Event scheduled in Rock Hill on June 16<sup>th</sup>.
- **NYS DOH:** Letter dated 05/23/18 to Supervisor Rieber Re: Notification to Rescind Boil Water Order for the Lucky Lake Water District.
- **NYS Dept. of Taxation & Finance, Office of Real Property Tax Services:** Notice of Tentative State Equalization Rate for 2018 is 86.00 dated 05/22/18.

### AGENDA ITEMS:

- 1) **Action: Resolution to Amend Town & Village Joint Comprehensive Plan to Include “Grow the Gateway Corridor Study & Design Guidelines”**
- 2) **Authorize Execution of Memorandum of Understanding** Between the Town and The Rock Hill Business and Community Association to Allocate Funds Under the Sullivan Renaissance 2018 Municipal Partnership Grant Program.
- 3) **Discussion and Approval of Request for Proposals for Professional Services** for Brand Messaging, Website Design, Promotion Campaign and Public Information Strategy.
- 4) **Kiamesha Lake Sewer District Tributary Sewerline Replacement Project:** Establish Date for Public Hearing June 19<sup>th</sup>, 2018 at 7:30 PM – Bonding on the Proposed Increase and Improvement of the Facilities of Kiamesha Lake Sewer District, Estimated Cost \$1,500,000.00.
- 5) **Tax Certiorari Settlement:** Anthos Homes NY LLC (9) Parcels for 2015, 2016 & 2017
- 6) **Tax Certiorari Settlement:** Ronstein Construction Corp., SBL # 52G.-1-30, 45 Dartmouth Drive, Rock Hill for 2017 & 52V.-3-11, 8 Westfield Ct., Rock Hill for 2017.
- 7) **Building Department:** Discuss and Approve Replacement of Tablet.
- 8) **Discussion:** NYSEG/Town of Thompson Streetlight Sale Proposal Confidentiality Agreement
- 9) **Water & Sewer Dept.:** Promote Employee Jonah LaGrutta to Sewer Plant Operator Trainee with Grade C Water License at Contracted Rate of \$23.13 Per Hour.

**10) Highway Department Items:**

- A) Discuss Transfer of \$109,000.00 from "A" Fund Casino Revenues to Highway DA 5130.2 for Equipment.
- B) Approve the Purchase of a 2018 Caterpillar 420F Backhoe from HO Penn on State Bid Contract.
- C) Discuss Transfer of \$24,210.00 from the Proceeds of Equipment Sales (Highway DA 000.2665.000) to (Highway DA 5130.2) for Equipment.
- D) Discuss Purchase a Used Plow Truck for use as a spare vehicle.

**11) Bills Over \$2,500.00**

**12) Budget Transfers & Amendments**

**13) Order Bills Paid**

**REPORTS: SUPERVISOR, COUNCILMEN & DEPARTMENT HEADS**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT:**

**ADJOURN**

**REMINDERS: Spring Cleanup Event – Friday, 06/01/18 to Saturday, 06/16/18 (Permit Required)**

Sullivan County Democrat  
5 Lower Main St., PO Box 308  
Callicoon, NY 12723-0308  
845-887-5200 Fax: 845-887-5386

**Affidavit of Publication**

State of New York

SS:

County of Sullivan

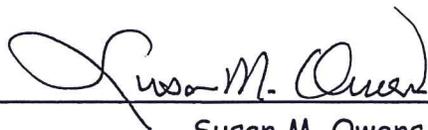
Legal Notice Ad

I, Fred W. Stabbert, III, being duly sworn,  
Depose and say: That I am the Publisher of  
Sullivan County Democrat, a twice weekly  
newspaper of general circulation published in  
Callicoon, County of Sullivan, State of New  
York; and that a notice, of which the annexed  
is a printed copy, was duly published in  
Sullivan County Democrat 5/25/18



Fred W. Stabbert, III

Sworn to before me this 25 day of May, 2018



Susan M. Owens

Notary Public, State of New York

No. #010W8025547

Qualified in Sullivan County

My commission expires on June 1, 2019

**LEGAL NOTICE**  
TOWN OF THOMPSON NOTICE OF PUBLIC HEARING ON PROPOSAL TO AMEND THE TOWN OF THOMPSON AND VILLAGE OF MONTICELLO JOINT COMPREHENSIVE PLAN NOTICE IS HEREBY GIVEN that there has been duly introduced at a meeting of the Town Board of the Town of Thompson, New York, held on May 01, 2018, a proposal to hold a Public Hearing to discuss a proposal to amend the Town of Thompson and Village of Monticello Joint Comprehensive Plan to include the Grow the Gateway Corridor Study and Design Guidelines.  
NOTICE IS FURTHER GIVEN The Town of Thompson Town Board seeks public feedback on the proposal to amend The Town of Thompson and Village of Monticello Joint Comprehensive Plan to include the Grow the Gateways Corridor Study and Design Guidelines.  
NOTICE IS FURTHER GIVEN that the Town Board of the Town of Thompson will conduct said Public Hearing on the aforesaid proposal. The Public Hearing will be held at the Town of Thompson Town Hall, 4052 State Route 42, Monticello, New York, on June 05, 2018 at 7:30 P.M., or as soon thereafter as said public hearing shall be convened, at which time all persons interested will be heard.  
PLEASE TAKE FURTHER NOTICE, that all interested persons will be given an opportunity to be heard on said proposal at the place and time aforesaid.  
PLEASE TAKE FURTHER NOTICE, that copies of the Grow the Gateways Corridor Study and Design Guidelines are available at the Town of Thompson Town Hall, 4052 State Route 42, Monticello, New York, the Village of Monticello Village Hall, 2 Pleasant Street, Monticello, New York, and the Sullivan County Government Center Division of Planning, 100 North Street, Monticello, New York.  
Dated: May 01, 2018  
BY ORDER OF THE TOWN BOARD OF THE TOWN OF THOMPSON  
MARILEE J. CALHOUN, TOWN CLERK

PH

C

MARILEE J. CALHOUN  
Town Clerk

KELLY M. MURRAN  
Deputy Town Clerk

# Town of Thompson

TOWN HALL  
4052 Route 42  
Monticello, NY 12701-3221

Telephone (845) 794-2500 Ext.302  
Fax (845) 794-8600

May 15, 2018

Lebaum Company, Inc.  
PO Box 450  
Monsey, New York 10952

Re: Notice of Claim – Date of Action: 03/17/2018  
Lance D. Tate, Sr. vs. Town of Thompson

To Whom It May Concern:

Enclosed please find a copy of a Notice of Claim on the above-mentioned matter that was received into this office on 05/10/2018 from Michael D. Altman, Esq., Attorney for the Claimant. Our office is putting you on notice of said matter. A copy has also been forwarded to the Town Attorney, Town Board, Highway Superintendent and Comptroller.

Thank you in advance for your prompt attention to this matter and if you should have any questions regarding the above, feel free to contact our Town Attorney Michael B. Mednick, Esq. at (845) 794-5200.

Sincerely,



Marilee J. Calhoun  
Town Clerk

Encl. (1)  
MJC:

PC: Michael B. Mednick, Town Attorney  
18 Prince Street – PO Box 612  
Monticello, New York 12701

- ✓ Hon. William J. Rieber, Jr., Supervisor and Town Board
- Melissa DeMarmels, Town Comptroller
- Hon. Richard L. Benjamin, Jr., Highway Superintendent



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*In the Matter of the Claim of*

LANCE D. TATE, SR.  
vs.  
TOWN OF THOMPSON  
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**TO: TOWN OF THOMPSON, COUNTY OF SULLIVAN, STATE OF NEW YORK**

*PLEASE TAKE NOTICE that the undersigned claimant(s) hereby make(s) claim and demand against you as follows:*

*1. The name and post-office address of each claimant and claimant's attorney is:*

**Claimant**

Lance D. Tate, Sr.  
P.O. Box 1096  
Liberty, NY 12754

**Claimant's Attorney**

Michael D. Altman, Esq.  
P.O. Box 835  
5214 Main Street  
South Fallsburg, NY 12779

*2. The nature of the claim:* Claimant, Lance D. Tate, Sr. was driving south on Big Woods Road in the Town of Thompson on Saturday, March 17, 2018. At approximately 3:40 p.m., Mr. Tate lost control of his vehicle, a 1998 Honda four-door sedan, approximately 200 feet north of Harris Road, when he drove over a patch of black ice on the roadway, sliding off the road and through an inadequately guarded bridge, with his vehicle overturning and falling upside down into a moving stream. Attached is a copy of the Police Accident Report.

The claim is that Plaintiff was injured because of a lack of an adequate guardrail on a Town of Thompson bridge crossing a stream where there was no shoulder alongside the roadway, and said roadway was known to ice over in winter weather.

*3. The time when, the place where and the manner in which the claim arose:* Saturday, March 17, 2018 at approximately 3:40 p.m. on Big Woods Road, approximately 200 feet north of Harris Road in the Town of Thompson, County of Sullivan.

*4. The items of damage or injuries claimed are (do not state dollar amounts):* Claimant sustained the following injuries: Traumatic rhabdomyolysis (crushed throat), deep bruising of upper right chest and shoulder (from seatbelt), possible heart attack, bruised knees, aggravation of pre-existing pinched nerve in his neck, and aggravation of pre-existing back disc issue to the extent that Claimant's spine was knocked out of alignment.

The undersigned claimant(s) therefore present this claim for adjustment and payment. You are hereby notified that unless it is adjusted and paid within the time provided by law from the date of presentation to you, the claimant(s) intend(s) to commence an action on this claim.

Dated: May 9, 2018



MICHAEL D. ALTMAN, ESQ.  
Attorney for Claimant  
PO Box 835, 5214 Main Street  
South Fallsburg, NY 12779  
Tel.: (845) 434-7380

  
LANCE D. TATE, SR.

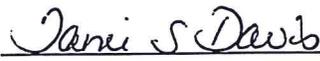
**Individual Verification**

State of New York : County of Sullivan ) ss.:

LANCE D. TATE, SR. being duly sworn, deposes and says that deponent is the claimant in the within action; that he has read the foregoing Notice of Claim and knows the contents thereof; that the same is true to deponent's own knowledge, except as to the matters therein stated to be alleged upon information and belief, and that as to those matters deponent believes it to be true.

  
LANCE D. TATE, SR.

Sworn to before me this  
9th day of May, 2018.

  
Notary Public

TAMI S. DAVIS  
Notary Public, State of New York  
Sullivan County Clerk's #2071  
Commission Expires June 5, 2019

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*In the Matter of the Claim of*  
LANCE D. TATE, SR.

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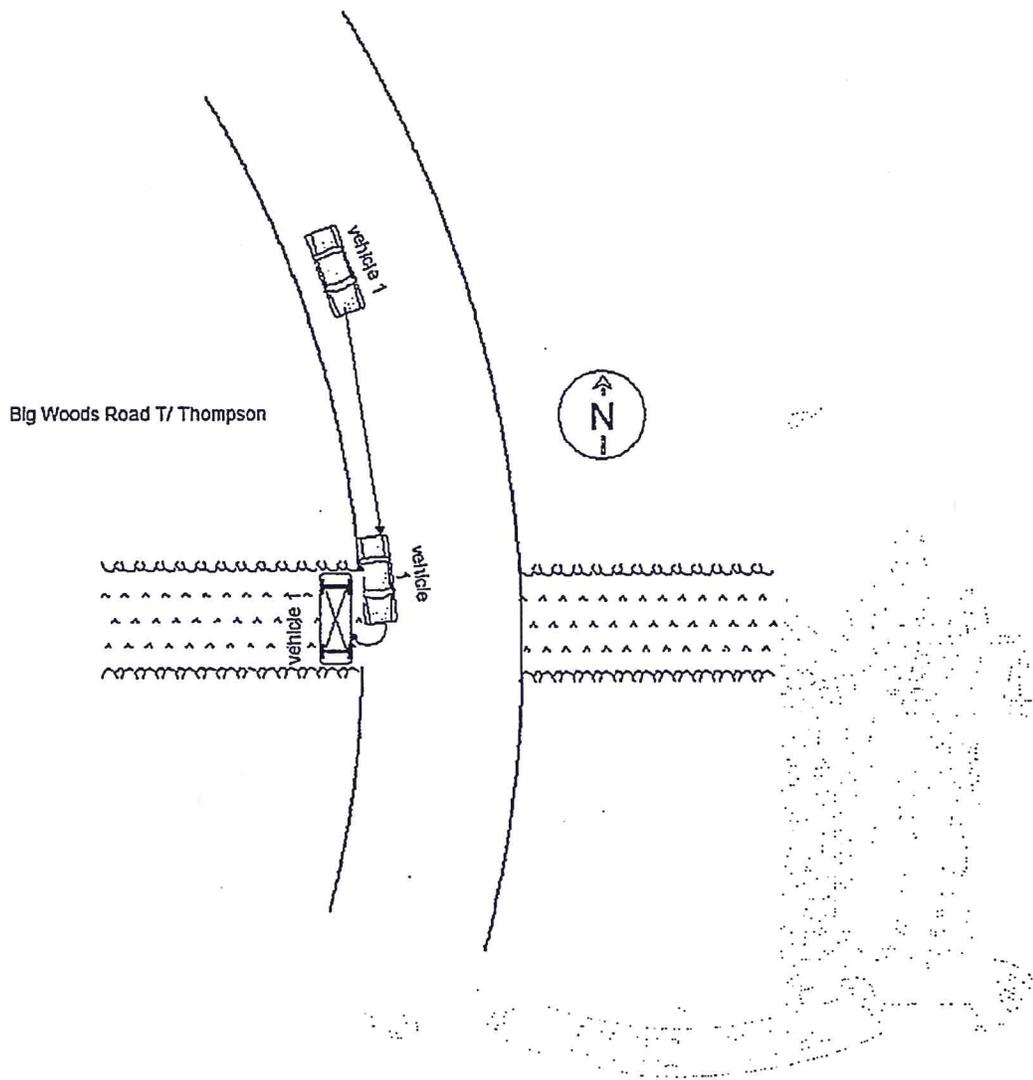
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**NOTICE OF CLAIM AGAINST**  
TOWN OF THOMPSON

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MICHAEL D. ALTMAN, ESQ.  
Attorney for Claimant  
P.O. Box 835, 5214 Main Street  
South Fallsburg, NY 12779  
Tel.: (845) 434-7380



Dawn DiMilta

May 29, 2018

Town of Thompson  
To whom it may concern:

I live on Spruce Lane and lately we have been plagued by numerous pot hole and areas of exposed dirt. (They get attention but they keep appearing) A few days after the storm when there were still branches in the road I went around a large area of exposed dirt only to have the rear of the car go over four pot holes. Two were quite deep. I heard the car make a noise. I drive a PT Cruiser, which sits low. Since then there is a scraping and rubbing in the rear of the car. I was hoping that what ever it is would work its way out, but no such luck. It was suggested to me that I notify you in regards to possible repair.

Thank you,  
Dawn DiMilta

Thank you  
 for all you  
 do for  
 Rock Hill



Dear Town of Thompson  
 Executives

Rhulen Run & Ramble. June 16<sup>th</sup>  
 - Important to our town

NEEDS : - Potholes filled

- Litter Pluck bags on side of ROAD - today - just on LAKE LOUISE MARIE ROAD from Katrina Falls to Exit 110 EAST.
- MOW - We are doing Litter Pluck
- SPEED limit sign between Paul WALSH'S HOUSE & CORNER (BOWERS ROAD) stop sign graffitied
- Guard Rail on Bowers Road AND Wurtsboro Mountain Road smashed over the winter (REPAIR)



# Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**SALLY DRESLIN, M.S., R.N.**  
Executive Deputy Commissioner

May 23, 2018

William Rieber  
Town of Thompson  
4052 Rt. 42  
Monticello, NY 12701

Re: Lucky Lake WD  
Town of Thompson  
Boil Water Order

Dear Mr. Rieber:

Water sample results for samples collected at the above-mentioned facility on May 18, 2018 and May 21, 2018, indicated the water supply to be of a satisfactory bacteriological quality at the time of sampling. The Boil Water Order issued by this department on May 16, 2018 is hereby rescinded and normal use of this supply may resume.

Public notification must be made in a manner reasonably calculated to reach all persons served by the water supply within 24 hours. One or more of the following forms of delivery are acceptable:

- 1) local broadcast media such as radio or television
- 2) hand delivery of notice to persons served by the water system
- 3) posting the notice in conspicuous locations throughout the area served by the water system

If you have any questions regarding this matter please contact this office at (845) 794-2045.

Sincerely,

Kelly VanDerVliet  
Acting District Director

KV:via

cc: Mike Messenger (via email)  
Keith Rieber (via email)

Notice of Tentative State Equalization Rate  
 for the 2018 Assessment Roll

Mr. William Rieber, Supervisor  
 Town of Thompson  
 Town Hall  
 4052 Route 42  
 Monticello, NY 12701 3221

County of Sullivan  
 Town of Thompson

Tentative Equalization Rate: \* 86.00 \*

HEARING DATE:  
 6/19/18 10 00 AM

HEARING PLACE: Office of Real Property Tax  
 Services  
 WA Harriman State Campus  
 Albany, New York

On 5/22/2018 the State Office of Real Property Tax Services established a tentative 2018 State equalization rate of 86.00 for your municipality. This equalization rate was computed using data from your municipality's tentative assessment roll. If final assessment roll data produces a significantly different rate, we will recompute the equalization rate and notify you.

This tentative rate is the same as the "local stated level of assessment (LOA)" declared by the assessor and displayed on your tax bills. The tentative equalization rate indicates the level at which a municipality is assessing property in relation to its full market value, as measured by the Office of Real Property Tax Services. This tentative equalization rate supports your stated LOA. However, this does not say anything about the uniformity of assessments in your municipality. Since your municipality has not completed a recent reassessment, we recommend that you examine your assessment roll for inequities and consider reassessing.

A copy of the data reports showing the computation of the tentative State equalization rate is being sent to your assessor. If class equalization rates have been established for your assessing unit, they are provided on the attached list.

The full value standard of the tentative 2018 State equalization rate is the total full value as of July 1, 2017. The percentage change in the estimate of full value between the 2017 State equalization rate and the 2018 State equalization rate due to the change in full value standard for your municipality is 2.3%. The percentage change for the other municipalities in your county is shown on the enclosed report.

A written complaint and all evidence which you wish to submit in support of that complaint must be mailed or hand delivered to Darlene A. Maloney, Assistant to the State Board, at the Albany office of the State Board at the above address at least five days before the hearing date set forth above. The complaint must be made on the RP-6085 complaint form and signed by the chief executive officer or legal representative. Please refer to Subpart 8186-15 of the rules and the State Equalization Rate and Complaint Process booklet when preparing supporting documentation if you file a complaint. The complaint booklet is available on the Taxation and Finance website at [http://www.tax.ny.gov/research/property/assess/rate\\_doc.htm](http://www.tax.ny.gov/research/property/assess/rate_doc.htm) or you may contact your ORPTS regional office or Brian Moon or Kim Lee in Equalization Support Services in Albany at (518) 474-5666.

THE COMPLAINT FORM AND SUPPORTING DOCUMENTATION DEADLINE IS: 6/14/2018

The hearing itself is not an adjudicatory proceeding. You will, however, have the opportunity to explain the written materials previously submitted, and/or to offer oral statements in support of your complaint. As the duly authorized representative of the State Board, the hearing officer will communicate your comments, in summary form, to the Board. Staff will review the written documentation you submitted in support of your complaint, to determine whether to recommend to the Board that changes be made in the calculation of the State equalization rate.

The State Board will meet on August 17, 2018 in Albany. We will notify you of the recommendation and the exact time and location of the Board meeting.

cc. Mr. Van B. Krzywicki, Appointed Assessor  
 Town of Thompson  
 Town Hall  
 4052 Route 42  
 Monticello, NY 12701 3221

## 2018 Equalization Rate Status

Municipal Code	Municipal Name	(A) 2017 State Equalization Rate	(B) 2018 State Equalization Rate and Status	(C) Percentage Change in Estimate of Full Value
482000	Town of Bethel	69.75	68.00 Tentative	2.57%
482200	Town of Callicoon	69.00	66.45 Tentative	3.84%
482400	Town of Cochecton	79.00	77.00 Tentative	2.60%
482600	Town of Delaware	100.00	No Rate Yet	
482800	Town of Fallsburgh	64.00	No Rate Yet	
483000	Town of Forestburgh	7.64	No Rate Yet	
483200	Town of Fremont	66.50	66.50 Tentative	0.00%
483400	Town of Highland	100.00	100.00 Tentative	0.00%
483600	Town of Liberty	78.50	No Rate Yet	
483800	Town of Lumberland	100.00	No Rate Yet	
484000	Town of Mamakating	65.40	63.78 Tentative	2.54%
484200	Town of Neversink	3.80	3.80 Tentative	0.00%
484400	Town of Rockland	73.50	68.65 Tentative	7.06%
484600	Town of Thompson	88.00	86.00 Tentative	2.33%
484800	Town of Tusten	54.00	54.00 Tentative	0.00%

Column C is the percentage change in the estimate of full value between the 2017 State equalization rate and the 2018 State equalization rate due to the change in full value standard.

This percentage change is important because county and school taxes are apportioned according to a municipality's share of the full value of the county or the school. A municipality will be apportioned a larger share of the tax levy if its full value increases by a larger percentage than others, or if its full value decreases less than the decrease for other municipalities in the county or school.

The information shown in columns B and C is subject to change as the other tentative rates are established in the county and as rates are finalized after the completion of rate complaint processing. You will be sent a complete report when we have established 2018 State equalization rates for all municipalities in your county.

AI

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding, made and entered into the \_\_\_\_ day of June, 2018, between the **Town of Thompson**, a municipal subdivision of the State of New York whose principal address is 4052 Route 42, Monticello, New York 12701 (hereinafter referred to as "Town"), and the **Rock Hill Business and Community Association, Inc.**, a domestic not-for-profit corporation organized and existing under and by virtue of the laws of the State of New York, with a mailing address of P.O. Box 280, Rock Hill, New York 12775 (hereinafter referred to as "RHCBA").

W I T N E S S E T H:

**WHEREAS**, the Town of Thompson applied for and received a Municipal Partnership Grant from Sullivan Renaissance which will allow the Town to work with RHCBA; and

**WHEREAS**, the Town was approved for a Municipal Partnership Grant in the amount of up to \$7,000.00 for the Rock Hill Business District Improvements and \$400.00 flower dollars for annual flowers by Sullivan Renaissance; and

**WHEREAS**, in Order to implement this Grant, the Town will work with RHBCA to oversee and coordinate these improvements within the guidelines of the 2018 Municipal Partnership Grant Program as directed by Sullivan Renaissance; and

**WHEREAS**, the parties have agreed to work together to implement the approved improvements pursuant to the terms of the Grant approval.

**NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:**

1. The Town has applied for and been granted a Municipal Partnership Sullivan Renaissance Grant in the amount of up to \$7,000.00 plus \$400.00 flower dollars which shall be used in partnership with the RHBCA to pay for improvements including public art displays of a new statue and banners; purchase of benches and bicycle racks, and fence replacement for the public gardens in Rock Hill.

2. The parties agree that said grant monies shall be used in partnership with the RHBCA to pay for improvements including public art displays of a new statue and banners along Rock Hill Drive. It will be used for purchase and installation of benches along the Rock Hill walking path and placement of two (2) bicycle racks outside business establishments to add to the six (6) existing bicycle racks on Rock Hill Drive.
3. The Town shall be responsible for administering the allocation of funds for this portion of the Grant in the amount not to exceed \$7,000.00. The RHBCA shall partner with the Town to implement the improvements as previously described.
4. The RHBCA agrees as part of the Grant to provide to the Town monthly progress reports and photographs of the improvements as they progress. They shall also oversee the interns' work on the garden and document volunteer hours, in-kind services, and any matching funds. RHBCA agrees to utilize Sullivan Renaissance forms as provided to them by the Town, a copy of which is attached hereto as Exhibit "A", when making its monthly submission.
5. The parties agree all monetary requests shall be made in accordance with the Sullivan Renaissance rules and regulations regarding the Municipal Partnership Grant and no reimbursements to either party shall be made until funding is received by the Town pursuant to the aforesaid Grant. Both parties agree to comply with all terms and requirements of the Grant.
6. The Town has applied for and been granted a Municipal Partnership Sullivan Renaissance Grant in the amount of \$1,000.00 flower dollars, of which \$400.00 is designated for use in partnership with the RHBCA to pay for annual flowers.
7. The parties agree that the aforesaid portion of said Grant monies shall be used to maintain seven (7) public gardens in Rock Hill, including but not limited to "the gardens need to be mulched, weeded, edged and a minimal amount of plants needs to be replaced. The Town will work with the RHBCA and volunteers to update the gardens."
8. The Town shall be responsible for administering the allocation of funds for the this portion of the Grant in the amount of \$400.00. The RHBCA shall partner with the Town to implement the improvements as previously described.
9. The RHBCA agrees as part of the Grant to provide to the Town monthly progress reports and photographs of the improvements as they progress. They shall also oversee the interns' work on the garden and document volunteer hours, in-kind services, and any matching funds. RHBCA agrees to utilize Sullivan Renaissance forms as provided to them by the Town, a copy of which is attached hereto as Exhibit "A", when making its monthly submission.

10. The parties agree all monetary requests shall be made in accordance with the Sullivan Renaissance rules and regulations regarding the Municipal Partnership Grant and no reimbursements to either party shall be made until funding is received by the Town pursuant to the aforesaid Grant. Both parties agree to comply with all terms and requirements of the Grant.
11. No waiver of any breach of any condition of the Agreement shall be binding unless the waiver is in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this Agreement or constitute cause for excuse of or repetition of such or any other breach unless the waiver shall indicate same.
12. This Agreement is governed by the laws of the State of New York.
13. This Agreement constitutes the complete understanding of the parties. No modification of any provisions thereof shall be valid unless in writing and signed by both parties.

**IN WITNESS WHEREOF**, the Town of Thompson has caused its corporate seal to be affixed hereto and these presents to be signed by Supervisor William J. Rieber, Jr., duly authorized to do so by Resolution of the Town Board dated June 5, 2018, and the Rock Hill Business and Community Association, Inc. shall execute same by its President, Kristine Walsh, being duly authorized to do so pursuant to its Board of Director's Resolution dated \_\_\_\_\_.

TOWN OF THOMPSON

ROCK HILL BUSINESS AND  
COMMUNITY ASSOCIATION, INC.

By: \_\_\_\_\_  
William J. Rieber, Jr., Supervisor

By: \_\_\_\_\_  
Kristine Walsh, President

STATE OF NEW YORK        )  
  ) ss.:  
COUNTY OF SULLIVAN     )

On the \_\_\_\_\_ day of June, 2018, before me, the undersigned, personally appeared WILLIAM J. RIEBER, JR., personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK        )  
  ) ss.:  
COUNTY OF SULLIVAN     )

On the \_\_\_\_\_ day of June, 2018, before me, the undersigned, personally appeared KRISTINE WALSH, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

Exhibit "A"

SULLIVAN RENAISSANCE  
**PROGRESS REPORT FORM**

*Sullivan Renaissance requires a brief monthly progress report from all grantees in the **Municipal Partnership Grant Program**. Please submit an electronic version of the completed report by the first of each month. The reports are merely a tool to track your progress, identify potential obstacles, and help determine if you might need any services or support from our staff. Copies of completed reports should be included in your binder and will serve as a project summary for the judges.*

**MUNICIPALITY:** \_\_\_\_\_

Period ending:    March/April    May    June    July    August/September (FINAL REPORT)

**BEAUTIFICATION:**

*For this reporting period, briefly summarize any efforts you have made to maintain or beautify public spaces in your municipality, including organizing volunteer efforts. If applicable, highlight any challenges encountered and explain how you are dealing with them.*

SULLIVAN RENAISSANCE  
**PROGRESS REPORT FORM**

**IMPROVING CODE ENFORCEMENT:**

*For this reporting period, briefly summarize any efforts you have made to improve code enforcement in your municipality. If applicable, highlight any challenges encountered and explain how you are dealing with them.*

**BUILDING HEALTHY COMMUNITIES:**

*For this reporting period, briefly summarize any efforts to build a healthier community. If applicable, highlight any challenges encountered and explain how you are dealing with them.*

*Additional comments/Feedback:*

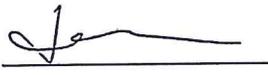
**RFP PROPOSAL SUBMITTAL FORM**

Vendor: Honest Creative

Address: Cornwall on Hudson, NY 12520

Phone: 914-418-4100

Email: jen@honestcreative.co

Signature: 

Date: May 21, 2018

<i>Service</i>	<b>Entity</b>		<i>Totals</i>
	<i>Town of Thompson (including Review of RHBCA)</i>	<i>Monticello Chamber of Commerce</i>	
Brand Development and Messaging	\$5,000	\$2,500	\$7,500
Website Design (Thompson & Campaign sites)	\$16,500	\$3,000	\$19,500
Promotional Campaign	\$4,500	\$4,500	\$9,000
Government Public Information Strategy	\$3,000		\$3,000
<b>Total</b>			<b>\$39,000</b>
Discounts if awarded more than one.			

**Notes: The items above can be split according to internal budgets. A more detailed budget can be determined once the job is awarded.**

# honest

## **Brand Development and Messaging**

Honest will create a brand identity for the Town of Thompson that positions it as an exciting, up-and-coming area. This package will include a logo, tagline and graphic identity suite. The suite will brand Thompson while highlighting its two main business districts, the Village of Monticello and Rock Hill.

We will establish a brand tone of voice that will be used consistently throughout all campaign touch points. Specifically this phase will include:

- Brand Logo
- Tagline Development
- Monticello Graphic
- Rock Hill Graphic
- Brand Messaging

The new Thompson logo, updated brand colors and fonts will be incorporated into the new Townofthompson.com site.

## **Website Design & Development - Townofthompson.com**

Honest Creative will create a new Town of Thompson website that facilitates a user-friendly experience for accessing municipal information and simplifies content management. The site will serve as a public communications tool, incorporating much of the content from the existing site along with an online calendar, the ability for the public to submit events, a language translator and a news section.

Honest will conduct competitive market research and work with the Town of Thompson team to determine the navigation of the new site. A site map will be presented to the team for review. After navigation is approved, Honest will present home page design options along with subpage layouts. Once the design concept is approved, coding will begin. Specifically included:

**Competitive Research**  
**Site Navigation & Planning**  
**Site Architecture & Wireframes**  
**Design Layouts & Comps**  
**Design Alterations**  
**Web Development**

- Production of 20 - 25 individual web pages
- HTML/CSS/PHP coding of the site
- Image preparation and optimization for web
- Content population

**Quality Assurance Testing**

- Site wide testing, debugging and quality assurance checks

**Launch & Training**

- Site migration and launch
- Google Analytics/Site Tracking Set Up
- One hour training session on WordPress

**Website Design & Development - Campaign Site**

The campaign will need a consumer facing website that is exciting and engaging. The site will serve as a central location for all campaign initiatives and will link to the Town, Village and County sites. The site will highlight the latest news, events and relevant information for all audience segments.

The site will also serve as a measurement tool for the campaign. We can program pop-ups to collect email addresses and demographic information that will help us gain a deeper understanding of our target audience. Google analytics will help us identify where our audience is coming from and which marketing initiatives are the most beneficial.

**Promotional Campaign - Creative & Engaging.**

Honest will work with the Town of Thompson to create an authentic and distinctive campaign to attract visitors, new residents and businesses. The campaign will be memorable and unexpected incorporating a consistent look and messaging across all platforms. We will highlight the area's new, natural and cultural attractions. The campaign will complement and incorporate existing efforts within the Town, Village and County.

We will take a strategic approach to launch this campaign, evaluating all promotional opportunities available. We will want to consider how to engage with local residents, activating the people of Thompson to help tell our story while still appealing to the larger target audience.

### **Social Media**

Social media has a huge impact on consumer preferences making it an important platform to engage with our audience. Honest will provide overall social media strategy for the campaign including the creation of a content calendar which will outline themes to be used throughout the year. Social media will also allow us to connect with key allies and stakeholders in a meaningful way.

### **Public Relations & Content**

Creating regular content about what is happening in Thompson will help to build a positive reputation for the area. We can create and pitch stories about the revitalization of the area and new businesses that are opening, all of which will help us engage with our target audiences. Itinerary-focused content will help attract visitors to the area and can be repurposed for use on social and as sponsored content in regional publications.

### **Public Information Strategy**

Local residents' attitudes matter when it comes to successfully branding a location. The campaign we create for the Town of Thompson will be strategically rolled out on a local level to engage current residents and business owners. We will develop messaging specifically for this group. The locals have to be part of the process. We will create avenues to update them regularly with news and announcements.

### **Budget**

**Total Budget: \$39,000**

**Contract Length: June 1 – December 31, 2018**

This will be broken down to a monthly retainer of \$6500

### **Town of Thompson Website (\$12,000)**

- Competitive Research
- Site Navigation & Planning
- Site Architecture & Wireframes
- Design Layouts & Comps

- Design Alterations
- Web Development
- Quality Assurance Testing
- Launch & Training

**Brand Development & Messaging (\$7,500)**

- Brand Logo
- Tagline Development
- Monticello Graphic
- Rock Hill Graphic
- Brand Messaging

**Promotional Campaign (\$9,000)**

Campaign Development & Deployment

- 2-3 Concepts and Client Revisions
- Campaign name and tagline
- Copywriting & Translation

Campaign Design & Production

- Print, Digital and Social Ads
- E-blast Templates
- Social Media Graphics
- Print & Production Vendor Management

Social Media Management

- Strategy
- Monthly, thematic content calendars

Public Relations & Content

- Press Releases to support media events
- Content planning and creation (1 blog per month)

Account Management

- Strategy sessions
- Client meetings
- Administrative work

**Government Public Information Strategy (\$3,000)**

**Campaign Microsite (\$7,500)**

- Design, development, coding

Any additional budget will be used for paid advertising. Standard agency commission for media buying and placement is 15%; Honest will reduce this fee to 12% for any media purchased during the length of this contract. Once a final advertising budget is agreed upon, Honest will create a detailed media plan for approval.

## **Additional Costs Not included in Agency Fee**

- Printing
- Video production
- Photography
- Outdoor Installation (if not managed by the municipality)
- Translation Fees
- Purchasing of New Trash or Recycling Receptacles
- Booth Production
- Booth Staffing
- Premium/Giveaway Items

## Patrice Chester (Town Of Thompson)

---

**From:** Jennifer Bannan <jen@honestcreative.co>  
**Sent:** Monday, May 21, 2018 9:41 AM  
**To:** Patrice Chester (Town Of Thompson); Sarai Bartels  
**Subject:** Revised Proposal  
**Attachments:** Thompson\_Budget\_r1.pdf; Thompson\_Proposal\_1.pdf

Hi Patrice -

I hope you enjoyed the weekend. Attached you will find our revised proposal. A few things to note:

- As discussed in our meeting we have separated out a cost for a new [townofthompson.com](http://townofthompson.com) website
- We can work on this simultaneously as we work on Brand Development & Messaging
- Items created in the 'Brand Development & Messaging' phase (Thompson logo, brand colors and fonts) - will be carried over to the town's website once approved
- You will notice that the contract has been shortened to 6 months vs. 12 months based on your needs and budgetary schedule
- Shortening the contract to six months allowed us to decrease the cost for the 'Promotional Campaign' section - this is based on the assumption that items like: social media management, account management, content creation, and design production will be needed for 6 months vs. 12
- Towards the end of 2018, we would provide a suggested budget for 2019 which would include paid advertising
- We've updated the budget document to reflect the changes in our proposal and that is also attached

Please take your time to review and let me know if you have any questions.

Best,  
Jen



O: [914 418 4100](tel:9144184100) | [honestcreative.co](http://honestcreative.co)

June 5, 2018

Res. No. \_\_\_\_/2018

**RESOLUTION AUTHORIZING SETTLEMENT OF A PROCEEDING  
INSTITUTED UNDER ARTICLE 7 OF THE REAL PROPERTY TAX  
LAW AGAINST THE TOWN OF THOMPSON**

WHEREAS, Anthos Homes NY LLC has instituted proceedings under Article 7 of the Real Property Tax Law to review the assessments of the tax map parcels attached hereto as "Schedule A" and which proceedings are pending in the Supreme Court of the State of New York, County of Sullivan, under the Index Numbers contained in "Schedule A"; and

WHEREAS, the parties have appeared through counsel, to wit, Michael B. Mednick, Esq. on behalf of respondents, and Drew, Davidoff & Edwards Law Offices, LLP, on behalf of petitioner; and

WHEREAS, negotiations by and between the parties hereto have produced a proposed settlement of the issues and matters in dispute, and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2015, 2016, and 2017** assessment, to wit, a reduction in the assessment of petitioner's real property, **SBL 102-3-10.2** from \$135,100.00 to \$110,900.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2016 and 2017** assessment of petitioner's real property, **SBL 109A-2-5.3**, to wit, the assessment will remain unchanged at \$68,900.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2016 and 2017** assessment, to wit, a reduction in the assessment of petitioner's real property, **SBL 109A-2-5.16** from \$130,000.00 to \$97,200.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2015, 2016 and 2017** assessment, to wit, a reduction in the assessment of petitioner's real property, **SBL 119-8-4** from \$111,100.00 to \$94,800.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2016 and 2017** assessment of petitioner's real property, **SBL 102-3-10.1**, to wit, the assessment will remain unchanged at \$102,100.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2017** assessment, to wit, a reduction in the assessment of petitioner's real property, **SBL 52P-2-5** from \$192,300.00 to \$145,900.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2017** assessment, to wit, a reduction in the assessment of petitioner's real property, **SBL 52G-1-37** from \$229,600.00 to \$199,900.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's 2017 assessment of petitioner's real property, **SBL 52V-1-13**, to wit, the assessment will remain unchanged at \$95,600.00; and

WHEREAS, the proceeding pending in the Supreme Court of the State of New York, County of Sullivan, under Index No. 1368-2017 is hereby withdrawn as Petitioner is no longer the owner of record for tax map parcel **SBL 114-10-16.1**.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Thompson as follows:

1. That the settlement of the above referenced proceeding be, and the same hereby is in all respects approved and confirmed.

2. That Michael B. Mednick, Esq., attorney for the Town of Thompson, and Van B. Krzywicki, Assessor, be, and they hereby are authorized, empowered and directed to enter into and execute a formal written stipulation of settlement and to bind the Town thereto, such stipulation to be in form approved by the said attorneys.

3. That said Michael B. Mednick, Esq. and Van B. Krzywicki, Assessor, be, and they hereby authorized and empowered to execute any and all other documents and take such other steps as may be reasonably necessary and incidental to effect and finalize the settlement of the subject proceeding.

Moved by:

Seconded by:

and a roll call vote thereon as follows:

Supervisor William J. Rieber, Jr.	voting	Aye
Councilman Peter Briggs	voting	Aye
Councilman Scott Mace	voting	Aye
Councilman John A. Pavese	voting	Aye
Councilwoman Melinda S. Meddaugh	voting	Aye

**SCHEDULE A**

<b><u>Index No.</u></b>	<b><u>SBL</u></b>
1760-2015; 1271-2016; 1365-2017	102-3-10.2
1270-2016; 1363-2017	109A-2-5.3
1272-2016; 1364-2017	109A-2-5.16
1755-2015; 1273-2016; 1366-2017	119-8-4
1269-2016; 1367-2017	102-3-10.1
1360-2017	52P-2-5
1362-2017	52G-1-37
1361-2017	52V-1-13
1368-2017	114-10-16.1

**RESOLUTION AUTHORIZING SETTLEMENT OF A PROCEEDING  
INSTITUTED UNDER ARTICLE 7 OF THE REAL PROPERTY TAX  
LAW AGAINST THE TOWN OF THOMPSON**

WHEREAS, Ronstein Construction Corp. has instituted proceedings under Article 7 of the Real Property Tax Law to review the assessment of Tax Map Parcel Section 52G, Block 1, Lot 30 and which proceeding is pending in the Supreme Court of the State of New York, County of Sullivan, under Index No. 1372-2017; and Tax Map Parcel Section 52V, Block 3, Lot 11 and which proceeding is pending in the Supreme Court of the State of New York, County of Sullivan, under Index No. 1370-2017; and

WHEREAS, the parties have appeared through counsel, to wit, Michael B. Mednick, Esq. on behalf of respondents, and Drew, Davidoff & Edwards Law Offices, LLP, on behalf of petitioner; and

WHEREAS, negotiations by and between the parties hereto have produced a proposed settlement of the issues and matters in dispute, and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2017** assessment, to wit, a reduction in the assessment of petitioner's real property, **SBL 52G-1-30** from \$229,100.00 to \$200,900.00; and

WHEREAS, the proposed settlement will also result in a fair and equitable resolution of the complaint with respect to petitioner's **2017** assessment of petitioner's real property, **SBL 52V-3-11**, to wit, the assessment will remain unchanged at \$127,400.00.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Thompson as follows:

1. That the settlement of the above referenced proceeding be, and the same hereby is in all respects approved and confirmed.

2. That Michael B. Mednick, Esq., attorney for the Town of Thompson, and Van B. Krzywicki, Assessor, be, and they hereby are authorized, empowered and directed to enter into and execute a formal written stipulation of settlement and to bind the Town thereto, such stipulation to be in form approved by the said attorneys.

3. That said Michael B. Mednick, Esq. and Van B. Krzywicki, Assessor, be, and they hereby authorized and empowered to execute any and all other documents and take such other steps as may be reasonably necessary and incidental to effect and finalize the settlement of the subject proceeding.

Moved by:

Seconded by:

and a roll call vote thereon as follows:

Supervisor William J. Rieber, Jr.	voting	Aye
Councilman Peter Briggs	voting	Aye
Councilman Scott Mace	voting	Aye
Councilman John A. Pavese	voting	Aye
Councilwoman Melinda S. Meddaugh	voting	Aye

## CONFIDENTIALITY AND ASSURANCE AGREEMENT

This Agreement is entered into this \_\_day of June, 2018 by and between New York State Electric and Gas Corporation, a corporation organized and existing under the laws of the State of New York (hereinafter "NYSEG" or "Company") and the Town of Thompson , a municipality organized and existing under the laws of the State of New York (hereinafter "TOWN" ).

WITNESSETH

WHEREAS, COMPANY and TOWN (individually a "Party" and jointly, the "Parties") desire to enter into certain discussions which are likely to lead to the disclosure of information which is confidential, proprietary and/or commercially sensitive (hereinafter "Information"); and

WHEREAS, COMPANY and TOWN desire to reach an understanding with respect to the disclosure of such Information;

Based on the forgoing, COMPANY and TOWN agree as follows:

1. The Parties agree that the Information shall consist of oral and written communications between the Parties, identified or expressly designated as "Confidential", which pertain to the transactions contemplated hereunder. Such Information is proprietary and the property of the disclosing Party. The Party receiving such Information shall keep secret such Information using the same degree of care the receiving Party uses in protecting its own proprietary information of a like kind. Such Information shall not be sold, traded, published or otherwise disclosed by the receiving Party to anyone in any manner whatsoever, or photocopied or reproduced in any way, without the prior written consent of the disclosing Party, except as provided herein.
2. The disclosing Party agrees to coordinate and control the disclosure with the receiving Party's representative and to mark Information with the disclosing Party's restrictive legend. If Information is not marked with this legend or is disclosed orally, the disclosing Party agrees to identify Information as confidential at the time of disclosure, and to provide the receiving Party with written confirmation within five (5) business days.
3. Each Party shall have sole reasonable discretion as to what Information will be disclosed to the other Party. This Agreement shall not obligate either Party to disclose any Information to the other Party. Each Party acknowledges the proprietary rights of the other Party in and to the Information.
4. Information may be in the form of documents, magnetic tape, computer disks, or any other form. Information furnished by the disclosing Party shall be used exclusively by the receiving Party in connection with the request for acquisition of various street lights in the TOWN of Thompson (the "Acquisition").
5. Subject to paragraph 11, each Party may disclose, discuss or use Information only with those

employees, attorneys or consultants who are directly involved in planning the infrastructure needs of the Acquisition. The receiving Party shall not use the Information for any other purpose or publish, disclose, or otherwise divulge the Information to any person at any time without the prior written consent of an officer of the disclosing Party, except as expressly provided herein. In the event the Information is the subject of a Freedom of Information Law request, the receiving Party shall consult with the disclosing Party, however, the Party subject to the Freedom of Information Law request shall have the final determination of disclosure under the Freedom of Information Law.

6. If required by an order of a court of law, governmental or judicial body, each receiving Party may release to such body Information required by such order, provided that it shall use its best efforts to cause that body to treat such Information in a confidential manner and prevent such Information from becoming part of the public domain. Upon receiving a request for any Information from any court of law, governmental or judicial body, or from any party in any action or proceeding pending before any court of law, governmental or judicial body, each Party shall provide the other Party with notice of said request for Information as soon as reasonably practicable. Each Party shall reasonably cooperate with the other Party in exercising any applicable rights to oppose the disclosure of Information in any such action or proceeding before any such body.

7. Each receiving Party shall, within one (1) month after receiving written notice from the other Party requesting the return of the Information: (a) return to the other Party all Information, including copies made of such Information; and (b) cause to be destroyed all work papers, reports, or other information, in whatever form, including but not limited to documents, magnetic tape, or any other medium, which use or incorporate in any manner whatsoever the Information; however, each Party shall not destroy any Information in violation of any NYS statute, including but not limited to, Arts & Cultural Affairs Law §57-A (The Local Government Records Law).

8. Each Party shall employ procedures to prevent the unauthorized disclosure or use of the Information disclosed hereunder. These procedures shall include those described in paragraph 11 and shall be no less restrictive than the procedures used by each Party to protect its own Information.

9. The provisions of paragraphs 2-8 shall not apply to any Information: (a) which was in the public domain at the time of disclosure hereunder; (b) which thereafter passes into the public domain by acts other than the acts of or caused by the Party receiving said Information; (c) which is disclosed to the receiving Party by a third party, provided that the receiving Party does not know (or has no reasonable basis to know) that the information was received or disclosed unlawfully; (d) which the disclosing Party authorizes disclosure of in writing; or (e) which the receiving Party already possesses.

10. The burden of demonstrating that any Information was in fact disclosed in violation of this Agreement and the date of such disclosure shall rest with the Party asserting a breach of this Agreement. The burden of demonstrating the applicability of any of the exceptions to the confidentiality requirements of this Agreement shall rest with the Party claiming that such exception applies.

11. Each person who will review or discuss the Information on behalf of the receiving Party, other than those individuals designated in paragraph 1 above, shall, prior to such review or discussion, execute an agreement in the form attached hereto as Appendix A and promptly return the signed agreement to the other Party pursuant to paragraph 12. After complying with the provisions of paragraph 7 concerning the return and destruction of Information, the Party so returning and/or destroying Information shall provide the other Party with a verification duly signed by one of its officers in the form attached hereto as Appendix B.

12. Notices to be given pursuant to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested to NYSEG, addressed as follows:

Attn: Ron E. Foster  
Manager – Marketing & Sales NYSEG/RGE  
P.O. Box 136  
18 Link Drive  
Binghamton, NY 13902-5224

Or to the TOWN OF THOMPSON, addressed as follows:

Atten: William Rieber  
Town Supervisor  
Town of Thompson  
4052 Route 42  
Monticello, New York 12701

13. This Agreement shall be governed by and construed in accordance with the law of the State of New York. For purposes of conflicts of laws issues, this Agreement was negotiated, made, and executed in the State of New York. With respect to any disputes regarding the interpretation or enforcement of, or performance under, this Agreement, each Party consents to the exclusive jurisdiction of the federal and state courts of the State of New York.

14. Each Party agrees that remedies at law may be inadequate to protect the disclosing Party in the event of a breach of this Agreement, and the receiving Party hereby, in advance, agrees to the granting of temporary injunctive relief in favor of the disclosing Party pending the judicial resolution of the issue to prevent the continuation of any such breach without proof of actual damages.

15. This Agreement shall continue for thirty six (36) months from the date of this Agreement, which date shall be the date first-above written on the first page of this Agreement, and may be terminated by either Party upon thirty (30) days' prior written notice to the other. The obligations hereunder shall terminate at the earlier of the expiration of six (6) years from the date of this Agreement or three (3) years from the date of an earlier termination by either Party.

If the foregoing conforms to our agreement, please have a duly authorized representative of TOWN sign below. Upon receipt by COMPANY of an original signed copy of this Agreement, this shall constitute an enforceable contract between the TOWN and COMPANY.

Sincerely,

Rosemarie Ray  
Key Account Management

Agreed this \_\_\_ day of June, 2018

Town of Thompson

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**APPENDIX A**

**CONFIDENTIALITY AND ASSURANCES AGREEMENT**

I have been given a copy of and have reviewed the Confidentiality and Assurances Agreement (the "Agreement") between New York State Electric & Gas Corporation and the TOWN of THOMPSON, dated as of June \_\_, 2018 and understand the terms of the Agreement. Moreover, I understand that Information, as defined therein, is being provided to me pursuant to the terms and restrictions of the Agreement. I hereby agree to maintain the confidentiality of all Information in accordance with the terms of the Agreement.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **APPENDIX B**

### **VERIFICATION**

Pursuant to the Confidentiality and Assurances Agreement, dated as of the \_\_\_\_ day of June, 2018, between New York State Electric & Gas Corporation (“NYSEG” or “COMPANY”) and TOWN of THOMPSON (TOWN) each Party provided to the other Information, as defined in the Agreement, on a confidential basis. The Agreement requires the return of Information and copies of Information as well as the destruction of data using in any way the Information. I hereby certify on behalf of [TOWN /COMPANY], as the case may be, that after a reasonably diligent review of our files and records, including individual employee's files and records, [TOWN / COMPANY] has returned all Information and has destroyed all other information in which [TOWN / COMPANY] used in any way any Information, both in accordance with the terms of the Agreement.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Supervisor (Town of Thompson)

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**From:** Michael Messenger <mmessenger@townofthompson.com>  
**Sent:** Wednesday, May 30, 2018 10:51 AM  
**To:** supervisor@townofthompson.com; Peter Briggs; johnpavese@yahoo.com; melindak22@gmail.com; Scott Mace  
**Subject:** Jonah LaGrutta  
**Categories:** Red Category

Hello,

I would like to recommend promoting Jonah LaGrutta to a Grade C water operator at the Town Board meeting on June 5th. Jonah has been employed by the Town for over 6 months and was already licensed (Grade C water and 2A sewer) when he was hired. He has had his water license for 3+ years and his sewer license for 2.5+ years.

Michael Messenger  
Superintendent  
Town of Thompson Water & Sewer Dept.  
(845) 794-5280 Ext. 104  
[mmessenger@townofthompson.com](mailto:mmessenger@townofthompson.com)

IMPORTANT NOTICE: This e-mail and any attachments may contain confidential or sensitive information which is, or may be, legally privileged or otherwise protected by law from further disclosure. It is intended only for the addressee. If you received this in error or from someone who was not authorized to send it to you, please do not distribute, copy or use it or any attachments. Please notify the sender immediately by reply e-mail and delete this from your system. Thank you for your cooperation.

Rate  
\$18.89  
to  
\$23.13

## **marilee (clerk-town of thompson)**

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**From:** Rich Benjamin <richhiway@gmail.com>  
**Sent:** Wednesday, May 23, 2018 7:52 AM  
**To:** William J. Rieber, Jr.; John Pavese; Marilee (Town of Thompson)  
**Subject:** New Backhoe

Town Board,

I would recommend the board transfer \$109,000.00 of gaming revenue for the purchase of a 2018 Cat 420F backhoe from HO Penn on state contract.

The current 420 is 10 years old has 8000 hours.

I would also request the FEMA funds I received for the March 2017 blizzard be transferred to 5130.2 for the purchase of equipment.

Also transfer the funds from my surplus equipment sales to 5130.2 toward the purchase a used plow truck for a spare.

Thanks,

RIch

[https://www.cat.com/en\\_US/products/new/equipment/backhoe-loaders/center-pivot/1000001140.html](https://www.cat.com/en_US/products/new/equipment/backhoe-loaders/center-pivot/1000001140.html)

To: Town of Thompson - Supervisor and Council

From: Melissa DeMarmels - Comptroller

Re: Budget Transfers & Amendments

Date: Board Meeting 06/05/18

Memo: The following Budget Transfers & Amendments are proposed for the following purposes:

- 1) Gaming revenues were not part of the 2018 budget - using to cover accrued time payout of former comptroller and highway equipment purchases requested by Highway Superintendent
- 2) Auction proceeds were not part of the 2018 budget - using to cover highway equipment purchases requested by Highway Superintendent
- 3) FEMA 2017 Winter Storm Assistance - not part of the 2017 budget - using to cover highway equipment purchases requested by Highway Superintendent (assumes this funding will become part of DB Fund Balance for 2017)

