



4052 Route 42, Monticello, NY 12701 | Phone: (845) 794-2500 | E-mail: Planning@townofthompson.com

Use Variance Application

Tax #: S/B/L: _____ Location: _____ Zone: _____
 (Street Name and Number)

CONTACT INFORMATION:	
PROPERTY OWNED BY:	APPLICANT:
Individual:	Individual:
Company:	Company:
Address 1:	Address 1:
Address 2:	Address 2:
Phone:	Phone:
E-mail:	E-mail:
Name of person who will appear before the Board: _____	
Affiliation: <input type="checkbox"/> Owner <input type="checkbox"/> Agent/Representative <input type="checkbox"/> Contract Vendee <input type="checkbox"/> Other: _____	

Denial of an application for building permit? Yes: _____ No: _____ Date of denial: _____

Is the property located within a HOA? Yes: _____ No: _____ If yes, the HOA approval letter must be submitted.

Additionally, if the Owner is not submitting this application and/or attending the meeting an Owner's Proxy must be submitted for their representative.

State the reason you are applying for the use variance: _____

Describe the character of the neighborhood: _____

Attach a Current Survey drawn to scale and indicating the following:

- 1) Location of all existing structures and other site improvements (i.e. well, septic system/sewer lines, streets, easements etc.).
- 2) Location(s) of proposed improvements.
- 3) \$250.00 application fee due at submission.

CERTIFICATION/ACKNOWLEDGEMENT	
THE UNDERSIGNED HEREBY REQUESTS APPROVAL BY THE ZONING BOARD ON THE ABOVE-IDENTIFIED APPLICATION.	
Signature:	Title:
	Date:

Application must be submitted via pdf and all fees must be paid prior to placement on an agenda. Incomplete applications will not be placed on the agenda for the next scheduled meeting. Thank you.

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Owner Name: _____ S/B/L: _____

OWNER'S PROXY STATEMENT

(Owner) _____ hereby deposes and says that he/she resides at _____ in the county of _____ and State of _____ and that he/she is the owner of the premises described in the foregoing application and that he/she has authorized _____ to make the foregoing application as described therein.

_____ Date

_____ Owner's Signature

_____ Witness' Signature

INTEREST DISCLOSURE

AS REQUIRED BY ARTICLE 18, SECTION 809 OF THE NYS GENERAL MUNICIPAL LAW

Every application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality or of a municipality of which such municipality is part, in the person partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.

APPLICATION BEFORE: Planning Board Zoning Board of Appeals Town Board County Planning Board

TYPE OF APPLICATION: Variance Site Plan Subdivision Special Use Change of Zone

Other: _____

NAME	RESIDENCE	NATURE & EXTENT OF INTEREST

The above individuals have interest requiring disclosure in accordance with section 809 of the NYS General Municipal Law. If none, then so state.

_____ Date

_____ Applicant Signature

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